



Massachusetts School of Law at Andover

500 FEDERAL STREET - ANDOVER MA - 01810

978.681.0800 - WWW.MSLAW.EDU

INSTRUCTIONS FOR REGISTRATION

Registration will be **THURSDAY, AUGUST 1, 2019 from 8 A.M. to 7 P.M.** There will be a \$50 late registration fee for anyone who registers after August 1, 2019 and a \$100 late registration fee for anyone who registers once classes have begun unless you have received prior approval from the Dean. I.D. pictures will be taken at Orientation and during the first week of classes for anyone who does not already have an MSL ID card.

Classes for all students begin on Monday, August 19, 2019 although students taking *Comparison of Massachusetts and National Law* will have their first class on Monday, August 12th 2019. All **first year** classes will be on **Monday, Wednesday, and Fridays**; all classes for **upperclass** students will be predominantly on **Tuesday and Thursdays**, with a few classes offered on the other days of the week.

If you do not participate in the financial aid program and wish to pay all of your tuition at registration, your one-time tuition payment is \$795.00 times the number of credit hours. Students who take 15 credit hours will pay \$11,925.00 in tuition. Students who take 12 credit hours will pay \$9,540.00 in tuition.

As said above, if you are not participating in the financial aid program, you may pay for your entire tuition at registration. Or, as said in the catalog, if you do not have a loan, you may choose to pay in one of the following ways: you may pay one half your tuition at registration and the rest in one month, with a \$20 carrying charge. Or you can choose an installment plan under which you pay (a) one-fourth the tuition at registration, and (b) installments of one-fourth the tuition every thirty days thereafter until payment is complete, with interest at 1% over the bank rate charged the school.

Since registration forms must be signed by your advisor before you can register, the forms will be available from the Registrar's office beginning Monday, July 8, 2019.

The bookstore will be open on Thursday, August 1, 2019 from 8 A.M. to 7 P.M. Other than that, the bookstore will be open for its regular schedule.

All returning students must have completed the series of 3 Hepatitis B shots in order to register for the Fall semester.

Please note that students may not register for Comparison until they have submitted proof that they have passed the MPRE.



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Beginning Tuesday, July 23rd at 8 A.M., those students who wish to reserve a spot for a class with limited enrollment may email the school (classregistration@msslaw.edu) the class they wish to register for with one email for each class with limited enrollment. The subject line of each email must contain the class number, the first word of the class title and your last name, i.e., Subject Line: **312, Alternative, Doe.** Please make sure the body of the email contains the same information and your full name and your student ID. While students are to send a separate email for each class that they wish to enroll in with limited enrollment, students may only seek to reserve a spot in one course in each subject with a limited enrollment. That is, you may request to enroll in only one (1) *Motions* class or one (1) *Case Preparation* class

Those students who had 60 - 90 credits at the end of the Spring semester may reserve a spot through email for their course with limited enrollment on the first day and those students who had 24-59 credits at the end of the Spring semester may submit their email on the second day. Registration this year is Thursday, August 1, 2019. **Students with 60 -90 credits who wish to reserve a spot for a limited-enrollment class may submit their emails on Tuesday, July 23rd beginning at 8 a.m. on July 23rd.** Those students with 24-59 credits may submit their emails on Wednesday, July 24th beginning at 8 a.m. on July 24th. **No one will be permitted to reserve a spot for a class with limited enrollment after midnight on Wednesday, July 24th.**

Classes will be filled based on the order in which the emails are received beginning at 8 a.m. Emails received before the eligibility period begins will not be considered. Students who do not make the cut for their chosen class will be informed by email and put on the waiting list in the order in which their email was received.

You will still need to register in person for your classes at the regularly scheduled time (August 1st) and those students who do not plan to register for a class with limited enrollment must register for all of their classes on August 1st.

Students who have not submitted all of their immunization records, final transcripts and loan information or who have not paid all of their previous tuition bills are not eligible to reserve a spot for limited enrollment classes or register for classes.

PLEASE REMEMBER TO HAVE YOUR REGISTRATION FORM SIGNED BY YOUR ADVISOR BEFORE YOU REGISTER. REGISTRATION FORMS MAY BE PICKED UP FROM THE REGISTRAR'S OFFICE BEGINNING MONDAY, JULY 8, 2019.



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June 2019

Dear Returning Student:

The Commonwealth of Massachusetts mandates that all students enrolled in 9 credits or more have health insurance. At the time of registration on August 1st, 2019, you will need to demonstrate that you have health insurance by presenting some type of **insurance card**. If you do not have health insurance at the time of registration you will need to get in touch with **Massachusetts Health Connector (MAhealthconnector.org)** and select a policy from an array of choices that will fit your needs. You will not be permitted to register until you have either signed up for insurance through the Massachusetts Health Connector or brought in proof that you have your own insurance.

Very truly yours,

Louise M. Rose
Registrar

HealthConnector/Health.



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BAR ESSAY - UBE

The Massachusetts Board of Bar Examiners has adopted the Uniform Bar Exam. Because MSL would like its graduates to be as well prepared for it as possible, **all MSL students** will be required to take *Bar Essay and Analysis* for a grade – and students will need to earn a grade of C or better in order to pass the course. Anything less than a C will mean that the class will have to be retaken.

If you have not already taken *Bar Essay and Analysis*, please work this course into your schedule when you are planning your future course work with your Advisor.



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June 2019

Dear MSL Student:

For the past several years, MSL has permitted students to take one course for a fewer number of credits than it is listed for so that students would not graduate with, and therefore not pay for, more than 90 credits. Consequently, students have, for example, been permitted to take a 3-credit course for 2 credits and pay for 2 credits – although the student has been required to do 3 credits worth of work. This has applied only to elective courses. All required courses must be taken for the stipulated number of credits. We would like to continue this practice. **However, we are now asking students who have 60 or more credits to meet with their advisors to go over their plans for the remaining 30 credits. Once a student has met with his advisor, he is to meet briefly with the registrar to be sure that he is not inadvertently taking more than the required 90 credits.**

At registration, each student will need to indicate the exact number of credits he is taking. Once a student has registered for a class, there will be no going back and requesting permission to take that class for a reduced number of credits. Nor, once a student has registered, will a student be given a refund. From here on in, if you register for over 90 credits, you will have to pay in full for all of these credits. No refunds will be given, and petitions requesting a refund will not be accepted.

Louise M. Rose, Registrar



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FALL, 2019 THROUGH SUMMER, 2020

Fall, 2019

Registration For New & Returning Students	August 1, 2019
First Day of Class for <i>Comparison</i> Students	August 12, 2019
Orientation	August 12, 14, 15, 2019
First Day of Class for All Other Students	August 19, 2019
Labor Day - No Class	September 2, 2019
Columbus Day - No Class	October 14, 2019
Thanksgiving - No Class	November 28 & 29, 2019
Last Day of Class, 1st Semester	December 2, 2019
Study Week	December 3 - December 8, 2019
Registration for New & Returning Students	December 9, 2019 (8 A.M. - 7 P.M.)
Exams	December 9 - 21, 2019

Spring, 2020

Orientation	January 13, 15, 16, 18, 2020
First Day of Class for <i>Comparison</i> Students	January 13, 2020
Martin Luther King Day - No Class	January 20, 2020
First Day of Class	January 21, 2020
Spring Break	March 15-22, 2020
Patriots Day - No Class	April 20, 2020
Last Day of Class, 2nd Semester	May 4, 2020
Study Period	May 5 - May10, 2020
Exams	May 11-23, 2020
Graduation	June 5, 2020

Summer, 2020

Registration for 1st Session	May 14, 2020 (8 A.M. - 7 P.M.)
1st Session	June 1 - June 27, 2020
Registration for 2d Session	June 16, 2020 (8 A.M. - 7P.M.)
2nd Session	July 7 - August 3, 2020

Fall, 2020

Registration for New & Returning Students	August 3, 2020 (8 A.M. - 7 P.M.)
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MASSACHUSETTS SCHOOL OF LAW

FALL 2019

NAME: _____ **STUDENT ID #** _____

STREET _____ **PHONE** _____

TOWN _____ **ZIP CODE** _____ (Please indicate if this is a new address).

email _____

NUMBER	COURSE	INSTRUCTOR	DAY	TIME	CREDITS
694	25 Cases Every Criminal Practitioner Should Know	Rodriguez	S	8:00 A.M. - 10:30 A.M.	3
326	Administrative Law	Foley	T,TH	9:00 P.M. - 10:15 P.M.	3
671	Advanced Criminal Law	Rodriguez	T,TH	7:30 P.M. - 8:45 P.M.	3
427	Aging & the Law	Ford	T, TH <i>(Wills & Trusts is a pre-requisite)</i>	7:30 P.M. - 8:45 P.M.	3
630	Bail to Jail: Street Level Drugs	Dulany	T, TH	7:15 P.M. - 8:45 P.M.	3
400	Bankruptcy	Kitaeff	T, TH	6:00 P.M. - 7:20 P.M.	3
185	Bar Essay Writing & Analysis (Limited to 16)	Dimitriadis	T,TH	7:30 P.M. - 8:45 P.M.	3
181	Bar Essay Writing & Analysis (Limited to 16)	Dimitriadis	T, TH	4:30 P.M. - 5:45 P.M.	3

130	Business Entities & Operation	Devlin	M, W F	2:30 P.M. - 3:55 P.M. Noon - 1:25 P.M.	5
196	Business Entities & Operation	Devlin	M W F	6:00 P.M. - 7:15 P.M. 9:00 P.M. - 10:15 P.M. 7:30 P.M. - 8:45 P.M.	5
589	Case Prep Boot Camp ¹	Harayda/ Coyne	M,W	6:00 P.M. - 9:00 P.M. (One Weekend Day Also)	3
103	Civil Procedure and Conflict Resolution	Coyne/ Dimitriadis	M,W F	9:00 A.M. - 10:20 A.M. 2:00 P.M. - 3:20 P.M.	4
105	Civil Procedure and Conflict Resolution	Coyne / Dimitriadis	M W, F	9:00 P.M. - 10:15 P.M. 6:00 P.M. - 7:15 P.M.	4
401	Clinic	Coyne/Sullivan		TWO DAYS PER WEEK	6
410	Clinic	Coyne/Sullivan		ONE DAY PER WEEK	3
472	Collaborative & Alternative Justice	Kaldis	T,TH	1:00 P.M. - 2:15 P.M.	3
426	Comp. of MA & Nat'l. Law	Faculty	M, W, S	1:00 P.M. - 2.30 P.M. 8:00 A.M. - NOON <i>(1st Class Meets - 8/12 at 1:00 P.M.)</i>	6
402	Comp. of MA & Nat'l. Law	Faculty	M, W, S	6:00 P.M. - 7:30 P.M. 8:00 A.M. - NOON A.M. <i>(1st Class Meets - 8/12 at 6:00 P.M.)</i>	6
284	Constitutional Law	Malaguti	T, TH	12:30 P.M. - 2:10 P.M.	4
285	Constitutional Law	Malaguti	T, TH	9:00 P.M. - 10:40 P.M.	4

¹Must be approved by Dean Coyne.

292	Consumer Protection	Coppola	T, TH	2:30 P.M. - 3:45 P.M.	3
637	Consumer Protection	Coppola	T, TH	7:30 P.M. - 8:45 P.M.	3
677	Conveyancing	Corsaro	T, TH	6:00 P.M. - 7:15 P.M.	3
635	Creating, Managing & Marketing a Small Firm	Olson	M	4:30 P.M. - 6:20 P.M. Plus Paper	3
115	Criminal Law	Rodriguez	M, W	4:30 P.M. - 5:45 P.M.	3
253	Criminal Law	Rodriguez	T, TH	4:30 P.M. - 5:45 P.M.	3
122	Criminal Law	Rodriguez	T, TH	9:00 P.M. - 10:20 P.M.	3
125	Criminal Law	Johnson	M	7:00 P.M. - 9:45 P.M.	3
685	eCommerce & Cybercrimes	Olson/Coyne	Online	(limited to 16)	3
204	Evidence	Coyne	M	2:00 P.M. - 4:30 P.M.	3
295	Evidence	Copani	T,TH	2:30 P.M. - 3:45 P.M.	3
205	Evidence	Copani	T, TH	7:30 P.M. - 8:45 P.M.	3
577	Factual Investigations	Harayda	W	6:00 P.M. - 8:30 P.M.	3
302	Family Law ² (Limited to 25)	Condurelli	M	6:30 P.M. - 8:50 P.M.	3
294	Family Law On-Line ³ (Limited to 15)	Condurelli	ON LINE EACH WEEK		3

²Students participating in *Family Law* or *Family Law On-Line* must register for ***Family Law Rounds*** and volunteer one day during the semester to work with Attorney Condurelli at the Essex Probate Court's Lawyer for the Day program.

701	Family Law Rounds ³	Condurelli		(Must volunteer one day during the semester or be excused by the Dean)	
594	Human Resources Law	Colby-Clements	T,TH	11:00 A.M. - 12:15 P.M.	3
668	Human Resources Law	Colby-Clements	T,TH	7:30 P.M. - 8:45 P.M.	3
328	Immigration Law	Cristello	T	4:00 P.M. - 5:50 P.M.	2
500	Independent Study	Staff			3
313	Insurance Law	Armano	T, TH	7:30 P.M. - 8:45 P.M.	3
636	Intellectual Property	Martin	T, TH	6:00 P.M. - 7:15 P.M.	3
477	Issues Impacting Women	Sullivan	T, TH	11 A.M. - 12:15 P.M.	3
514	Judicial Internship	Sullivan		One Day Per Week	3
515	Judicial Internship	Sullivan		Two Days Per Week	6
298	Land Use Law	Copani	T, TH	4:30 P.M. - 5:45 P.M.	3
221	Landlord/Tenant	Malaguti	T, TH	9:00 A.M. - 10:15 A.M.	3
474	Law Office Technology	Olson	M,T,W,TH, (8/12, 8/13, 8/14, 8/15) S (8/17)	6:00 P.M. - 10 P.M. 8:A.M. - NOON	1
488	Mass. Landlord/Tenant Law (Limited to 16)	Judge Sullivan	T,TH	6:00 P.M. - 7:15 P.M.	3
695	Mass. Trial Court Criminal Practice & Procedure	Justice Agnes	W	6:00 P.M. - 8:30 P.M.	3
532	Mediation & Conciliation Workshop (Limited to 14)	O'Connor Downes	T,TH	11:00 A.M. - 12:15 P.M.	3

208	Mot. & Lit. Prac. (Limited to 20)	Olson	W	4:00 P.M. - 5:50 P.M.	2
243	Mot. & Lit. Prac. (Limited to 20)	Olson	W	6:00 P.M. - 8:00 P.M.	2
476	Personal Injury Practice	Armano	T, TH	9:00 P.M.- 10:15 P.M.	3
234	Special Education Law	Griffin	S	9:00 A.M.-11:30 A.M.	3
397	UCC	Sullivan/Dimitriadis	T, TH	2:30 P.M. - 4:10 P.M.	4
398	UCC	Sullivan/Dimitriadis	T, TH	5:45 P.M. - 7:25 P.M.	4
323	Wills & Trusts	Devlin	T, TH	8:30 A.M. - 10:20 A.M.	4
489	Wills & Trusts	Devlin	T, TH	5:45 P.M. - 7:25 P.M.	4
147	Writing & Legal Research	Olson	M, W	11 A.M. - 12:20 P.M. Or 1:00 P.M. - 2:15 P.M.	3
148	Writing & Legal Research	Colby-Clements	M, W	7:30 P.M. - 8:50 P.M.	3
150	Writing & Legal Advocacy	Kaldis	T, TH	11:00 A.M. - 12:20 P.M.	3
151	Writing & Legal Advocacy	Kaldis	M, S	6:00 P.M. - 7:20 P.M. 10:00 A.M. - 11:20 A.M.	3
152	Writing & Legal Advocacy	Kaldis	T, TH	4:30 P.M.-5:45 P.M.	3
143	Writing & Legal Reasoning	Hetu	M,W	11:A.M. - 12:15 P.M. Or 1:00 P.M. - 2:15 P.M.	3
145	Writing & Legal Reasoning	Hetu	M,W	7:30 P.M. - 8:50 P.M..	3

JOINT JD/MBA PROGRAM WITH NICHOLS COLLEGE & FITCHBURG STATE

ANY STUDENT WISHING TO TAKE COURSES AT EITHER NICHOLS COLLEGE OF FITCHBURG STATE COLLEGE MUST REGISTER WITH MSL FIRST. NO CREDIT WILL BE GIVEN FOR COURSES TAKEN AT EITHER OF THESE TWO INSTITUTIONS IF THE STUDENT HAS NOT REGISTERED WITH MSL FIRST.

616	Accelerated MBA	Nichols Staff	TBA	TBA	3
650	Fitchburg State College	Fitchburg Staff	TBA	TBA	3

TOTAL CREDITS _____

TUITION @ \$795.00

BUILDING FUND (ONE TIME NON-REFUNDABLE FEE PAID BY ENTERING STUDENTS)

_____ **\$750.00** _____

TOTAL AMOUNT DUE _____

A minimum of eight (8) people must register for a class in order for it to be offered.

Student's Signature

Registrar

Academic Advisor

Date