

## **VA semester certification form:**

All authorizations and requests for VA certifications should be received prior to payment due date. MSL billing will adhere to the requirements of and comply with S2248 PL115-407 Section 103. VA students who have submitted their requests and or are awaiting approvals will be allowed to register and attend classes. Please complete this form every semester and return to MSL this will help MSL to certify properly and timely – thank you .

Name (please print) :

Address (please print):

Benefits/Chapter # :

Semester you are enrolling/requesting certification:

Date the Semester begins:

**Total number of credits you will be enrolling**

*Please list out your courses or attached a copy of your registration form*

**Please complete this form EVERY semester and return to Lynn [Bowab@msslaw.edu](mailto:Bowab@msslaw.edu)**

**Regarding:** Chapter 33 beneficiaries, enrolled in any Graduate program (degree or certificate) when attending a Non-Standard Term as defined below.

**Action to take:** When certifying a Chapter 33 student enrolled in a Graduate program in a non-standard length term,

- report the minimum number of credit hours that the school's academic regulations require to be considered full-time for that individual enrollment period in the TT/FT area. This number can vary by program or enrollment period. *(What changed: The SCO handbook previously advised to enter the hours that would result in the appropriate training time based upon the number of hours required for full time training.)*
- add the VBA Standard Remark; "Graduate non-standard term" to the enrollment certification. This remark has been added to the list of standard remarks and will off-ramp the claim for review and proper processing. *(What changed: This is a new requirement.)*

**Definitions:**

Standard quarters are 10 to 13 weeks in length

Standard semesters are 15 to 19 weeks in length

Non-standard terms are enrollment periods, longer or shorter in length than the above

**When:** Effective immediately

**Why:** These actions are necessary to correctly determine the Rate of Pursuit, and therefore issue the appropriate housing allowance amount, in accordance with 38 CFR 21.9750.

**How may this affect some students:** Some graduate students may have received a housing allowance in the past for terms in which they were not eligible. For terms beginning on or after May 1, 2019, VA will only pay a monthly housing allowance if student is pursuing training at a Rate of Pursuit more than 50% based upon the information provided by the school on the certification.