OUR MISSION

Massachusetts School of Law's mission is to provide a high quality, practical, and affordable legal education to deserving persons who have been unfairly excluded from law school.

The school seeks to give these persons access to the societal advancement that is available, in law and other fields, to people with legal degrees.

To accomplish its mission, Massachusetts School of Law serves persons from working class backgrounds, minorities, mid-life individuals who seek to change careers, middle class people and immigrants.

Massachusetts School of Law gives individuals from all these groups a rigorous, useful, affordable legal education so that they can improve their lives and better serve their communities.
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Accredited by the New England Association
of Schools and Colleges

The Massachusetts School of Law does not discriminate against any person on the basis of race, color, national or ethnic origin, age, gender, sexual orientation, marital or parental status, disability, source of income, or status as a Vietnam-era or disabled veteran in admission to, access to, treatment in, or employment in its programs and activities.
The many reforms MSLAW has pioneered include:

- Admitting people on the basis of their entire life-record and their considered aspirations instead of on the basis of LSAT scores.
- Providing students with extensive training in the practical professional skills needed by practicing lawyers, and enhancing practical education with intellectual theory by ensuring that sociological, economic, political, and other ideas underlying fields of law are specially discussed in every course.
- Keeping law school costs down so that tuition can be kept low—MSLAW's tuition is less than half of the average tuition of other New England law schools.
- Using these admissions and financial policies to make law school accessible to minorities, immigrants and members of the working class, all of whom have largely been excluded in the last 40 years, and to members of the middle class, who increasingly have been shut out in recent years.
- Providing small classes which currently average approximately 19 students per class; ensuring that there will be extensive student-faculty contact outside the classroom; giving students extensive, closely supervised instruction in writing and speaking.
- Incorporating oral presentation skills into numerous courses.
- Stressing ethics by incorporating them into every substantive course. MSLAW professors also underline the prevalence of moral issues in law by bringing up moral questions in every course.
- Using expert judges and lawyers—who bring practical knowledge rather than just academic knowledge to the classroom—as an integral part of the faculty.
- Encouraging our full-time professors to engage in some practice, as many medical professors do, in order to bring practical knowledge to the classroom.
- Using videotapes, critiques, memoranda and mentoring to ensure good classroom teaching; using a heavily electronic library; creating multi-media electronic casebooks that combine text, audio, graphics, and lectures.
- Giving students a course that helps them prepare for the bar examination.
- Creating joint programs with colleges under which a student can get both an undergraduate degree and a law degree in six years.
- Creating joint graduate degree programs with other institutions under which a student can do joint course work and simultaneously obtain both a law degree from MSLAW and a graduate degree from one of the other institutions.
- Furthering the dissemination of the best in intellectual ideas by creating non-legal television programs which bring to the general public the best academic and intellectual thinking on important subjects.

This extensive menu of innovations pioneered by MSLAW makes clear why the school has been and remains the leader of reform in legal education—which has badly needed reform for at least fifty years. Other schools have individually picked up on and are using some of the same reforms, but there is no school which has instituted so many of them, or has instituted them so quickly and effectively. Massachusetts School of Law at Andover is unique.

With regard to career satisfaction, there are alternate ways to obtain such satisfaction after graduating from law school. A significant number of MSLAW graduates use the abilities developed in law school to advance their careers in government or business. But most of MSLAW's graduates choose to practice law, often in their own local communities.

The practice of law, especially in your own community, can be a great deal of fun, because lawyers are paid for talking, thinking, planning and writing—abilities which are honed by reforms instituted at MSLAW. But for the practice of law to be fun, and satisfying, you should enter the field because you want to help people.

The fun and the satisfaction accrue mainly to those whose goal is to help others rather than to those whose goal is to make four or five hundred thousand dollars a year or a million dollars a year. The reforms instituted by MSLAW give students the intellectual and practical tools needed to assist others—and to be happier persons because they are doing so.
Jurisdictions where MSLAW graduates may be admitted to the bar:

- Alaska: 5 years
- Arizona: 5 years
- California: Immediately after passing the Massachusetts Bar exam
- Colorado: 5 Years
- Connecticut: Immediately
- District of Columbia: Immediately after passing the Massachusetts Bar exam*
- Florida: 10 Years
- Hawaii: 5 Years
- Kentucky: 3 Years
- Maine: Immediately after passing the Massachusetts Bar exam
- Maryland: MSLAW students have received individual permission after admission in Massachusetts.
- Massachusetts: Immediately
- Minnesota: 5 Years
- Missouri: 3 Years
- Nevada: 10 Years
- New Hampshire: Immediately after passing bar of primary jurisdiction
- New Mexico: 4 Years
- New York: 5 Years
- Oregon: 3 Years
- Pennsylvania: 5 Years
- Rhode Island: 5 Years
- Texas: 3 Years
- Utah: 10 Years
- Washington: 3 Years + LLM from ABA-approved school
- West Virginia: By individual petition to the “Substantially Equivalent Committee”
- Wisconsin: Immediately after passing the Massachusetts Bar exam

This list is not exhaustive and, because states sometimes change rules regarding admission requirements to the bar, you should contact the bar authorities in the jurisdiction that is of interest to you in order to receive the most up-to-date rules.

*District of Columbia requires a 133 scaled MBE score
Massachusetts School of Law at Andover has assembled a knowledgeable and prestigious group of trustees, including:

ARThUR BROADHURST, ESQUIRE

Mr. Broadhurst is a partner in the Andover law firm of Broadhurst Tabit L.L.P. and was formerly the State Representative representing the Fifteenth Essex District in Massachusetts. Mr. Broadhurst is a member of the bar of both the Commonwealth of Massachusetts and the state of New Hampshire. Arthur Broadhurst is the first true graduate of MSLAW, as other members of the early graduating class were all transfer students. As a State Representative, he was the Chair of the House Ethics Committee and a member of the Education Committee. He was previously the Vice-Chair of the Joint Committee on the Judiciary.

Like many of MSLAW’s students, Mr. Broadhurst worked while attending college and was graduated from Salem State College in 1988. He was a member of the Massachusetts House of Representatives from 1993 until 2005. Professor Broadhurst has also taught at MSLAW. His course in Getting Elected and Enacting Legislation is always well received by students.

Attorney Broadhurst is an active member of the Massachusetts, New Hampshire, Boston and Greater Lawrence Bar Associations and is active in various charitable organizations in the Merrimack Valley.

PROFESSOR JOSEPH ELLIS

After graduating from the College of William and Mary, Mr. Ellis received his Masters and Ph. D. degrees from Yale University. Mr. Ellis has been a professor of history at Mount Holyoke College since 1972 and is one of the nation’s foremost scholars of American history. He is the author of eight books, including bestsellers American Sphinx, which won the National Book Award (1997); Founding Brothers: the Revolutionary Generation, which received the Pulitzer Prize in History (2000); and His Excellency: George Washington (2004). His book, American Creation: Triumphs and Tragedies in the Founding of the Republic (Knopf, 2007) is a study of political creativity in the founding era. His essays and book reviews appear regularly in national publications, such as The New York Times, The New Republic, The New Yorker, The Los Angeles Times, and The Wall Street Journal. In addition to frequent public lectures throughout the United States, Ellis conducts seminars for federal judges with Professor Gordon Wood of Brown University on “The Founders and Original Intent.”

MICHAEL FLYER, ESQUIRE

Mr. Flyer is a partner in the Washington, D.C., law firm of Venable LLP. He is a graduate of the University of Michigan, and the University of Michigan Law School. He has served on the faculty of George Washington University Law School, and as Co-Chair of the Tax, Business & Succession Planning for the Growing Company Section of the ALI/ABA.

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Ms. Hogan is a partner in the Chelmsford law firm of Qua, Hall, Harvey and Walsh, concentrating in family
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Mr. Hyde is MSLAW’s former Director of Technology who is now the managing partner in the law firm of Coakley and Hyde, with offices in Portsmouth and Wolfeboro, New Hampshire. He was an associate at Shaines and McEachern before founding the law firm of Coakley and Hyde. He previously taught New Hampshire Practice as an adjunct faculty member at the Massachusetts School of Law and is admitted to practice law in Massachusetts, New Hampshire, and Maine.

HERBERT M. KOHN, ESQUIRE

Mr. Kohn is the former Chairman of Linde, Thomson, Fairchild, Kohn and Van Dyke in Kansas City, MO, and is now a partner in the Kansas City office of Bryan Cave, LLP. He is a graduate of the University of Michigan and the University of Michigan Law School. Bryan Cave LLP is a leading business and litigation firm with more than 1,100 attorneys and 24 offices worldwide. Herbert Kohn practices corporate, business and banking law, concentrating in the areas of acquisitions, financial transactions, banking and public finance. Mr. Kohn was chair of Kansas City, Missouri’s Charter Review Commission in 2000. He served as law clerk to the Hon. Harvey M. Johnsen, Chief Judge of the U.S. Court of Appeals for the Eighth Circuit. He has served on the Board of many charitable and civic organizations including as the former Chairman of the Kansas City Art Institute and a Trustee of the Richard and Annette Bloch Cancer Foundation.

JUSTICE NEIL LYNCH

Justice Lynch is a retired Associate Justice of the Massachusetts Supreme Judicial Court. He received his B.A., cum laude, from Harvard University, and his L.L.B. from Harvard Law School. He served as chief legal counsel to the Massachusetts Port Authority prior to being appointed to the Court.

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Douglas Martin is a former Middlesex County Assistant District Attorney and Victim Witness Coordinator in the United States Attorney's Office. Mr. Martin is now a litigator heading his law firm in Boston, Massachusetts. Mr. Martin previously served as clerk to the Massachusetts Appeals Court. Mr. Martin is the former President of the Massachusetts Black Lawyers Association.

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Mr. Rothenberg is Chairman and Chief Executive Officer of 1st Century Bancshares, Inc., and 1st Century Bank, N.A., headquartered in Los Angeles. Mr. Rothenberg is an honors graduate of the University of Michigan Law School, where he served on the law review. He is a past president of the California State Bar Association, the largest bar association in the country. Mr. Rothenberg was the founder of Major League Soccer, a founder of a major Los Angeles law firm, was head of the World Cup soccer tournament in the United States in 1994, has been on the Committee of Visitors of the University of Michigan Law School and a member of the National Basketball Association's Board of Governors. Mr. Rothenberg has served as the president of the Constitutional Rights Foundation, and as a member of the House of Delegates of the American Bar Association. Mr. Rothenberg formerly owned a professional soccer team in Los Angeles, and was President of the Los Angeles Clippers.

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Mr. Tucker, a highly successful attorney in Washington, D.C., is an honors graduate of the University of Michigan Law School, where he was on the law review. He is a partner in the Washington law firm of Venable LLP. Since 1970 Mr. Tucker has taught taxation of real estate as an adjunct professor of law in Washington, D.C. He has written several dozen articles, is the author of a major two-volume work on real estate taxation, was Chairman of the Section of Taxation of the American Bar Association, is on numerous advisory boards and committees in his fields of expertise, and regularly chairs or appears on panels and at seminars for practicing lawyers all over the country. Mr. Tucker has been a member of the Committee of Visitors of the University of Michigan Law School.
A. PAUL VICTOR, ESQUIRE

Mr. Victor is Chairman of MSLAW's Board of Trustees. An honors graduate of the University of Michigan Law School, where he served on the law review, Mr. Victor is a litigation partner in Winston & Strawn's New York office. Mr. Victor is an internationally known practitioner in antitrust and international cartel enforcement and international trade law. After spending almost three years with the Justice Department’s Antitrust Division, Mr. Victor has spent the past 46 years representing clients in some of the biggest antitrust and international trade cases ever.

Mr. Victor is an adjunct professor at Fordham Law School and has been on the Committee of Visitors of the University of Michigan Law School. He is a former member of the Council of the Antitrust Section of the American Bar Association and has served as Chairman of the section’s International Antitrust Committee. He regularly chairs or appears on panels for practicing lawyers across the nation, and is the author of many law review articles.

DEAN LAWRENCE R. VELVEL

Lawrence R. Velvel is the Dean of Massachusetts School of Law and a professor of law. Mr. Velvel is an honors graduate of the University of Michigan and a 1963 graduate of the University of Michigan Law School, where he served on the law review and was elected to the Order of the Coif. He was a law professor from 1966-1978, first at the University of Kansas and then at Catholic University. He has been a partner in major law firms in Washington, D.C., and was the first chief counsel of an organization established to write United States Supreme Court briefs in support of state and local governments. He has been active in Supreme Court litigation, constitutional law, antitrust law and complex litigation. He is the author of a book dealing with constitutional aspects of the Vietnam war, of eight books written since 2000 and is the co-author of a ninth, and of numerous law review articles and articles for legal and daily newspapers. He has written thirty-three United States Supreme Court briefs, and serves as a moderator and executive producer of an MSLAW television program, the book discussion show *Books of Our Time*. This program is carried by television stations nationwide.
Massachusetts School of Law at Andover’s full-time faculty, who average over 25-30 years as practicing attorneys, teach the overwhelming majority of the subjects tested on the Multi-State Bar Exam.

MSLAW’s adjunct faculty consist of exceptionally talented and experienced judges and attorneys, who teach the subjects they are experts in.

MSLAW’s Writing and Legal Research faculty are practicing attorneys who are dedicated to teaching students the best writing and legal research skills.

Finally, MSLAW’s Writing and Legal Reasoning faculty are skilled writing professionals with significant writing experience.

**FULL-TIME FACULTY**

All Massachusetts School of Law full-time professors have offices in the school library. Students are encouraged to email or call professors in advance in order to schedule personal appointments. However, the school honors an open-door policy, and students may come by when the door is open to ask class-related questions. This allows for a personally and intellectually engaging environment that makes Massachusetts School of Law at Andover a place where both students and faculty want to be.
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Professor Cristello was the Chairperson for the American Immigration Lawyers Association, New England Chapter. She has served on the AILA National Executive Board as an EOIR/Court Liaison committee member and is presently a Liaison member with American Immigration Law Foundation. She has participated on many panels and CLE programs instructing on criminal law and immigration law to state and judicial associations.

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HON. MICHAEL F. EDGERTON
Judge Edgerton teaches Trial Advocacy. He received his B.A. from St. Michael’s College and his J.D. and L.L.M. from Suffolk University Law School. He served as an attorney in private practice and as the General Counsel to the Trial Court of Massachusetts prior to his appointment to the bench in 1996. He now serves as the Chief Justice of the Juvenile Court.
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NEIL FAIGEL
Professor Faigel teaches Bail to Jail. He received his B.A. from the University of Massachusetts, and his J.D. from Marshall College of Law, Cleveland. He practices law in Andover, MA.
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KEVIN P. FOLEY
Professor Foley operates a general law practice, Attorney Kevin P. Foley, P.C. in Newburyport, Massachusetts, where he concentrates in litigation, real estate, administrative law, and estate planning. Mr. Foley served for nine years as an administrative law judge on the Massachusetts Board of Review, where he was responsible for deciding second level appeals of disputed unemployment insurance cases under M.G.L. ch. 151A. Mr. Foley also worked as staff counsel for the Secretary of the Commonwealth in the Corporations Division. Before joining the State Secretary, Mr. Foley worked for two and one-half years as an associate for the Boston-based civil litigation firm of Murphy & Michaels, LLP. Mr. Foley received his B.A from Merrimack College and J.D., cum laude, from the Massachusetts School of Law. He is admitted to practice in Massachusetts and the U.S. District Court of Massachusetts. He has served as an adjunct professor of law at MSLAW since 2002, where he has taught Comparison of National and State Law and Administrative Law.
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ROBERT FORD
Professor Ford teaches Aging and the Law, Aging and Healthcare Decision Making, and Wills and Trusts. He received his B.A. from Tufts University and his J.D. from Boston University School of Law. He is currently in private practice in Andover, Massachusetts.
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ROBERT J. FORREST
Professor Forrest teaches Aviation Law & International Law. He received his B.S. from Northeastern University and a J.D. from Boston College Law School. He has served as a Clerk-Magistrate in the district courts and is certified as a police officer in Massachusetts and New Hampshire. He is currently the police prosecutor for the South Hampton, New Hampshire Police Department. He has extensive experience in law enforcement matters and firearms licensing issues. He holds a federal firearms dealer’s license and is a Massachusetts State Police and NRA certified firearms instructor. He has extensive experience in international law and trade, having represented clients and developed
business in Russia and the Far East. He has negotiated many international joint venture agreements and contracts between American and British business entities and manufacturing companies in Europe, Russia, and the Far East.

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**MARIA FOURNIER**

Professor Fournier teaches Motions and Litigation Practice. She received her B.A. from Boston University and her J.D. from Massachusetts School of Law. Professor Fournier serves as the Director of Support Services for the Massachusetts Trial Court.

**URSULA FURI-PERRY**

Professor Furi-Perry teaches Bar Essay Writing and Analysis. She received her B.A. from Brandeis University, and her J.D., magna cum laude, from the Massachusetts School of Law at Andover.

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**KIMBERLY GILLESPIE**

Professor Kimberly Gillespie is a 2008 graduate of the Massachusetts School of Law and assists with MSLAW’s Trial Advocacy Program. She has been employed as an Essex County District Attorney since 2010. In addition to handling cases in the Superior Court, Kimberly is currently a supervising Assistant District Attorney at the Lawrence District Court where she prosecutes primarily firearm and narcotics cases.

**FREDERICK GOLDER**

Professor Golder teaches courses in Labor and Employment Law and Alternative Dispute Resolution. He received his B.A. from the University of Massachusetts at Amherst, his J.D. from Suffolk University Law School, and an L.L.M. in Labor Law from New York University Law School. Professor Golder is a partner in the law firm of Golder & Golder in Boston, where he specializes in labor relations and employment law. He is also a labor arbitrator and mediator.

Professor Golder has taught at Northeastern University, Emory University School of Law, and Suffolk University Law School.

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**STAN GOLDMAN**

Professor Goldman teaches Law and Psychiatry and practices law in Reading, Massachusetts. In January 2012 he retired as Director of Mental Health Litigation for the Committee for Public Counsel Services, Massachusetts’ Public Defender agency. He also has served as Executive Director of the Mental Health Legal Advisors Committee of the Massachusetts Supreme Judicial Court, as Director of Litigation and Assistant General Counsel of the Massachusetts Department of Mental Health, and as Assistant Legislative Counsel to former Governor Michael Dukakis. He has served on the Mental Health Committees of the Massachusetts District Court Department and the Boston Municipal Court Department, the Advisory Board of the Massachusetts Protection and Advocacy Project, the Human Rights Advisory Committees of the Massachusetts Departments of Mental Health and Mental Retardation, and the National Policy Board of the National Legal Aid and Defender Association; is the author of many books and articles on mental health law; and is a frequent speaker at legal conferences.

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**ANDREW GRADZEWICZ**

Professor Gradzewicz teaches Case Preparation, Writing and Legal Practice, and Prosecution and Adjudication Advocacy. He is a Clerk Magistrate for the Lawrence District Court. He received his B.A. from Boston College and his J.D. from Suffolk University Law School.

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**MICHELLE GRIFFIN**

Professor Griffin teaches Special Education Law. She received her B.A. from the University of Notre Dame, and her J.D. from the Northeastern University School of Law. She works at the State Department of Elementary and Secondary Education in Malden, MA.

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**CHARLES HAGGERTY**

Professor Charles Haggerty teaches Drafting Patent and Trademark Applications. He received a B.S. from Boston University, an M.S. from the University of Massachusetts, and his J.D. from the Massachusetts School of Law School. He practices in Westborough, MA.

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**DANIEL CRAWLING BEAR HARAYDA**

Professor Harayda obtained his Bachelors and Masters of Science degrees cumma cum laude from Southern Connecticut State University and his juris doctor degree from the Massachusetts School of Law and a MLIS from Simmons College. Professor Harayda is admitted to the Bar of the state of Connecticut as well as the Oneida Indian Nation Tribal Court.

Professor Harayda is the Director of Technology at the Massachusetts School of Law and teaches Case Preparation and Strategy. He also serves as the advisor and coach for the Massachusetts School of Law Black Law Student Association Trial Advocacy Team.

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WILLIAM HERNON
Professor Hernon teaches Post Conviction Advocacy. He graduated from Bridgewater State College, Bridgewater, Massachusetts. He majored in Political Science and had a double minor in History and Communications. He received his J.D. from New England School of Law. He practices law in Lynn, Massachusetts. Email: whernon@whernonlaw.com

ABBE L. HERSHBERG
Professor Hershberg teaches the Family Law Advocacy Clinic. She received her B.A. from Tufts University and her J.D. from Antioch School of Law. She is currently an attorney with Merrimack Valley Legal Services, Inc. Email: Ahershberg@gbls.org

STEVEN F. HYDE
Professor Hyde teaches New England Law and Practice. He received his B.A. from the University of New Hampshire and his J.D. from the Massachusetts School of Law. His practice focuses on real estate conveying as well as landlord & tenant, small business representation, and civil litigation.

Professor Hyde is admitted to the New Hampshire, Maine, and Massachusetts Bars. He is a member of the New Hampshire Bar Association, the Maine State Bar Association, the York County Bar Association, Strafford and Rockingham County Bar Associations, and he is a member of the American Inns of Court. Email: shyde@shaines.com

MAUREEN TRACY LEO
Professor Leo teaches Writing & Legal Research. She received her B.S. from Loyola College of Maryland and her J.D., summa cum laude, from the American University-Washington College of Law. She clerked in the U.S. District Court, worked as a litigation associate in Boston and later as an assistant regional counsel for DSS. She is licensed to practice in both Maryland and Massachusetts. Ms. Leo currently does court investigations in child abuse and neglect cases for the Middlesex Juvenile Court. Email: maureentracy@yahoo.com

HAROLD E. JOHNSON
Professor Johnson teaches Criminal Law and Criminal Procedure. He received his B.A., summa cum laude, from Worcester State College and his J.D., cum laude, from Suffolk University Law School. He is currently an assistant district attorney for the Middle District in Worcester. Email: johnson@mslaw.edu

JEFFREY KITAEFF
Professor Kitaeff teaches Bankruptcy Law and Secured Transactions (UCC Article 9). He received his B.A. from Clark University and his J.D. from New England School of Law. He serves as a trustee in the U.S. Bankruptcy Court and practices in the bankruptcy field in North Andover, Massachusetts. Email: jeffkitaeff@aol.com

CAROL LEVASSEUR
Professor Levasseur teaches Drafting Contracts. She received
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Professor Linsner teaches Writing and Legal Research and assists students in the Writing Lab. She received her B.S. from Georgetown University School of Foreign Services and her J.D. from George Washington University National Law School. She is admitted to the Massachusetts, New York, District of Columbia, and Rhode Island bars and currently practices in Framingham, Massachusetts.

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SUSAN OLMS
Professor Olms teaches Writing & Legal Reasoning and Writing & Legal Research. She practices Child and Family Welfare law at her private practice in Methuen, MA, and is admitted to practice before the state and federal courts in Massachusetts. She received her B.S. from the University of Massachusetts, and her J.D. from Massachusetts School of Law at Andover.

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PHILLIP PICILLO
Professor Phil Picillo is Senior Vice President, Director of Treasury and Payment Solutions at Webster Bank N.A. He joined Webster in 2012 and is responsible for leading Treasury and Payment Solutions’ divisions: Treasury Management Sales, Government and Institutional Banking, Interest Rate Management and Global Trade, Product Management and Implementation. He is a member of the Association for Financial Professionals and was a board member and past president of the Treasury Management Association of New England. He earned his bachelor’s degree in accounting from Bentley University, his master’s degree in finance from Farleigh Dickinson University, and his law degree from the Massachusetts School of Law.

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RICHARD PIERCE
Professor Pierce teaches Writing & Legal Reasoning and Clear Writing. Professor Pierce holds degrees from Cornell, Columbia, and Yale. He completed coursework and exams for a Ph.D. twice. He has taught at Northern Illinois University, the University of California at Berkeley, and Boston University, and is Pastor of the Riverside Church, Lawrence, Massachusetts.

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CASEY J. POWERS
Professor Powers teaches Writing & Legal Reasoning. He received his B.S. in criminal justice, cum laude, from Roger Williams University, and his J.D., magna cum laude, from Massachusetts School of Law, where he was a member of MSLAW’s appellate advocacy team.

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Professor Rodriguez teaches Criminal Law, Criminal Procedure, and Factual Investigation. He received his B.S. from Fitchburg State University, his M.A. from Western New England College, and his J.D. from Massachusetts School of Law at Andover. Professor Rodriguez has been a police officer for more than fifteen years, where he’s held both supervisory and command level positions and has also served as the Court Prosecutor. Professor Rodriguez is also a practicing attorney at the law office of Dombrowski, Aveni & Bunnell, P.C., located in Leominster, Massachusetts, where he specializes in Estate Planning, Family Law, Commercial and Residential Real Estate, and Criminal Law.

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KIMBERLY STEWART
Professor Stewart teaches Writing and Legal Reasoning. She currently practices in Andover, MA, focusing on Criminal Law. Professor Stewart is the interim department chair of Criminal Justice and Paralegal Studies at Mt. Washington College, is a member of the Essex County Bar Advocate Program, and provides legal services to indigent clients through the Committee for Public Counsel Services. She graduated cum laude from Massachusetts School of Law in 2007.
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JUSTICE TIMOTHY SULLIVAN
Justice Sullivan is a Housing Court judge who teaches Massachusetts Landlord-Tenant Law. A graduate of Merrimack College and New England School of Law, he operated a general practice prior to his appointment that included estate administrative, real estate, and landlord-tenant law.
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JOCELYN THOMSEN
Professor Thomsen teaches Writing and Legal Research and Writing and Legal Reasoning. She received her B.A. from the University of Missouri and her J.D., cum laude, from Massachusetts School of Law. She is a member of the bar in both Massachusetts and New Hampshire and practices law in Andover. Among her charitable works, she has been President of the Board of Directors of the Solomon Schechter Day School of the Merrimack Valley.
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JUSTICE JOSEPH A. TRAINOR
Justice Trainor teaches Drafting and Enacting Legislation. He received his B.A. from St. Anselm College, and his J.D. from Suffolk University Law School.
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INFORMATION RESOURCE CENTER

The Massachusetts School of Law Information Resource Center provides legal research materials and services to the law school community through both electronic and print resources. Dedicated staff provide help and instruction in the location and use of all library resources. Please ask the staff if you have any questions about the library or need help with research.

The library subscribes to online research services such as WestlawNext, LexisNexis, BloombergLaw, and Bloomberg BNA. The library also maintains print access to core research materials in a collection of more than 90,000 volumes. Students receive training in using legal research materials throughout the school’s legal writing, research, and advocacy curriculum, and library staff are available for additional training and research help. The library also provides interlibrary loan services.

The library supports student coursework through a reserve collection of required course materials, collects study aids for student use, and subscribes to CALI (Computer-Assisted Legal Instruction) so that students can supplement their course materials through online podcasts and tutorials.

The library provides ample areas for both group and individual study. Select areas may be reserved for group study at the reserve desk.

Information Resource Center Hours
Monday – Friday 8:00 a.m. – 11:00 p.m.
Saturday 8:00 a.m. – 6:30 p.m.
Sunday 11:00 a.m. – 6:30 p.m.

MISSION

The Information Resource Center's mission is to support and enhance the research and educational endeavors of the Massachusetts School of Law faculty, students, staff, and alumni.

Our collection currently contains over 80,000 volumes, including standard research and reference tools essential to the study of American law. Our goal is to provide the legal materials and services to support both the academic programs of the school and research interests of all members of the law school community. The job of the Information Resource Center's staff is to make these materials and services available to you. If you have any questions about the library, its policies, use or resources, do not hesitate to speak to a staff member.
TECHNOLOGY SERVICES

MEDIA CENTER
Massachusetts School of Law has a state-of-the-art computer lab equipped with 35 computers. Students may use the media lab for course work as well as to access the internet and the school’s electronic research databases. Students may also listen to review materials created by faculty members on the media server in the lab.

The media lab has two high speed printers for student use. Copying and printing require the purchase of a copy card which can be purchased from the card machine in the library. Each copy costs 12 cents. You may also download the wireless print driver to print remotely from your laptop.

Massachusetts School of Law provides wireless access throughout the building. Please get the current password from the reserve desk.

INFORMATION TECHNOLOGY & SUPPORT

Massachusetts School of Law provides technology training and support for its students.

Students may contact the Director of Information Technology to get help with computer, networking, and internet issues, as well as for inquiries regarding the school website.

LAURA LUSSIER
Laura Lussier is the Office Manager and serves as Administrative Assistant to the Associate Dean, the Assistant Deans, and numerous faculty members. She is also the associate producer of MSLAW’s television shows.
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JEANNE LANDERS
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FLEXIBLE DAY & EVENING PROGRAMS

Massachusetts School of Law offers both a three-year, full-time program of study, and a four-year, part-time program. Students may often attend either day or evening classes as they progress through the semester in order to accommodate their often unpredictable schedules.

Full-time students normally take fifteen credit hours per semester, while part-time students take eleven to twelve credit hours. Students may take no more than five courses per semester.

Any student who has completed at least two semesters, and has a grade point average of at least 2.7 in officially released grades, may take up to seventeen credit hours.

In their last semester, students may not take more than twelve credit hours.

FIRST-YEAR COURSES

FULL-TIME STUDENTS

- Civil Procedure and Conflict Resolution
- Contracts
- Criminal Law
- Criminal Procedure
- Property
- Torts
- Writing & Legal Reasoning
- Writing & Legal Research

PART-TIME STUDENTS

- Civil Procedure and Conflict Resolution
- Contracts
- Property
- Torts
- Writing & Legal Reasoning
- Writing & Legal Research

REQUIRED COURSES

Required courses taken after the first year include:

- Bar Essay Writing and Analysis
  Students who have a cumulative GPA under 2.4 must take and satisfactorily complete Bar Essay prior to enrolling in the Comparison course. Satisfactory completion of Bar Essay requires that the student receive no less than a C in the course.

Students who have a cumulative GPA of 2.4 or above may take Bar Essay at any time after completion of the seven substantive bar tested subjects: Civil Procedure, Criminal Law & Procedure, Contracts, Evidence, Property, and Constitutional Law. Each such student must satisfactorily complete Bar Essay. Satisfactory completion of Bar Essay requires that the student receive no less than a C in the course.

Students having a cumulative GPA of 2.4 or above may file a written petition with the Admissions Committee to take Bar Essay on a Pass/Fail basis.

- Business Associations
- Comparison of Massachusetts and National Law
- Constitutional Law (must be taken during the second year)
- Criminal Law (Part-Time Program)
- Criminal Procedure (Part-Time Program)
- Evidence (must be taken during the second year)
- Legal Ethics and the Culture of Law
- Motions and Litigation Practice
- UCC
- Writing & Legal Advocacy

Although not required, it is recommended that the following courses also be taken:

- Conveyancing
- Family Law
- Federal Income Tax
- Remedies
- Wills and Trusts
CONCENTRATIONS

Massachusetts School of Law affords students the opportunity to concentrate their studies in specific areas. However, students are not required to do so.

A student who is concentrating must take eighteen course hours in the subject, with no more than two required courses counting towards the eighteen-hour requirement, and in addition must either take a clinic in the concentration or write an independent research paper in it.

Courses offered for a concentration in Litigation:
• Alternative Dispute Resolution
• Case Preparation and Strategy
• Civil Procedure and Conflict Resolution
• Complex Litigation
• Criminal Procedure
• District Court Practice and Procedure
• Evidence
• Interviewing and Counseling
• Medical Malpractice
• Motions and Litigation Practice
• Massachusetts Evidence
• Negotiation in the Legal Context
• Oral Advocacy and Communication
• Products Liability
• Prosecution and Adjudication
• Mediation, Conciliation and Negotiation Skills Training

Courses offered for a concentration in Criminal Law:
• Bail to Jail
• Case Preparation and Strategy
• Case Preparation: Trial of a Criminal Case, Superior Court
• Criminal Law
• Criminal Procedure
• Evidence
• Interviewing and Counseling
• Juvenile Law
• Law and Psychiatry: Civil and Criminal Aspects
• Negotiation in the Legal Context
• Massachusetts Evidence
• Motions and Litigation Practice

Courses offered for a concentration in Family Law:
• Aging and the Law
• Aging and Healthcare Decision-making
• Asset Protection and Planning
• Civil Procedure and Conflict Resolution
• Constitutional Law
• Drafting Wills and Trusts
• Family Law
• Family Law Advocacy Clinic
• Family Law Mediation and Negotiation
• Federal Taxation
• Gender, Sexual Orientation & the Law
• Juvenile Law
• Law and Psychiatry: Civil and Criminal Aspects
• Motions and Litigation Practice
• Wills and Trusts

Courses offered for a concentration in Real Estate:
• Property
• Real Estate Financing
• Real Estate Taxation
• Conveyancing
• Contracts
• Drafting Contracts and Agreements I & II
• Environmental Law
• Landlord-Tenant Law
• Land Use Law

Courses offered for a concentration in Business and Corporate Law:
• Bankruptcy Law
• Business Associations
• Contracts
• Corporate Tax
• Creating and Representing New Businesses
• Drafting Contracts and Agreements I & II
• UCC

Courses offered for a concentration in Labor Law:
• Administrative Law
• Alternative Dispute Resolution
• Business Associations
• Drafting Contracts and Agreements I & II
• Employment Discrimination Law
• Massachusetts Workers’ Compensation
• Private Sector Labor Law
• Public Sector Labor Law
• Torts
• Worker’s Compensation & Social Security Disability Payments

Courses offered for a concentration in Finance and Asset Management Law:
• Asset Protection and Planning
• Individual Taxation
• Estate Taxation
• Bankruptcy Law
• Creating and Representing New Businesses
• Drafting Wills and Trusts
• Insurance Law
• Aging and the Law
• Wills and Trusts
• Business Litigation
• Contracts
• Property

Courses offered for a concentration in Intellectual Property, Media and Information Law:
• Intellectual Property
• Internet Law
• E-commerce
• First Amendment Issues
• Contracts
• Property
• Drafting Contracts and Agreements I & II
• Administrative Law
• Business Negotiations and Agreements
• Computer Law
• Patent and Trademark Technology
• International Business Transactions
• Remedies
ACADEMIC PROGRAMS

Courses offered for a concentration in Juvenile Law:
- Family Law
- Family Law Advocacy Clinic
- Child Welfare Practice
- Criminal Law
- Education Law
- Collaborative & Alternative Justice
- Criminal Procedure
- Constitutional Law
- Law and Psychiatry
- Negotiations in the Legal Context
- Remedies

Courses offered for a concentration in Civil Litigation:
- Civil Procedure and Conflict Resolution
- Advanced Litigation Skills
- Case Preparation and Strategy
- Medical Malpractice
- Products Liability
- Alternative Dispute Resolution
- Motions and Litigation Practice
- Massachusetts Evidence
- Negotiations in the Legal Context
- Law and Psychiatry: Civil and Criminal Aspects

Courses offered for a concentration in Land Use and Planning:
- Land Use Law
- Local Government Law
- Environmental Law
- Property
- Administrative Law
- Real Estate Financing
- Conveyancing
- Drafting Contracts and Agreements I and II
- Constitutional Law
- Landlord-Tenant Law

Courses offered for a concentration in Environment Law:
- Environmental Law
- Land Use Regulation
- Conveyancing
- Property
- Local Government Law
- Administrative Law
- Contracts
- Drafting Contracts and Agreements I & II
- Constitutional Law

Courses offered for a concentration in Communication:
- Sports and Entertainment Law
- Intellectual Property
- First Amendment Issues
- Contracts
- Introduction to the Internet
- Constitutional Law
- Alternative Dispute Resolution
- Asset Protection and Planning
- Business Negotiations and Agreements
- Computer Law
- International Business Transactions
CLINICAL LAW PROGRAM (3-6 credits)
The Clinical Law Program permits students who have completed at least 45 credit hours (and who have not been on academic probation for at least two semesters) to assist in the practice of law in a law firm or the district attorney’s office under the supervision of a member of the bar.

The Clinical Law Program affords students the opportunity to begin the transition from law school to law practice, from learning to be a lawyer to being a lawyer. Students practice law under the close and supportive supervision of a member of the adjunct faculty, legal service office, or bar association. The practice in the clinic includes civil, criminal, domestic, administrative, or real property matters and may include supervised appearances before courts, administrative agencies, legislatures, and other boards. Students will be counselors, negotiators, advocates, and problem solvers for their clients. Students are required to meet regularly with the supervising attorneys to review the work that has been done and to plan the strategy to accomplish the client’s purposes. In the classroom component, the clinical course students learn the substantive and procedural law they must know to practice in the area of their special concentration, and they study the tasks of lawyering. In this setting, students explore the theory, practice, and ethics of interviewing, counseling, advocating, and the full range of lawyer tasks in which they are engaged. Through this personal experience, supervision and coursework, students have the opportunity to think reflectively about the legal profession, about their work as lawyers and about the role of lawyers in a just society.

JUDICIAL INTERNSHIP PROGRAM
(3 or 6 credits)
Selected students work with Superior, District, and Probate Court judges in Massachusetts, researching and writing memoranda and decisions, and assisting judges during hearings and trials.

Prerequisites: 45 credits, Evidence, not on academic probation during the prior 2 semesters, a grade point average of at least 2.5, and certification under Rule 3.03.

JOINT DEGREE PROGRAMS

MSLAW/NICHOLS COLLEGE
JOINT J.D./M.B.A. DEGREE PROGRAM

The Nichols College Graduate M.B.A. Program and MSLAW have entered into an agreement which permits their students to work toward M.B.A. and J.D. degrees simultaneously. MSLAW and Nichols College Graduate students will be able to credit six hours of courses given by MSLAW toward both degrees, as well as an additional six hours of courses given either by Nichols at MSLAW, by MSLAW at Nichols, or team taught at either institution by faculty members of both institutions. Students interested in this program must have 45 credits and a 2.0 GPA.

MSLAW/FITCHBURG STATE COLLEGE
JOINT J.D./M.B.A. DEGREE PROGRAM

The Fitchburg State College Graduate M.B.A. Program and MSLAW have entered into an agreement which permits their students to work toward M.B.A. and J.D. degrees simultaneously. MSLAW and Fitchburg State College graduate students will be able to credit six hours of courses given by MSLAW toward both degrees, as well as an additional six hours of courses given either by Fitchburg State, by MSLAW at Fitchburg State, or team taught at either institution by faculty members of both institutions.

MSLAW/NICHOLS COLLEGE
SIX-YEAR JOINT DEGREE PROGRAM

Nichols College and Massachusetts School of Law have entered into a joint degree agreement, which permits students wishing to pursue a career in law to complete their educational requirements in six years, rather than the typical (and more expensive) seven years. Students admitted to Nichols College may simultaneously take courses at MSLAW and Nichols at no additional tuition charge, gaining the benefits of Nichols’ liberal arts curriculum while easing into the rigors of law school. Similarly, MSLAW students can take advantage of upper level courses offered at Nichols College to expand the breadth of their scholarship. Students enrolling in and successfully com-
Completing the joint degree program will receive a B.A. from Nichols College and a J.D. from MSLAW.

The six-year program provides students who have traditionally been excluded from legal education with a tremendous opportunity to obtain a law degree more affordably than elsewhere. In the joint degree program, Nichols students spend the first three years of their studies at the Nichols campus. During the fourth year, they enroll in a senior seminar and two senior projects at Nichols, as well as 21 credit hours of first-year classes at MSLAW. Credits earned at MSLAW are applied to Nichols’ degree requirements. Students then spend their final two years in the program at MSLAW to earn their J.D. Students choosing to pursue a work or non-classroom experience after the fourth or fifth year may apply for a leave of absence to gain valuable real world experience before completing their degrees.

MSLAW/NEWBURY COLLEGE SIX-YEAR JOINT DEGREE PROGRAM

Newbury College and MSLAW have entered into a joint degree program which allows qualified students interested in pursuing a legal career to earn their B.S. and their J.D. in six years, instead of the usual seven years. Students enrolled in the program complete a 97-credit course of study at Newbury College before matriculating to MSLAW. This accelerated program allows students to pursue a legal career a year earlier than would otherwise be possible, while at the same time saving students significant tuition costs.

MSLAW/MOUNT WASHINGTON COLLEGE SIX-YEAR JOINT DEGREE PROGRAM

Mount Washington College and MSLAW have entered into a joint degree program which allows qualified students interested in pursuing a legal career to receive their B.S. and their J.D. in six years, rather than seven years. Students enrolled in the joint degree program will spend the first three years of their studies at Mount Washington College. The fourth year will be spent at Massachusetts School of Law taking a full course load, for which the students will receive full course credit at both institutions and which will satisfy the course requirements for a B.S. years five and six will also be spent at MSLAW, completing the course requirements for a J.D. This accelerated program allows students to start their legal careers a year earlier than would otherwise be possible, while at the same time saving students significant tuition costs.
ADMINISTRATIVE LAW (3 credits)
Analyzes the regulatory, adjudicatory, and policymaking powers of federal, state, and local government agencies and their effects on private interests.

ADMARILTY AND MARITIME LAW (3 credits)
Analyzes the many issues faced in maritime law, including torts, contracts, state and local environmental laws, and international treaties.

AGING & HEALTHCARE DECISION-MAKING (3 credits)
Deals with related healthcare decisionmaking issues such as informed consent, refusal of treatment, competency, decision-making for incompetent people, and assisted suicide.

AGING AND THE LAW (3 credits)
Explores the wide range of legal issues facing the elderly, including health insurance, Medicaid planning, durable powers of attorney, and social security regulations.

ALTERNATIVE DISPUTE RESOLUTION (2 credits)
Deals with mediation, arbitration, and other alternative methods of resolving disputes.

ANIMAL LAW (3 credits)
Animal law is a broad and rapidly expanding field and is an integral part of social policy and the law. The course provides diverse examples of cases and circumstances in which the unique aspects of animals and law converge and should stimulate thought about recurrent animal law themes.

ASSET PROTECTION AND PLANNING (2 credits)
Explores the planning opportunities under federal and state law to shield individual assets from creditors, taxing authorities, and other interested parties.

AVIATION LAW (3 credits)
Provides an historical perspective of the origins of aviation law, and then focuses upon tort law, manufacturers' liability, governmental responsibility, and the role of the Federal Aviation Administration and the National Transportation Safety Board.

BAIL TO JAIL (3 credits)
Examines the criminal procedure process from arrest and arraignment through sentencing.

BANKRUPTCY LAW (3 credits)
Deals with the policies and legal principles of the federal bankruptcy laws. Focus is placed on claims cognizable in bankruptcy, the rejection and assumption of executory contracts, automatic stays, Chapter 11 reorganizations, “fresh start” rules, jurisdiction, and other matters.

BAR ESSAY WRITING AND ANALYSIS (3 credits)
Focuses on honing and improving students’ analytical and writing skills, with a special emphasis on the analytical and writing skills used for successful completion of the essay portion of the bar examination. Students will explore issue spotting techniques and methods of analysis; learn helpful tips for writing essay exams; receive personalized feedback on essays; and review the substantive law necessary to write the essay exam.

Students who have a cumulative GPA under a 2.4 must take and satisfactorily complete Bar Essay prior to enrolling in the Comparison course. Satisfactory completion of Bar Essay requires that the student receive no less than a C in the course.

Students who have a cumulative GPA of 2.4 or above may take Bar Essay at any time after completion of the seven substantive bar tested subjects: Civil Procedure, Criminal Law & Procedure, Contracts, Evidence, Property, and Constitutional Law.
Each such student must satisfactorily complete Bar Essay. Satisfactory completion of Bar Essay requires that the student receive no less than a C in the course. Students having a cumulative GPA of 2.4 or above may file a written petition with the Admissions Committee to take Bar Essay on a Pass/Fail basis.

BUSINESS ASSOCIATIONS (3 credits)
Examines the legal rules governing the personal and business relationships which arise in agency relationships, partnerships, and corporations.

BUSINESS ENTITIES TAXATION (3 credits)
This course will introduce you to the fundamental tax rules that govern a variety of business entities from conception to dissolution. You will learn about the tax attributes of corporations and pass-through entities such as partnerships, S-corporations, and limited liability companies. We will compare and contrast the various entities and explore some of the tax and non-tax considerations that encourage business associates to choose one type of entity over another.

BUSINESS OF THE PRACTICE OF LAW
(3 credits)
This course introduces students to the business aspects of the legal profession. The course format will be based around a sample business plan, through which the core business function of strategic planning, financial accounting, operations, information systems, market analysis and organizational structure will be applied to the practice of law.

CASE PREPARATION (3 credits)
A study of the actions taken and strategies used in a lawsuit from the time a lawyer is first contacted by a client to the end of a trial. Prerequisite: Evidence. MSLAW currently offers multiple Case Preparation courses:
- Advocacy Before Judges, Jurors, and Arbitrators
- DUI/Gun Charges
- Trial of a Criminal Case, Superior Court

CHILD WELFARE PRACTICE (3 credits)
Prepares students to litigate Child Welfare cases as legal counsel for the Department of Children and Families.

CIVIL PROCEDURE AND CONFLICT RESOLUTION (4 credits)
A study of the procedural rules governing civil litigation and the methods used to resolve legal disputes.

CLINIC (3 or 6 credits)
In the clinic course, upper level students obtain “hands-on” experience working in various legal settings in the public and private sectors. Prerequisites: 45 credits, Evidence, not on academic probation during the prior 2 semesters, and certification under Rule 3.03.

COLLABORATIVE & ALTERNATIVE JUSTICE (3 credits)
This course will teach the theory, practice, and skills of law as a helping or healing profession. Students will study developments in the legal profession that are alternatives to or different ways of engaging in the adversarial process. Most of these developments are interdisciplinary, non-adversarial, nontraditional, collaborative, and beneficial to clients, lawyers, and others.

COMPARISON OF MASSACHUSETTS AND NATIONAL LAW (6 credits)
Examines the laws of Massachusetts and sister states and helps prepare students for the bar examination.

COMPLEX LITIGATION (3 credits)
Focuses on the procedural issues encountered in litigation involving multiple parties and cases.

CONSTITUTIONAL LAW (4 credits)
Explores the reach of federal power, its relation to the powers of the states, and the civil rights of individuals that are protected by and from governmental power.
CONSUMER PROTECTION (3 credits)
Deals with the protection of consumer interests. It deals with such topics as truth in lending, warranties, credit advertising, billing practices, credit cards, debt collection, credit reports, and false, unfair, and deceptive practices.

CONTRACTS (5 credits)
Deals with the elements and requirements of contracts and with questions relating to the enforcement of contracts.

CONVEYANCING (3 credits)
Considers all aspects of real estate transactions, including negotiations, contracts, title requirements, delivery of closing documents, and post-closing remedies.

CREATING A SMALL OR SOLO PRACTICE (2 credits)
Analyzes the small or solo practice as an occupational alternative. The pros and cons of going it alone or associating with other solo practitioners are thoroughly reviewed. The complications and stress which universally attend partnership are explored in depth.

CREATING AND REPRESENTING NEW BUSINESSES (3 credits)
Examines the business problems entrepreneurs face in creating and successfully operating new businesses.

CRIMINAL LAW (3 credits)
Focuses on the elements of crimes and their defenses.

CRIMINAL PROCEDURE (3 credits)
Analyzes procedural questions relating to criminal law, including such constitutional issues as self-incrimination, search and seizure, right to counsel, and admissibility of confessions.

CYBERCRIMES & CYBERTERRORISM (3 credits)
This course examines the nature and scope of cybercrime, cyberterrorism and the legal response to high-tech crime. The course also examines developing trends in cybercrime, cyberterrorism and cyber law enforcement. Students will learn about the global nature of computer crime and examine national and international laws, regulations and agreements that govern computer crime, including investigations, prosecution and defense.

CYBERSPACE & INTERNET LAW (3 credits)
This course explores legal challenges presented by the Internet, communications, and information technologies. Addresses the interaction of emerging legal and technological rules for the information society of the 21st century. Topics include governance, jurisdiction, intellectual property, privacy, and electron-
ic commerce.

**DRAFTING CONTRACTS AND AGREEMENTS I AND II (3 credits each)**
Teaches students to draft contracts, ranging from simple ones to complex ones. Students study requisite techniques and requirements of drafting and will regularly draft sample agreements.

**DRAFTING AND ENACTING LEGISLATION (3 credits)**
Taught by a Justice of the Massachusetts Court of Appeals, this course examines how the legal profession has come to realize the importance of the legislative function to the practice of law. All large law firms, many medium-sized law firms, and small law firms include a legislative specialty to represent client interests. Students will learn, in detail, how the legislature operates, how an idea becomes a law, what role the governor plays in this process, and what role citizens of the Commonwealth can play in creating law without the legislature.

**DRAFTING WILLS AND TRUSTS (3 credits)**
Teaches students to draft simple wills, reciprocal wills, pourover wills, revocable trusts, irrevocable trusts, Medicaid trusts, and other estate planning documents. Prerequisite: Wills and Trusts.

**EDUCATION LAW (3 credits)**
Surveys the laws affecting public and private educational institutions at all levels. Issues covered include collective bargaining, tort liability, and student rights.

**ELECTRONIC DISCOVERY (3 credits)**
This course explores the constantly evolving field of E-Discovery by analyzing the rules and cases that provide the legal framework for electronic discovery and digital evidence. The course provides an in-depth treatment of both the legal and technical aspects of electronic discovery: the preservation, collection, review, production and use of electronically stored information in civil and criminal litigation and investigations. The course also provides an introduction to technologies, tools, and software currently used in this field as part of a learning “laboratory” for the students.

**EMPLOYMENT DISCRIMINATION LAW (3 credits)**
Analyzes the federal and state laws dealing with discrimination in the workplace.

**ENVIRONMENTAL LAW (3 credits)**
Analyzes the nature and causes of environmental pollution and of emerging legal techniques for its control.

**ESTATE PLANNING (3 credits)**
Examines wealth planning considerations involving property law, wills and trusts, marital property law and insurance law. Prerequisite: Wills & Trusts

**ESTATE TAXATION (3 credits)**
Examines Massachusetts and federal estate tax provisions and planning issues arising under them.

**EVIDENCE (3 credits)**
Surveys the rules governing the use of evidence in trials.

**FASHION & BEAUTY LAW (3 credits)**
This course will examine the newly emerging field of fashion and beauty law, including issues in intellectual property, consumer protection, business law, international trade, and government regulation as applied to the world of fashion and beauty.

**FAMILY LAW ADVOCACY CLINIC (3 or 6 credits)**
Provides upper-level students with hands-on clinical experience representing clients under attorney supervision in the diverse areas of family law practice in Massachusetts.
FAMILY LAW (3 credits)
Analyzes the legal rules governing marriage, divorce, distribution of marital property, child custody, adoption, and children's rights.

FILM AND THE LEGAL PROFESSION (3 credits)
Through study of films, considers how law and justice, morality, and power are related; how law is practiced and taught; what role courts and trials play in a political system; and the relationship between law and popular culture.

FIRST AMENDMENT ISSUES (3 credits)
Focuses upon First Amendment issues such as defamation, invasion of privacy, obscenity, ownership of speech, flag burning, prior restraint, and reporters' privileges.

FIRST AMENDMENT LAW (3 credits)
Survey course covering fundamentals of First Amendment jurisprudence relating to freedom of expression, association and religion. Course focus is on contemporary Supreme Court cases, including those addressing hate speech, display of the Ten Commandments in public places, and aid to parochial schools, as well as how the current Court's First Amendment law compares with that of Courts of the past. The course also covers issues such as free speech in times of military conflict, popular opinion of First Amendment freedoms, the Free Exercise and Establishment clauses, and the role of religion in governmental regulations.
Prerequisite: Constitutional Law

GENDER, SEXUAL ORIENTATION & THE LAW (3 credits)
This course covers one of the most dynamic areas of law over the past two decades: how the legal system regulates gender identity and sexual orientation. The course will examine the manner in which the state regulates sexuality, gender, gender roles, and sexual orientation in a variety of substantive legal areas including criminal law, family law, anti-discrimination law, and constitutional law.

HEALTH CARE LAW (3 credits)
Examines the American health care system, including the organization and regulation of health care institutions.

HUMAN RESOURCES LAW (3 credits)
This course examines the body of laws that address the legal rights of and restrictions on employees and employers in the workplace. The course will focus on how that body of laws impact the biggest concerns facing human resource managers in the workforce today, balancing analysis of traditional case law and statutes with professional training and conduct in a business setting.

IMMIGRATION LAW (2 credits)
Focuses on immigration law and policy, the rights of aliens, and administration and enforcement of the immigration laws by executive agencies.

INDEPENDENT STUDY (3 credits)
A student in this course writes a significant research paper on a topic of his or her choice under the supervision of 3 faculty members. Prerequisites: 45 credits, Evidence, Motions and Litigation Practice, no academic probation during prior 2 semesters.

INDIVIDUAL EMPLOYMENT RIGHTS (3 credits)
Focuses on the laws governing the workplace, including legal rules dealing with fair employment, discrimination, wrongful
termination, and occupational safety.

INDIVIDUAL TAXATION (3 credits)
A study of the rules governing federal income taxation of individuals.

INSURANCE LAW (3 credits)
Explores legal issues of insurance, such as risk classification, indemnity, insurable interests, subrogation, rights at variance with policy provisions, and claims processes.

INTELLECTUAL PROPERTY (2-3 credits)
Surveys the laws involving patents, trademarks, and copyrights and their interrelation with the legal areas of contracts, torts, and property law.

INTERNATIONAL BUSINESS TRANSACTIONS (3 credits)
Examines the laws, doctrines, and regulations governing international business transactions.

INTERNATIONAL LAW (3 credits)
Introduces the student to aspects of the legal structure of international relations, exploring issues involving jurisdiction, sovereign immunity, and international conflict resolution.

FACTUAL INVESTIGATIONS (3 credits)
This hands-on course trains students to interview and counsel effectively. Instructional techniques include videotaped roleplaying, student observation, and critiques by the instructor.

INTRODUCTION TO E-COMMERCE (3 credits)
Examines the law and policy issues involved in the conduct of business and advertising over the Internet.

INTRODUCTION TO THE INTERNET (3 credits)
Trains students to use Internet browsers and search engines, e-mail accounts, word-processing programs, and case and time management software.

ISSUES IN INTERNET LAW (1 credit)
This course seeks to provide students with a solid background in a number of different emerging and recurring issues surrounding the Internet and its impact on individual, societal, and governmental policies, including content regulation, privacy and surveillance, unauthorized access, and misappropriation.

JUDICIAL INTERNSHIP PROGRAM (3 or 6 credits)
Selected students work with Superior, District, and Probate Court judges in Massachusetts, researching and writing memoranda and decisions, and assisting judges during hearings and trials. Prerequisites: 45 credits, Evidence, not on academic probation during the prior 2 semesters, a grade point average of at
least 2.5, and certification under Rule 3.03.

**JUVENILE LAW (3 credits)**
Examines the juvenile justice system, its philosophy, purpose and structure. Neglect and abuse cases, status offenses, and juvenile delinquency proceedings are covered, with special attention to children's rights.

**LABOR MANAGEMENT, ARBITRATION & NEGOTIATION (3 credits)**
This course deals with labor arbitration cases and the laws governing management and labor relations.

**LAND USE LAW (3 credits)**
The objective of this course is to teach land use legal doctrine, but balance the doctrinal underpinnings with a healthy dose of practical land use lawyering. The course will use practical exercises, including attendance at a public land use hearing, review of surveys, subdivision plans and other land use documents, drafting land use letters and memos, and simulated presentations.

**LANDLORD-TENANT LAW (3 credits)**
A study of issues arising between owners of property and their lessees, with emphasis on specific Massachusetts statutes and judicial decisions.

**LAW OFFICE TECHNOLOGY (1 credit)**
This course helps make students aware of the four essential components necessary to make any law office run smoothly and efficiently: (1) case management, (2) document creation & management, (3) on-line research, and (4) speed and security issues.

**LAW AND PSYCHIATRY: CIVIL AND CRIMINAL ASPECTS (3 credits)**
Addresses significant areas of interaction between the legal and psychiatric disciplines, including the insanity defense, civil commitment, and the right to treatment.

**THE LAW OF SEARCH AND SEIZURE (3 credits)**
Focuses on the laws covering search and seizure, the privilege against self-incrimination, and the right to counsel during police custody interrogations.

**LAWYERS IN CONTEMPORARY SOCIETY (3 credits)**
This course examines current issues in today's society. Students, in pairs, present and discuss the subject matter, the pros and cons of each side, and the legal as well as moral and ethical issues a lawyer may face.

**LEGAL ETHICS AND THE CULTURE OF LAW (3 credits)**
Analyzes the ethical rules governing the legal profession and the conduct of lawyers and law firms.
THE LEGISLATIVE PROCESS AND LEGISLATIVE DRAFTING (2 or 3 credits)
Students in this course study models of the legislative process, the actual operation of legislative structures, delegation of legislative power, and the application and interpretation of statutes.

LOCAL GOVERNMENT LAW (3 credits)
Examines statutes and case law relating to the powers and duties of municipalities.

MASSACHUSETTS CONSUMER PROTECTION (3 credits)
Deals with Massachusetts laws and regulations governing such topics as truth in lending, warranties, credit advertising, billing practices, credit cards, debt collection, credit reports, and false, unfair, and deceptive practices.

MASSACHUSETTS EVIDENCE (2 credits)
Taught by a Justice of the Massachusetts Court of Appeals, this course focuses on the practical and effective use of Massachusetts rules of evidence.

MASSACHUSETTS LANDLORD/TENANT LAW (3 credits)
Taught by a Justice of the Massachusetts Housing Court, this course focuses on the rights and responsibilities of both landlords and tenants together, with a review of the issues that commonly arise from a landlord-tenant relationship. This course puts particular emphasis on the relevant Massachusetts case law, statutory provisions, and procedural rules.

MASSACHUSETTS LANDLORD/TENANT TRIAL PRACTICE (3 credits)
Taught by a Justice of the Massachusetts Housing Court, this course reviews the rights and responsibilities of both landlords and tenants, putting particular emphasis on prosecuting and defending eviction cases in Massachusetts, with a reliance on the relevant case law and statutes.

MASSACHUSETTS SEARCH & SEIZURE ISSUES (3 credits)
Taught by a Justice of the Massachusetts Court of Appeals, this course focuses on issues concerning search and seizure as applied to Massachusetts jurisprudence.

MASSACHUSETTS NEGLIGENCE LAW DEVELOPMENTS (3 credits)
Taught by a Massachusetts Appeals Court Justice, this course will analyze the developments in the area of premises liability, distinguish the duty owed to invitees, licensees and trespassers, including tenants and their guests. The course will also analyze the traditional approach to slip-and-fall accidents, the evolving law of liquor liability and medical malpractice in the context of a physician’s duty to third parties.

MASSACHUSETTS WORKERS’ COMPENSATION (2 credits)
Examines the case law, statutes, and regulations governing workers’ compensation in Massachusetts.

MEDIATION, CONCILIATION, AND NEGOTIATION SKILLS TRAINING (2 credits)
Focuses upon training students to mediate and negotiate
assorted legal problems.

**MEDICAL MALPRACTICE (3 credits)**
Examines various issues in medical liability, including causation, damages, claims against multiple defendants, and examination and cross-examination of medical experts.

**MOTIONS AND LITIGATION PRACTICE (2 credits)**
The last of the 4 writing classes at MSLAW, this course teaches students to apply the lessons learned in the first 3 writing courses while drafting numerous documents that attorneys create in the day-to-day practice of law. This course will hone both writing skills and practical lawyering skills with students representing fictitious clients in a case that begins with the client intake and encompasses all the steps taken to bring a case to trial. Students will draft various court documents including complaints, answers, interrogatories, motions for production of documents, and other motions. Prerequisites: Writing and Legal Research, Writing and Legal Advocacy.

**NEW ENGLAND LAW AND PRACTICE (3 credits)**
This class is designed to give all MSLAW students, trained in the law and practice of the Commonwealth, a glimpse at the law and practice of other New England States. Comparisons between specific procedural rules and forms as well as specific statutes encountered by general practitioners in Massachusetts, New Hampshire, Maine, Vermont, and Connecticut are made on a per topic basis.

**NEW HAMPSHIRE PRACTICE AND PROCEDURE (2 credits)**
This course focuses upon the rules governing the practice of law in New Hampshire.

**ORAL ADVOCACY AND COMMUNICATION (3 credits)**
An intensive course in communication and advocacy. Fundamental skills of communication, drama, and speech are stressed. Reviews of student performances on videotape, demonstrations and discussions are utilized to hone students' advocacy and communication skills.

**PATENT LAW AND PATENT APPLICATION PRACTICE (2 credits)**
This course focuses exclusively on substantive patent law, patent claims drafting, and patent applications and prosecution through the United States Patent and Trademark Office.

**POST-CONVICTION ADVOCACY (3 credits)**
Examines the issues, strategies and tactics in representing
defendants on appeal.

PRIVACY AND TECHNOLOGY ISSUES (3 credits)
Examines the issues surrounding how technology has greatly expanded the ability to invade privacy.

PRIVATE SECTOR LABOR LAW (3 credits)
Examines the rights and liabilities of employers and employees in the traditional context of the private sector.

PRODUCTS LIABILITY (3 credits)
Examines the law relating to suits against manufacturers and distributors of defective products.

PROPERTY LAW (5 credits)
Analyzes the legal principles governing personal property and real estate.

PROSECUTION AND ADJUDICATION (3 credits)
Focuses upon pre-trial and post-trial strategies in criminal proceedings.

PUBLIC SECTOR LABOR LAW (3 credits)
Examines the regulation of labor and management relations in the public sector, including the right to organize, the scope of the duty to bargain, and the right to strike.

PUBLISHING AND ENTERTAINMENT LAW (3 credits)
Focuses on the common law and federal and state statutory protections afforded to authors, artists, and entertainers.

RACE IN AMERICAN LAW (3 credits)
Explores the competing visions of racial equality that are reflected in United States civil rights legislation and case law, the historical origins of American racism, and the judicial and legislative approaches that have evolved to remedy racial injustice.

RACIAL EQUALITY AND AMERICAN JURISPRUDENCE (3 credits)
Examines the important cases and the social contexts involved in the move toward racial equality.

REAL ESTATE FINANCING AND CONVEYANCING (3 credits)
Examines the financing of commercial and large scale residential real estate projects, from the perspective of both the lender and the developer.

REAL ESTATE TAXATION (3 credits)
Examines the federal and Massachusetts tax laws governing real estate transactions.

REMEDIES (3 credits)
A study of contemporary problems both inside and outside the court system, as well as an historical review of the principles applicable to contract and tort actions, unjust enrichment, equitable doctrines, damages and restitution.

REPRESENTING THE JUVENILE CRIMINAL DEFENDANT (3 credits)
Introduces students to the strategies, tactics and issues involved when representing juvenile criminal defendants.

RESTITUTION (3 credits)
Focuses upon remedies available to rectify unjust enrichment, particularly in cases where tort and contract remedies are not
available or are insufficient.

SENTENCING, PROBATION & PAROLE
(3 credits)
Examines the issues lawyers and their clients face in the sentencing, probation, and parole process.

SOCIAL AND NEW MEDIA LAW (3 credits)
This course will examine social and new media issues through the lens of law and policy. From business law to entertainment law, social media continues to touch upon many facets of the legal field. Any savvy new lawyer should have a working knowledge of some of the social media questions that may arise in his or her practice.

SOCIAL SECURITY LAW (3 credits)
This course is a clinical experience allowing students to gain a sense of the important role that lawyers play in the administration of Social Security programs. The basic structure of the course will track these goals by alternating between broad coverage and coverage focused on the most commonly contested issues related to disability benefits that make up the great majority of a Social Security practice.

SOPHISTICATED SPEECH (3 credits)
Focuses on developing the skills to effectively speak in a court room. Emphasizes using visual aids, delivering opening statements and closing arguments, and mastering tempo, eye contact, cadence, and volume.

SPECIAL EDUCATION LAW (3 credits)
Examines state and federal laws and regulations concerning the education of special needs students.

SPORTS LAW AND PLAYER REPRESENTATION
(3 credits)
Examines the legal issues relating to sports, including eligibility, contracts, criminal and tort liability, antitrust law, labor relations, and health and disability issues.

TORTS (4 credits)
Focuses on the law governing liability for physical and economic injuries that one person causes another.

TRIAL COURT PRACTICE AND PROCEDURE (3 credits)
Taught by district court judges, this course focuses upon effective advocacy in Massachusetts District Courts.

TRIALS AND TECHNOLOGY (3 credits)
Introduces students to the strategies and tactics technically savvy lawyers use to better represent their clients.

UNIFORM COMMERCIAL CODE (4 credits)
Focuses on the laws governing commercial transactions.

WHITE COLLAR CRIMES (2 credits)
Reviews white collar criminal issues, including securities fraud, mail fraud, environmental crimes, and illegal campaign contributions.

WILLS AND TRUSTS (4 credits)
Deals with the statutes and common law governing wills and trusts.

WOMEN AND THE LAW (3 credits)
Examines the historical and contemporary treatment of women by and under the Constitution, statutes, and common law.

WORKERS’ COMPENSATION AND SOCIAL SECURITY DISABILITY PAYMENTS (3 credits)
Examines the no-fault workers’ compensation laws of Massachusetts and other states, as well as the laws concerning Social Security disability.

WRITING & LEGAL REASONING (3 credits)
The first of the successive legal writing classes at MSLAW, this course introduces students to the legal formula called IRAC, outlining, case briefing, and other skills unique to the study of law. Students will learn how to think critically and analytically and to write concisely and persuasively.

WRITING & LEGAL RESEARCH (3 credits)
The second of the successive legal writing classes at MSLAW, this course builds on the writing skills learned in the first semester and teaches students to write legal memoranda in an office setting. Students in this course take the role of advisor to a hypothetical client. Students will continue to formulate written rules, synthesize multiple authorities, place a rule in a rule structure (IRAC), analyze facts carefully, apply a rule to a set of facts and organize a written discussion. Students will cite legal authorities using proper legal citation format and will learn legal research strategies and the multitude of legal authorities through hands-on library and computer training.

WRITING & LEGAL ADVOCACY (3 credits)
The third of the successive legal writing classes at MSLAW, this course teaches the students how to take the skills learned in the first two semesters and use those skills while acting as an advocate for a client. Students in this course take the role of advocate and officer of the court. The students’ research and writing skills will be honed so they can apply good writing in a persuasive court document. In this class, students will become Westlaw certified, draft a legal memorandum of law to a trial judge, write an appellate brief and argue to a mock appeals court.
Ms. Louise Rose is MSLAW's Registrar and is charged with maintaining the files of all students. Ms. Rose handles issues covering course registration, student petitions, transcript requests, adding and dropping courses, and graduation certificates for students applying to take the bar examination.

She is a graduate of the University of Michigan and taught for 13 years in public and private school systems. She has worked in law firms in Washington, D.C., and Nashua, New Hampshire.

REGISTRATION POLICIES

REGISTRATION REQUIREMENTS

Students are required to register in person each semester on one of the two registration dates. Dates are scheduled on the online Academic Calendar and are also posted in the school cafe prior to registration each semester.

Electronic Registration

Starting the week before the regularly scheduled registration days, students who wish to reserve a spot for a class with limited enrollment may, beginning at 8 a.m., email the school (classregistration@mslaw.edu) the class they wish to register for with one email per each class with limited enrollment. Students with 60-90 credits at the end of the previous semester may reserve a spot through email for their course with limited enrollment on the first two days, and students with 24-59 credits at the end of the previous semester may submit their email on the second set of days.

Late Registration Policy

A $50.00 late registration fee is charged to students who register after the scheduled registration dates. A $100.00 late registration fee is charged to students who register on or after the first scheduled class.

Proof of Health Insurance Coverage

Under Massachusetts law, health insurance coverage is required for all students taking at least 9 credits. A student must provide proof of coverage once a year.

Proof of Immunizations

Under Massachusetts law, immunization requirements apply to all undergraduate and graduate students, regardless of year of birth. In order to attend MSLAW, all undergraduate and graduate students are required to have:

- 1 TD booster within the last 10 years
- 2 doses of MMR vaccine (or 2 doses of a measles-containing vaccine and 1 dose each of mumps and rubella vaccine)
- 3 doses of hepatitis B vaccine are required for all full-time and part-time students.

ADMINISTRATIVE POLICIES

Add/Drop Policy

Courses may be dropped without academic penalty during the first five weeks of a regular semester and during the first week of a summer semester. After that, a student who fails to complete a course will receive a failing grade or, with the prior permission of the Dean, an incomplete.

Courses may be added during the first week of classes (except summer classes). After the first week, a student must receive the permission of the Dean to add any course.

A course in which an incomplete is obtained during a regular or summer semester must be completed by the end of the next regular semester in which it is given or the student will receive a failing grade.

Withdrawal

Students who wish to withdraw from the Massachusetts School of Law must submit a hard copy letter (email is not sufficient) to the Registrar's office. A student who submits a letter of withdrawal is withdrawing from the entire program, not just for a semester, and is not eligible to return in future semesters without permission of the Admissions Committee.

Any student wishing to withdraw after the allowed time period must submit a petition to the Admissions Committee through the Registrar's office. Students who do not properly petition will incur academic penalties.

Withdrawal requests must be submitted in writing to the Registrar. No refunds will be given after two weeks of classes during regular semesters or after classes begin in a summer session.

Summer Programs

The usual penalties and interest charges will apply to late payments, with a late registration fee of $50 for those who register after the registration date for the first session and after the registration date for the second session. If you do not register prior to the start of the course that you wish to attend, you will not be permitted to enroll for that session.

You will receive a refund of 80% of your tuition if you withdraw from a class before the start of that class. No refunds will be given, however, to a student who registers for, but withdraws from, a course once the class has met. Courses may be dropped without academic penalty, however, during the first week of a summer semester.
Leave of Absence Policy
Leaves of absence will be granted with the permission of the Admissions Committee and only in extraordinary circumstances. Each request for a leave of absence must be submitted in writing to the Registrar, no later than two weeks prior to the beginning of classes for the semester in which the leave is sought.

Deferrals
Deferral forms for undergraduate loans are filled out by the Registrar. The Registrar will mail them directly to the loan service provider once completed.

Transcript Request Policy
Transcript requests must be submitted to the Registrar along with a $5.00 check for each official transcript. No transcript will be released to or for any student or alumnus with an outstanding obligation to MSLAW. Please allow up to 15 business days for processing the transcript request.

ACADEMIC STANDING
Massachusetts School of Law at Andover utilizes a typical four-point system of grading. Therefore, an A counts four points, a B three points, a C two points, a D one point, and an F (or a failing grade) no points.

A student’s grade is increased 3 tenths of a point for a plus (e.g., a B+ represents 3.30 points) and will be diminished 3 tenths of a point for a minus (e.g., a B- represents 2.70 points).

Students may make appointments with professors to review their exams. No grades are changed unless a mathematical error has been made. To ensure academic rigor, MSLAW, when necessary, requires professors to comply with a grading curve designed to make certain that high grades at MSLAW represent significant academic accomplishment.

Academic Probation
A student whose overall grade-point average falls below a two-point average is placed on academic probation for the next semester. Once on academic probation, a student is not eligible to take summer session classes. If the student was enrolled in such classes prior to the determination that he or she is on probation, the grades received in the class cannot be used to determine whether the student shall be removed from the probationary list.

Academic Suspension
If the student does not attain a two-point or better overall average at the end of that probationary semester, the student is not able to return to school thereafter.

Two F Rule
In addition, any student who receives a total of two or more F grades during his or her career at MSLAW is automatically dismissed from the program.

Readmission
Any student seeking readmission to MSLAW must submit a written petition to the school’s Registrar. Such petitions are rarely granted.

Financial Aid & GPA
Students are required to have an overall grade point average of a 2.0 to maintain satisfactory academic progress. Students whose overall grade point average falls below 2.0 are placed on academic probation for the next semester and these students are ineligible to receive Federal Stafford Loans for that semester or any semester until the student is no longer on probation. A student may petition in writing to the Director of Financial Aid, Lynn Bowab, for an exception to this policy. Exceptions to this policy are granted on a case-by-case basis and only in extraordinary situations.

FACULTY ADVISORS
All students should meet with their faculty advisors for guidance in planning their curriculum. Students are given advisors based on their last name.

GRADUATION REQUIREMENTS
An overall 2.0 (C) average is required for graduation. A student must satisfactorily complete 90 credit hours to graduate. 58 credit hours must be in required courses. A student must pass the Comparison course, which is taken during his or her last semester. No credits are given for a failing grade. Graduation occurs only in January and June. A student will not be eligible to graduate unless the student’s tuition is paid in full. No more than 12 credits may be taken in a student’s last semester.

Required Courses & Credits
- Bar Essay Writing & Analysis (3)
- Business Associations (3)
- Civil Procedure (4)
- Comparison of Massachusetts & National Law (6)
- Constitutional Law (4)
- Contracts (5)
- Criminal Law (3)
- Criminal Procedure (3)
- Evidence (3)
- Legal Ethics (3)
- Motions and Litigation Practice (2)
- Property (5)
- Torts (4)
- UCC 2,3,4 & 9 (4)
- Writing & Legal Advocacy (3)
- Writing & Legal Reasoning (3)
- Writing & Legal Research (3)

MASSACHUSETTS BAR PASS HISTORY
For MSL graduates who have taken the Massachusetts Bar Exam since the school’s inception and through the July 2014 administration, the pass rates are as follows:

- First-time taker passage: 62.5%
- Second-time taker passage: 74.6%
- Third-time taker passage: 79.5%
- Fourth-time taker passage: 82.0%
- All-time pass rate: 85.7%
OVERVIEW

Massachusetts School of Law at Andover is unique because it does not use or place value on the traditional LSAT test used by other law schools to determine a potential law student's aptitude to succeed in law school. Instead, MSLAW uses its own personal interview and essay test to make this determination.

Specifically, MSLAW utilizes several factors to determine a potential student's aptitude:

1. undergraduate and/or graduate grades
2. employment and life experience
3. three letters of recommendation
4. a personal interview
5. an essay exam that is similar to most law school exams (MSLAT).

The Admissions Committee, on a case-by-case basis, examines all of these factors before any decisions are made.

ADMISSIONS OFFICE

PAULA COLBY-CLEMENTS
Phone: 978.681.0800 ext. 138
Email: pcolby@mslaw.edu

Professor Colby-Clements is the Director of Admissions at the Massachusetts School of Law. She received her B.S. from the University of Lowell and her J.D., cum laude, from the Massachusetts School of Law. Professor Colby-Clements is licensed to practice in Massachusetts and the U.S. District Court of Massachusetts. Professor Colby-Clements also taught in the M.B.A. program at Suffolk University before joining the faculty at MSLAW.

ADMISSIONS OFFICERS

ROHIT BHASIN
Phone: 978.681.0800 ext. 148
Email: Ro@mslaw.edu

Rohit Bhasin is Assistant Director of Admissions and Director of International Programs. He received his B.S. in paralegal studies from Stevenson University and his J.D. from the Massachusetts School of Law.

ADMISSIONS PROCESS

In order to facilitate the application process, please make certain that you have completed every item on the application before submitting it to the Admissions Department so that review of your application is not delayed.

1. Application for Admission
The application for admission should be completed, signed, and submitted to the Admissions Department as soon as possible. You may make a request for application materials by email, phone, or you can download the application by visiting www.mslaw.edu and clicking on Admissions.

2. Personal Statement
Each applicant must submit a personal statement along with the application. The statement should contain information regarding any relevant factors that may not have been fully explained in the application form and that may assist the members of the Admissions Committee in their review of your application.

3. Application Fee
The $40 application fee (check or money order payable to Massachusetts School of Law) must accompany the application form. The application fee is non-refundable and is not applied to tuition if you are accepted.

4. Three Letters of Recommendation
Recommendations should be sent directly to the Admissions Department. Federal law gives students in attendance at MSLAW the right to review letters of recommendation submitted on their behalf unless that right is waived. While applicants are not required to make such a waiver, they are advised that some people may not be willing to provide a recommendation in its absence. The letters of recommendation forms have a place to mark your preference. Please mark them before giving them to your recommenders. Any additional letters submitted on your behalf must contain this statement as to waiver.

5. Personal Interview
Each applicant must have a personal interview with the Admissions Department. The interview will be scheduled once you have submitted your application and transcripts. It will include questions regarding any relevant factors that may not have been fully explained in the application form and that may assist the members of the Admissions Committee in their review of your application.

6. MSLAT
All applicants must take the Massachusetts School of Law Aptitude Test (MSLAT). Applicants usually take the test on the same day they have their personal interview. MSLAW faculty
members review the test and assess both technical and analytical skills. MSLAW also uses this test to determine if students meet the required English proficiency needed to begin their legal studies.

7. Official Transcripts
In order to be considered for admission to MSLAW an applicant must hold a U.S. Bachelor's degree or its equivalent. Transcripts from all undergraduate and graduate schools that the applicant has attended must be submitted to the Admissions Department. An applicant who received a degree from a college or university outside the United States must have his or her transcript evaluated by World Education Services (WES) or LSAC's Foreign Credential Services.

Because each law school's application is different, please be certain to read every item carefully. It is your responsibility to make sure that all statements made on the application are accurate and complete.

You are required to update us in writing about any changes that take place after you submit the application. Any failure to supply accurate, complete, or updated information may result in a withdrawal of any offer of admission or cancellation of registration, and may be a violation of Massachusetts School of Law Regulations Governing Students.

All materials submitted with or in support of an application become the property of MSLAW and are not returnable. An application is considered complete only when all of the materials have been received.

NO LSAT REQUIRED
Massachusetts School of Law interviews every applicant who wishes to attend the school. We believe the true measure of a person's capabilities to be a good lawyer cannot be measured solely by sterile statistical data, which can never measure drive, dedication, obstacles overcome, perseverance, and a good heart.

In some circumstances, there is a second interview with the entire Admissions Committee. The Committee also reviews an applicant's entire pertinent background, including all college grade-point averages, the specific courses in which an applicant did well or poorly in college, improvement over time in college, the possession of a graduate degree and the grades obtained in graduate school, and the nature of any experience and accomplishments in the work force.

Also, because of the considerable criticisms of the LSAT, Massachusetts School of Law does not consider the LSAT when making admissions decisions. Instead, it considers an essay test that the school itself has developed. The test is given at the time of the interview, and, most importantly, it is read and graded by a full-time MSLAW professor who, based upon years of practical and academic experience, is well qualified to assess an applicant's ability to think and write well. The requirement of a mandatory interview, the review of an applicant's entire record in school and the work force, and the essay aptitude test enable the Admissions Committee to identify worthy students who would be denied admission to traditional law schools simply because of their LSAT scores.

Once admitted to MSLAW, a student is required to pay a $300 non-refundable seat deposit, which is applied to first year tuition.

TUITION & FEES
Tuition is $650.00 per credit hour.

- Full-time students carry 15 credits per semester, for a total tuition of $9750.00 per semester; part-time students carry either 11 or 12 credits per semester, for a total tuition of $7150.00 or $7800.00 per semester.
- When registering for the first semester at MSLAW, students are assessed a one-time non-refundable building fund charge of $750.00.
- There are no fees other than tuition itself and the one-time charge for the building fund.

TRANSFER STUDENTS
A limited number of transfer students may be admitted each year depending on available space. The application procedure is the same as for first year students except that the transfer applicant must also submit law school grades. No admission decision will be made until the school receives grades from the previous law school. Additionally, to graduate from Massachusetts School of Law, a transfer student must complete at least 60 credit hours at Massachusetts School of Law.

FOREIGN STUDENTS – SEVIS FEE
For F, M, & J Non-immigrant Students & Exchange Visitors

Foreign students wishing to attend MSLAW must obtain an I-20 Form from Paula Colby-Clements, the Designated School Official for immigration affairs. Before entering the United States, students must obtain a passport issued by their government and visit a U.S. embassy or consulate with the I-20 issued by MSLAW in order to obtain an entry visa to enter the United States. The visa application requires that students submit proof of funds/financial support while attending MSLAW.

Beginning September 1, 2004, the Department of Homeland Security began collecting a congressionally mandated fee to cover the costs of SEVIS, the Student and Exchange Visitor Information System.

For additional information about this program, please see SEVIS on the web at: www.ice.gov/graphics/sevis/index.htm.

For visa related issues, please see the Department of State website at www.state.gov.

SEVIS is an automated system for collecting, maintaining, and managing data about foreign students and exchange visitors during their entry to, stay in, and exit from the United States. Exchange Visitor refers to individuals on the J-l visa.

We understand that at least at the beginning of the SEVIS fee implementation, fee payment verification may not be available electronically. Be prepared to show the original receipt notice to the consul to verify fee payment. Make a copy of the receipt notice and keep it for your records.

The U.S. Government has provided the following questions and answers about the SEVIS fee.

Who pays the fee?
Those who wish to enter the United States either as a student or an exchange visitor with a Form I-20 or DS-2019 dated on or after September 1, 2004.
Participants of federally sponsored exchange visitor programs, which are designated by program codes beginning with G-1, G-2, or G-3 are not subject to this fee. Spouses and dependent children (F-2, M-2) of students or exchange visitors (J-2) do not pay this fee.

**How much is the fee?**
- For students (F-1, F-3, M-1, or M-3) – $200
- For spouses and dependent children (F-2, M-2, or J-2) of students or exchange visitors – None

**When must continuing students (F-1, F-3, M-1, or M-3 non-immigrants that have begun, but not finished, a program) pay the SEVIS fee?**
Continuing students must pay the SEVIS fee before:
- Filing an application for reinstatement when they have been out of status for more than 5 months; or
- When applying for a new visa or returning to the United States after an absence of more than 5 months that did not involve authorized overseas study; or
- When filing an application for a change of status to an F, M, or J classification except for changes between F-1 and F-3 or between M-1 and M-3.

**When must continuing exchange visitors (J-1 non-immigrants who have begun, but not finished a program) pay the SEVIS fee?**
Continuing exchange visitors must pay the SEVIS fee before:
- Filing a reinstatement application after a substantive violation; or
- Filing a reinstatement application after they have been out of status between 121 and 269 days; or
- Applying for a change of exchange visitor category unless the new exchange visitor category is fee exempt (federally sponsored programs with program codes that start with G-1, G-2, or G-3).

**How much is the fee?**
- For students (F-1, F-3, M-1, or M-3) – $200
- For spouses and dependent children (F-2, M-2, or J-2) of students or exchange visitors – None

**When do prospective students or exchange visitors pay the SEVIS fee?**
Applicants who require a visa to enter the United States must pay the SEVIS fee before going to the U.S. embassy or consulate for their visa interview.

Applicants who are citizens of Canada, Bermuda, and residents of certain other islands (see 8 CFR 212.1a) wishing to apply for F-1, F-3, M-1, M-3, or J-1 status at a Port of Entry into the United States must pay and process the SEVIS fee before appearing at the Port of Entry.

Nonimmigrants currently in the United States who apply for student or exchange visitor status must pay the fee prior to filing their change of status application.

**How is the fee paid?**
Through the Internet at www.FMJfee.com by using a credit card and completing the online Form I-901 (Fee for Remittance for Certain F, M, and J Non-immigrants); or
Through the mail by submitting a completed Form I-901 and a check or money order drawn on a U.S. Bank and payable in U.S. currency; or
By a third party such as a school or sponsor; or
By selected sponsors of an exchange program by submitting a bulk or group payment.

**When must the fee be paid?**
The fee must be paid to ensure that the payment can be deposited and recorded in SEVIS prior to the scheduled visa interview.
To allow for adequate processing time, the fee must be paid:
- At least three business days prior to the visa interview date for electronic submissions;
- At least three business days (HIO note: It will probably take longer.) before the scheduled visa interview for mail submissions to allow for delivery at the DHS address listed on the Form I-901. This time frame allows the fee payment to be deposited and recorded in SEVIS.

**How will the payment be verified?**
The payment will be recorded in the SEVIS system. However, it is recommended that the paper I-797 or the Internet generated receipt be brought to the visa interview.
DHS will issue an official paper receipt (I-797) for every payment received.
Interest on unpaid balances is charged at .88% per month. Students who receive loans processed through MSLAW are ineligible for installment payment plans.

**Due Date for Payments**
Payments are due on the 15th of each month. Bills are mailed to the students as a courtesy—failure to receive a bill does not mean payment is not due. All payments should be made by check given to the front office, or mailed to MSLAW at 500 Federal Street, Andover MA 01810 Attention: Accounting.

**Finance Charges**
Interest on unpaid balances is charged at .88% per month.

**Late Fees**
After a short grace period, failure to make payments on time, unless previously authorized for sufficient cause by the Dean, results in a late payment penalty of $50.00 for each week (or part thereof) that the installment is late.

**Late Registration Policy**
A $50.00 late registration fee is charged to students who do not register on the assigned dates. A $100.00 late registration fee is charged to students who register on or after the first scheduled class.

**Suspension for Non-Payment**
If a failure to pay tuition continues for two weeks, the student will be barred from classes and examinations until the payments are made. The school reserves the right to terminate the student's enrollment if the failure continues for two months. Unless the Dean has authorized late payments upon a sufficient showing of cause, a student is not permitted to take final examinations if any of his or her installment payments are still unpaid at the time of the examinations. A student barred from examinations because of a failure to pay tuition will be treated as if he or she were deliberately absent from the examinations. No transcripts will be released for any student or MSLAW graduate who is in arrears on any amount owed to MSLAW.

**Tuition Refunds**
After registering, a student may withdraw from a course or from the program up until two weeks after the beginning of classes and will receive a refund of (or is not charged for) eighty percent of the tuition for that course. Students who withdraw subsequent to the two-week period cannot receive refunds (or remission of charges) except for sufficient cause as determined by the Dean.

**Summer School Refunds**
No refunds are given to a student who withdraws after summer session classes have begun.

**Refunds for Academic Issues**
Any student who has completed fifteen credits or fewer at the conclusion of the Fall semester shall be entitled to withdraw from MSLAW and receive full reimbursement (or credit) for the Spring semester's tuition if such student's grade point average has been paid.
as a result of Fall grades is below 1.70. Such student shall not be required to withdraw from MSLAW. Any student eligible for this reimbursement and opting for withdrawal must notify the Registrar in writing no later than ten (10) days from the date Fall grades are mailed to students.

Any student who has completed fifteen credits or fewer at the conclusion of the Fall semester shall be entitled, if he or she wishes, to withdraw from MSLAW and receive reimbursement (or credit) equal to 80% of the Spring's semester tuition if such student's grade point average as a result of Fall grades is between a 1.70 and 1.99, inclusive. Such student shall not be required to withdraw from MSLAW. Any student eligible for this reimbursement must notify the Registrar in writing no later than ten (10) days from the date Fall grades are mailed to the students.

Any student who has completed sixteen to thirty credits at the conclusion of the Fall semester shall be entitled to withdraw from MSLAW and receive full reimbursement (or credit) for the Spring's semester tuition if such student's grade point average as a result of Fall grades is below 1.80. Such student shall not be required to withdraw from MSLAW unless he or she was on probation during the Fall semester. Any student eligible for this reimbursement must notify the registrar in writing no later than ten (10) days from the date Fall grades are mailed to the students.

LOANS

Basic Student Eligibility
To receive aid from the Federal Stafford Loan program, you must:
1. Be enrolled as a regular student working toward a Juris Doctor degree;
2. Be a U.S. citizen or eligible non-citizen;
3. Not be in default on any loans;
4. Have a valid social security number or valid alien registration number; and
5. Maintain satisfactory academic progress (2.0 cumulative GPA).

Please note: the lifetime limit for these loans is $138,500.

Subsidized Loans & Fees
• Subsidized loans are awarded on the basis of financial need, which is determined by the information you have provided.
• If you qualify for a subsidized loan, you will not be charged any interest before you begin repayment or during the authorized periods of deferment. The federal government “subsidizes” the interest during these periods.
• The maximum amount you may borrow is $8,500.00 per academic year (August to July 31) if you qualify for the full amount.
• Fees of approximately 3% of the principal amount borrowed will be taken from the loan prior to disbursement.

Unsubsidized Loans & Fees
• Unsubsidized Loans are not awarded on the basis of financial need. You will be charged interest from the time the loan is disbursed.
• The maximum amount you may borrow is $20,500 per academic year (August to May) if you qualify for the full amount.
• Fees of approximately 3% of the principal amount borrowed will be taken from the loan prior to disbursement.

Satisfactory Academic Progress Policy
In order for MSLAW students to receive Federal Student Financial Aid, they must be making satisfactory academic progress (SAP) in accordance with federal rules. Federal SAP rules are required to be the same as, or stricter than, the institution’s academic progress rules.

Satisfactory academic progress must be maintained. Students are required to have a cumulative grade point average (CGPA) of 2.0 or better every semester to maintain satisfactory academic progress. Students whose CGPA falls below an overall average of 2.0 are placed on Academic Probation (AP) for the next full semester (Fall/Spring). Students on AP are ineligible to take summer classes, or receive Federal Stafford Loans.

When the official final grades are released from the semester that the student was on AP, and if the student brings his/her CGPA above 2.0, he/she will regain eligibility for that semester and can be retroactively funded. If a student becomes eligible again for Federal Direct Stafford Loans, in order to have his/her Federal Direct Stafford Loans disbursed, the student must have had a prior completed and approved Financial Aid Packet on record and meet all of MSLAW’s other policies.

For more details on the appeals process, extenuating circumstances and termination of aid, visit www.mslaw.edu/loans.

FEDERAL PLUS LOANS FOR GRADUATE STUDENTS

Federal GRADPLUS loans, along with Stafford Loans, are part of a group of loan programs referred to as the Direct Lending Program.

MSLAW Students who will be attending school the entire academic year (Fall and Spring semesters) can borrow additional funds through the Federal GRADPLUS loan, if eligible. Students who will be enrolled during the Fall semester only are not eligible to receive a Federal GRADPLUS loan.

Interest Rates and Fees:
Interest rates are fixed at 6.41% Up to 3 percent origination fee Up to 1 percent default fee
FINANCIAL AID

Borrower Eligibility: A student must be a graduate student enrolled at least half time in a degree-granting program. Graduate student or endorser must be a creditworthy U.S. citizen or eligible permanent resident; both must have a valid Social Security number.

GRADPLUS loan applications are completed once a year, usually by May for the next academic year. All financial aid requirements for the Stafford and Plus loans should be completed and handed in together.

HOW TO APPLY FOR FINANCIAL AID

The following materials are required to determine your eligibility and process your application:

1. **Free Application for Federal Student Aid (FAFSA)**
   This form, after it has been processed, will generate a Student Aid Report. Your Student Aid Report holds all your financial aid history. This report is vital to the processing of your aid.
   - **Filing options:** You may choose ONE of these three options:
     A. Apply online at www.FAFSA.gov (Recommended).
     B. Complete a PDF FAFSA and send by mail to the Department of Education for processing.
     C. Request a paper FAFSA by calling the Federal Student Aid Information Center at 1-800-433-3243.
   - The FAFSA form must be completed in its entirety. MSLAW’s Title IV code is 032353. You will receive a Student Aid Report (SAR) which is the result of the FAFSA being filed. Please review your SAR and make any corrections that are warranted.

2. **Master Promissory Note**
   A Master Promissory Note is required. If any information is missing, your financial aid packet can’t be processed. Please visit the Department of Education’s website to complete a Direct Lending Electronic MPN at www.studentloans.gov.

3. **Entrance Counseling**
   Entrance counseling is extremely important. MSLAW is participating in entrance counseling via the Internet at the Department of Education’s website at www.studentloans.gov. You must complete this requirement yearly. MSLAW wants to make available all the information you will need to make an informed decision regarding financial aid. MSLAW also offers one-on-one meetings with financial aid counselors when necessary.

4. **Other Forms**
   MSLAW requires that first-year students submit several other forms, which we will provide: Budget Worksheet, MPN-2, Form # 3, and Master Promissory Note. MSLAW requires you to provide: a copy of driver’s license, a copy of your social security card or a valid passport, and a copy of your alien registration card, if applicable.

5. **Graduate Plus Loans**
   Graduate Plus Loans are available in the recommended amount of $6,500.00 per year. NOTE: An additional Master Promissory Note and entrance session and creditworthiness is required to apply for this loan. To request funds over MSLAW’s recommended GRADPLUS amount, a student may make an appeal to MSLAW indicating the amount on MSLAW’s MPN2 form. See www.studentloans.gov; www.dlenote.ed.gov/empn/index.jsp.

6. **Veterans**
   U.S. Veterans must submit MSLAW’s Verification Form every semester in order to be eligible for V.A. Benefits.

DEFERMENT PROGRAM

For a small number of students who have demonstrated academic progress, and who have exhausted all other means of obtaining funding, (i.e., students must both have applied for and have established ineligibility for the Stafford Loan Programs and private educational funding). and can show a dearth of income and liquid assets, MSLAW may, in its discretion, defer tuition in whole or in part.

Students seeking such a deferral must complete MSLAW’s deferral packet and provide tax returns, statement of net worth, and a monthly budget to the Director of Financial Aid, Lynn Bowab.

Any balance of deferred tuition must be paid after the student graduates. Upon the student’s graduation, a schedule of payments and rate of interest are set by the school, and interest begins to be charged on the outstanding balance.

The schedule of payments will usually run for a period of five to ten years, depending on how much is owed. The rate of interest will be no greater than two percent over the prime rate at the time of the student’s graduation.

FEDERAL REFUND POLICY

- If you withdraw from MSLAW, and your Stafford funds have not been received or applied to your tuition fee, MSLAW will cancel your disbursement in full.
- If you were eligible for earned monies for living expenses and tuition, by canceling your loan you will no longer be eligible for those funds.
- If you withdraw from MSLAW after your Stafford funds have been processed, MSLAW will use the Department of Education’s pro-rata refund calculation program to determine the amount of funds to return.
- If an extraordinary circumstance exists (extreme medical condition with documentation), with authorization from the student, MSLAW may in its discretion return your loan minus any refunds received by the student.

You should contact Kathy Perry in the Financial Aid office to obtain the application materials or to inquire about any of MSLAW’s policies. You may fax your request to (978) 681-6330, call (978) 681-0800 ext. 140, or e-mail Ms. Perry at Perry@mslaw.edu.
NON-DISCRIMINATION POLICY
Massachusetts School of Law provides equality of opportunity in legal education for all persons including applicants for admission, enrolled students, and graduates, without discrimination or segregation on the grounds of race, color, religion, national origin, sex, age, handicap, disability, or sexual orientation.

LEAVES OF ABSENCE
Leaves of absence will be granted with the permission of the Admissions Committee and only in extraordinary circumstances. Each request for a leave of absence must be submitted in writing to the Registrar, no later than two weeks prior to the beginning of classes for the semester in which the leave is sought.

DROP/ADD POLICY AND PROCEDURE
Courses may be dropped without academic penalty during the first five weeks of a regular semester and during the first week of a summer semester. After that, a student who fails to complete a course will receive a failing grade or, with the prior permission of the Dean, an incomplete. Courses may be added during the first week of classes during a regular semester, but cannot be added after a summer session begins. After the first week, a student must receive the permission of the Dean to add any course. A course in which an incomplete is obtained during a regular or summer semester must be completed by the end of the next regular semester in which it is given, or the student will receive a failing grade.

STUDENT GRIEVANCES
The overwhelming majority of student grievances received by MSLAW’s administration fall into three general categories: requests for tuition refunds after the time for a refund has elapsed, requests for changes in grades, and disciplinary complaints. With respect to tuition refunds and changes in grades, MSLAW’s policies and procedures are stated in the catalog. With respect to disciplinary matters arising under the rules and regulations printed at the end of this catalog, MSLAW follows procedures that are available to all students in published form. MSLAW occasionally receives grievances from students concerning other school-related matters, such as parking, school cancellations due to inclement weather, or noise in the portion of the library where students are allowed to talk quietly. It therefore encourages its students to speak informally to MSLAW’s Dean, Associate Dean, or Assistant Deans about such matters, and the official spoken to will informally take steps he or she deems necessary, if any. If a student wishes to state a grievance formally, then the student shall submit a signed statement to the Dean, detailing the student’s concerns. The Dean may then take whatever action, if any, he deems necessary to address the grievance.

DRUG AND ALCOHOL POLICY
The Drug and Alcohol Abuse Prevention Program applies to all students and all employees. The unlawful possession, use, or distribution of illicit drugs or alcohol is strictly prohibited at Massachusetts School of Law. Students and employees not complying with this standard will be subject to institutional sanctions. For a complete list of institutional sanctions and health risks associated with the use and abuse of drugs and alcohol, please ask the Office of Financial Aid.
Drug and Alcohol Counseling:
- Alcoholics Anonymous (AA) - 1 (800) 234-0420
- Center for Addictive Behaviors - 1 (800) 334-5512

CAMPUS LAW ENFORCEMENT
MSLAW campus is open to the public. Our hours are M-F 8 AM to 11 PM, SAT. 8 AM to 6:30 PM, SUN. 11 AM to 6:30 PM. Because the building is open to the public, it is very important to keep all valuables within sight. MSLAW is not responsible for any items lost or stolen.

In the event of a criminal action or other emergency, call 911 immediately. All criminal actions should be reported to the Associate Dean Michael L. Coyne or any security officer on the premises. For more information regarding campus crime rates, please make all inquiries to the Office of Financial Aid.
POLICY AGAINST SEXUAL HARASSMENT
The Massachusetts School of Law takes the firmest possible stand against sexual harassment of its students and staff. Sexual harassment is a form of gender discrimination and violates both Title VII of the Civil Rights Act of 1964, as well as many state laws, including, in Massachusetts, General Laws ch. 151B. The school's written policy is available for inspection. For more details, please inquire in the Office of Financial Aid. The term “sexual assault” refers to rape or sexual intercourse against one's will, or any unwanted physical contact of a sexual nature. An assault can happen anywhere:

- You may know your assailant well, or your assailant may be someone you have never met or seen before.
- If you are sexually assaulted, get to a safe place immediately.
- If an assault occurs at MSLAW, notify any staff member or professor and immediately telephone the Andover Police at 978-470-3766; they are trained to preserve evidence for the proof of a criminal offense. Do this even if you do not know if you will press charges.
- A sexual assault is a criminal offense. The investigation of all assaults will be conducted by the Andover Police Department. If the assault occurred outside of Andover, notify the police department of the jurisdiction in which the assault took place. The assault need not take place at MSLAW or in Andover to receive counseling referrals or other support from MSLAW.
- A few of the nearby counseling centers are the following: Family Services Inc.: 978.683.9505, Victim/Witness Assistance: 978.683.4300, Merrimack Valley Legal Service: 978.687.1177.
- If you need help notifying the local police departments, hospitals, or other family members, MSLAW's staff is available.
- If the assailant is an MSLAW student, staff, or faculty member who sexually assaults another MSLAW student, staff, or faculty member and is found guilty of charges associated with this sexual assault, he or she will be expelled or terminated. Because of the nature of this crime, if the victim requests, in writing, a leave of absence or change in his or her academic schedule while the investigation or trial or both are on-going, MSLAW will accommodate these requests as long as they do not violate the accused assailant's rights.
- The victim must formally request in writing that MSLAW should proceed under rule number nine of its code of conduct.

REGULATIONS GOVERNING STUDENTS
The Massachusetts School of Law requires each student to comply with the following regulations:

1. Special programs of study not prescribed by the faculty must be approved in advance of registration by the Dean or a faculty committee designated for this purpose.

2. Students are expected to perform all work assigned.

3. Unless he or she has received prior permission from the Dean, no student may omit an examination scheduled for his or her program of study.

4. Unless the instructor grants an extension of time for good cause, any paper or other project required for a final grade in a course must be submitted no later than the end of the examination period for the semester in which such course is taken.

5. A student whose overall grade-point average falls below a two-point average will be placed on academic probation for the next semester. If the student does not attain a two-point or better overall average at the end of that probationary semester, the student will not be able to return to school thereafter. In addition, any student who receives a total of two or more “F” grades during his or her career at MSLAW is automatically expelled from school.

6. A student who attends school upon special conditions must fulfill those conditions in order to remain in school.

7. A student expelled from school for academic reasons or for failing to meet special conditions of admission can petition for reconsideration. Reconsideration will not be granted, however, in the absence of extraordinary mitigating circumstances.

8. A student may be dismissed for defacing, concealing, or absconding with any library book.

9. Students must not lie, cheat, or steal, or tolerate among them those who do. Nor shall any student engage in conduct inconsistent with being a student of law. Conduct inconsistent with being a student of law includes violation of rules and regulations of the Law School, illegal activity involving moral turpitude, activity involving dishonesty, fraud, deceit, or misrepresentation, or any other conduct which reflects adversely on the student's fitness to practice law.

a) Any student aware of conduct violating any provision of these regulations is obligated to report such conduct to the Dean.

b) A student accused of a violation of these regulations has a right to notice and a hearing before a disciplinary committee, where he or she can present evidence and argument, can confront his or her accusers, and can be questioned.

c) Penalties for a violation of these regulations can range from censure to expulsion from school.

10. The Law School reserves the right to change the schedule of classes, the program of instruction, the courses required for graduation, and any rule or regulation established for the governance of the school or its student body. Any such change may be made applicable to students who are already enrolled.
ADVOCA CY PROGRAM
Contact: Dean Elect Coyne
Phone: 978.681.0800 ext. 115
Email: coyne@mslaw.edu
Massachusetts School of Law's Advocacy Program provides students an opportunity to develop their skills and abilities as lawyers while competing against law students from some of the other top advocacy programs in the United States. MSLAW students compete in the National Criminal Defense Competition in California, The Thurgood Marshall Mock Trial Competition, The American Association for Justice Trial Advocacy Competition and the American Constitution Society National Moot Court Competition. Teams of MSLAW students travel around the country to compete in both regional and national advocacy competitions.

MSLAW's Advocacy Program is nationally recognized for its effectiveness at training new lawyers and in its success in winning various regional and national awards. In the last five years MSLAW, teams have been national finalists in various advocacy competitions and won numerous awards including New England Trial Advocacy Champions, Northeast Region Trial Advocacy Champions, Northeast Trial Advocacy 1st Runner Up, and Best Brief in the East. On multiple occasions, MSLAW student advocates have won the Best Oral Advocate Award of the competition they competed in, including Nicole Dion in 2007 and 2008, Allen Woodward in 2009, Paul Stewart in 2010, and Allison Britton in 2014.

STUDENT BAR ASSOCIATION (SBA)
Contact: Dean Elect Coyne
Phone: 978.681.0800 ext. 115
Email: coyne@mslaw.edu
The Student Bar Association, which is headed by seven law students chosen by vote of the entire student body, engages in many activities, including:
• sponsorship of its highly successful speakers series, which has included lectures by numerous judges, lawyers, and government officials;
• sponsorship of the Law Day Dinner Dance, at which Massachusetts School of Law presents its annual Justice Thurgood Marshall Human Rights Award;
• sponsorship of various on and off-campus social functions; and
• sponsorship of The Verdict, MSLAW's online student newspaper.

INTERNATIONAL LAW STUDENTS ASSOCIATION (ILSA)
Contact: Professor Thomas Martin
Phone: 978.681.0800 ext. 124
The International Law Students Association (ILSA) serves as an umbrella organization for its member chapters at individual law schools. Chapters exist as independent entities as well as members of the larger association. ILSAs structure grants autonomy to its chapters to meet their unique needs locally, while making available to them an international network of pooled academic and organizational resources.

The Massachusetts School of Law International Law Students Association Chapter's purpose and mission is to promote the study of international law on campus, within the MSLAW community, and to foster the growth of educational and career opportunities for students, alumni, and faculty with an interest in international law.

THE VERDICT
Contact: Mick Coyne
Phone: 978.681.0800 ext. 163
Email: mick@mslaw.edu
The Verdict is MSLAW's student newspaper, and encourages the commentary on both sides of a particular current legal issue as seen by current or former students. The Verdict publishes both Fall and Spring editions, and can be viewed at: www.mslaw.edu/Verdict.

3:03 CERTIFICATION
Contact: Dean Elect Coyne
Phone: 978.681.0800 ext. 115
Email: coyne@mslaw.edu
3:03 Certification is judicially authorized certification that allows law students, under the supervision of attorneys, to provide needed legal services to indigent persons. Students receive practical insight into the practice of law while serving as unpaid assistants in District Attorney offices, in state or local government offices, or with the Committee for Public Counsel. Requirements: Completion of all required first year courses, Evidence, and Case Preparation and Strategy.

AMERICAN ASSOCIATION FOR JUSTICE
Contact: Dean Elect Coyne
Phone: 978.681.0800 ext. 123
The MSLAW AAJ Student Chapter is an organization for students who have an interest in developing trial skills. It is affili-
-ated with the American Association for Justice. The AAJ Chapter offers workshops on issues such as opening and closing statements, admitting evidence, and trial strategy, and also fields a team to represent Massachusetts School of Law at a national level trial competition. MSLAW students, with Professor Coyne, participate in the American Association for Justice law school mock trial competition against neighboring schools such as Harvard Law School, Boston University Law School, Vermont Law School, and Suffolk University Law School. MSLAW’s AAJ trial team competition is open to all students who have completed Case Preparation and Evidence.

THE AMERICAN CONSTITUTION SOCIETY OF MASSACHUSETTS SCHOOL OF LAW
Contact: Professor Peter Malaguti
Phone: 978.681.0800 ext. 116
Email: malaguti@mslaw.edu
MSLAW has a student chapter of the American Constitution Society for Law and Policy (ACS). Founded in 2001, ACS is one of the nation’s leading progressive legal organizations, comprised of lawyers, law students, scholars, judges, policymakers and other concerned individuals. Its mission is to ensure that fundamental principles of human dignity, individual rights and liberties, genuine equality, and access to justice enjoy their rightful, central place in American law.

In moot court competitions teams write appellate briefs of approximately thirty pages and make appellate arguments before three-judge panels, which grill the students on their positions and constantly interrupt their presentations with probing questions.

The MSLAW student chapter also competes annually in the ACS’s Moot Court Competition. MSLAW students have acquitted themselves quite well, winning Best Oral Advocate in the Western United States (2009), Best Brief in the Eastern United States (2008), and Fifth Best Brief in the Eastern United States (2009).

BLACK LAW STUDENTS ASSOCIATION (BLSA)
Contact: Professor Dan Harayda
Phone: 978.681.0800
Email: harayda@mslaw.edu
The Black Law Students Association, open to all students, is an organization whose function is to address the particular needs of students of color and to provide law-related services to greater Boston minority communities. Membership in BLSA is open to all students.

BLSA TRIAL ADVOCACY TEAM
Contact: Dean Elect Coyne
Phone: 978.681.0800 ext. 115
Email: coyne@mslaw.edu
Each year the Massachusetts School of Law’s BLSA Trial Advocacy Team competes in the Thurgood Marshall Mock Trial Competition for the Northeast Region of the National Black Law Students Association. In this trial advocacy competition, students hone their communication and advocacy skills while demonstrating poise, professionalism, and knowledge of the law throughout the many trials of the tournament. The Northeast Regional competition of the TMMTC is comprised of the 33 member law schools from New England, New Jersey, and New York that are members of the National Black Law Students Association. All students are eligible to participate in this program with preferred status given to students who have completed their first year.

DIVERSITY ALLIANCE
Contact: Assistant Dean Paula Kaldis
Phone: 978.681.0800 ext. 117
Email: pota@mslaw.edu
The Diversity Alliance’s mission is to promote through outreach and education a positive, safe, and welcoming environment for members of the LGBT community. The Alliance seeks to instill tolerance, to value diversity, and to demonstrate the inherent worth of all people.

Formed in 1997, this group sponsored symposiums on same-sex marriage and domestic partnerships. Members attend functions such as the Annual Lavender Law Conference and get involved in activities of the Massachusetts Gay Lesbian Bar Association and Gay Lesbian Advocates and Defenders.

The association, which consists of “allies” as well as members of the above groups, is dedicated to fostering awareness of and sensitivity to sexual orientation and other human rights issues within the law school and community.

Professor Paula Kaldis is the faculty advisor. Professor Kaldis and a few students usually ride in the Boston/New York AIDS Ride, a 276-mile bicycle journey whose purpose is to raise awareness of and money to combat this dreadful disease.

BAR EXAM BOOTCAMP
Contact: Professor Ursula Furi-Perry
Phone: 978.681.0800 ext. 177
Email: ursula@mslaw.edu
Offered free-of-charge, this intensive four day course, taught by MSLAW professors, is designed to strengthen the test-taking skills of graduates preparing to take the Massachusetts Bar Exam.
BLSA, AAJ, and Advocates for Justice Advocacy Teams

2013 Trial Advocacy Teams Awards Night
In pursuit of excellence in teaching, Massachusetts School of Law campaigns to elevate public understanding and awareness on legal and non-legal topics through MSLAW TV. The programs are shown on New England Cable News (NECN) on Saturday afternoons at 12:30 p.m. and on Comcast SportsNetwork on Sunday mornings at 11 a.m. in the New England area.

MSLAW's two regularly scheduled television series are:

1. **Massachusetts School of Law Educational Forum**
   Produced and hosted by Professor and Assistant Dean Diane Sullivan and Associate Dean and Professor Michael L. Coyne.

2. **Books of Our Time**
   Produced and hosted by Dean Lawrence R. Velvel.

MSLAW's public awareness-based television programs have won over 430 awards. Each program is produced and moderated by MSLAW professors, who also prepare the outlines. Dean Lawrence R. Velvel, Associate Dean and Professor Michael L. Coyne, and Professor Diane Sullivan have been responsible for hundreds of the programs.

The programs now number over 530 since 1996. On each program, leading experts and authors discuss and answer questions about a major topic in their field or important books they have written. The programs allow members of the public, including students at all levels of the educational process, to quickly become familiar with the most important ideas and facts relating to hundreds of different topics.


Through broadcast and cable outlets, MSLAW TV is bringing renowned authors, pundits, columnists, and scholars to debate current events and areas of interest to millions of American families.

A list of programs, topics and experts is available on-line at MSLMedia.com, as well as many of the programs themselves. DVDs of the programs can be obtained from MSLAW at nominal cost when sought by students, professors, or teachers for educational purposes. To obtain a DVD of a program, call MSLAW at (978) 681-0800, or write to 500 Federal Street, Andover, MA 01810.
The following Alumni have agreed to speak with prospective applicants.

**ARTHUR BROADHURST**  
Broadhurst Tabit LLP

Arthur Broadhurst is a partner in the Andover law firm of Broadhurst Tabit LLP, and he previously served in the Massachusetts House of Representatives. Attorney Arthur Broadhurst is a member of the bar of both the Commonwealth of Massachusetts and the state of New Hampshire. He is also the first true graduate of MSLAW, as other members of the early graduating class were all transfer students. He was first elected a member of the Massachusetts House of Representatives in 1993, representing the Fifteenth Essex District and retired from that office in 2006. As state representative, Arthur Broadhurst served as the Chair of the House Ethics Committee and a member of the Education Committee. He was previously the Vice-Chair of the Joint Committee on the Judiciary as well as Chairman of Science and Technology and Chairman of Election Laws.

Like many of MSLAW’s students, Representative Broadhurst worked while attending Salem State College, from which he graduated in 1988. Attorney Broadhurst also teaches Getting Elected and Enacting Legislation at MSLAW.

Attorney Broadhurst is an active member of the Massachusetts, New Hampshire, Boston, and Greater Lawrence Bar Associations and is active in various charitable organizations in the Merrimack Valley.

Arthur Broadhurst, Esq.  
Phone: 978.470.3545  
Email: BT11@verizon.net

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**CARMEL A. GILBERTI**  
Attorney at Law, Gilberti & Pitt, LLP

Carmel Gilberti received her B.S. at State University of New York at Brockport in 1978. She earned her J.D. at Massachusetts School of Law in 1994. Her areas of practice are zoning law, real estate litigation, trust litigation, probate litigation, contested wills, and guardianship. She is a member of the Barnstable Bar Association, The Association of Trial Lawyers of America and the Real Estate Bar Association.

Carmel A. Gilberti, Esq.  
Phone: 508.385.4680  
Email: gilbertiandpitt@aol.com

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**ROBERT J. GALIBOIS II**  
Criminal Defense Lawyer, Grosser & Mulligan

Attorney Galibois received his J.D. from the Massachusetts School of Law in 1995. Robert Galibois’ criminal practice has its origins with the District Attorney’s office where he served as a prosecutor for over five years. While his office is in Barnstable, he often appears throughout the courts in Southeastern Massachusetts.

Robert J. Galibois II, Esq.  
Phone: 508.362.1000  
Email: Galibois@gandmlegal.com
Massachusetts School of Law has an active career services office. It both helps students gain legal experience while they are in school and assists them in preparing for the job search.

The career services staff are available to review résumés, discuss personal job searches, and set up mock interviews. A student can stop by at any time to set up an appointment.

Summary of Services:
The Career Services Office is located next to the Admissions Office. Outside the office on the wall is a bulletin board that is kept current with part-time and full-time legal internships. You can also find information about clerkships, CASA (Court Appointed Special Advocate programs), and seminar information on specific practice areas.

All information posted on the boards is also available on the MSLAW web site under the career services link.

The career service office also stacks volumes of resources available to all students in reference to career services, résumé building, career choices, interview techniques, networking skills and career planning.

Most internship opportunities are directed toward second and third year law students. However, there are some law firms that will take first year students as interns to handle duties such as client intake, maintaining client files, and other general office duties. There are also general job postings for the benefit of first year law students who do not yet have the research experience that is generally required for full legal internships.

Students who are on academic probation are expected to meet with Professor Kaldis and report to the writing lab weekly.

Check the library for a current schedule of lab hours and staffing.

Disabilities Questionnaire
To receive accommodations for a disability, students must complete the Disabilities Questionnaire concerning their disabilities and submit the required information. This information helps form the basis for receiving appropriate, reasonable accommodations in the classroom. To receive accommodations in a timely way, students must present documentation of their disabilities before the semester begins or soon thereafter.

BOOKSTORE
Phone: 978.688.0584 Email: bookstore@mslaw.edu

The Massachusetts School of Law bookstore is located inside the main building off the cafeteria. For more information concerning hours, booklists, apparel or diploma frames, visit www.mslaw.edu/bookstore.
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