



MSL

MASSACHUSETTS  
SCHOOL OF LAW

SPRING 2022  
Course Catalog





## OUR MISSION

Massachusetts School of Law's mission is to provide an academically rigorous, affordable legal education emphasizing ethics, advocacy, leadership, and professional skills. MSLAW provides this accessible, affordable legal education to tomorrow's leaders in law, business, and technology who seek to contribute to their communities as advocates, lawyers, and leaders. Lawyers have an outsized influence in our society and MSLAW prepares its graduates to use their skills to help their clients while providing its graduates the societal advancement and influence that a law degree has traditionally provided.

To accomplish its mission, Massachusetts School of Law brings together a diverse group of scholars, judges, expert practitioners, and other professionals to provide individuals from all backgrounds a rigorous, professionally advantageous, affordable legal education so that they can improve their lives and better serve their communities.

Everybody is welcome at MSLAW, especially those who have been traditionally denied access to higher education. The Massachusetts School of Law does not discriminate against any person on any basis whatsoever.

# TABLE OF CONTENTS



## Massachusetts School of Law *at Andover*

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Higher Education*

The Massachusetts School of Law does not discriminate against any person on the basis of race, color, national or ethnic origin, age, gender, sexual orientation, marital or parental status, disability, source of income, or status as a Vietnam-era or disabled veteran in admission to, access to, treatment in, or employment in its programs and activities.



Dean's Message	2
Accreditation and Bar Eligibility	3
Board of Trustees	4
Finance & Dean's Office	6
Deans and Full Time Faculty	7
Adjunct Faculty	12
Technology and Information Services	18
Academic Programs	21
Joint Degree Programs	24
Course Descriptions	26
Registration Policies	34
Administrative Policies	36
Admissions	36
Financial Aid	39
Institutional Policies	42
Student Activities	44
MSLAW Television	46
Alumni Profiles	48
Student Services	49
MSLAW Office Directory	50

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**L**awyers lead Congress, our statehouses, and our businesses. Lawyers are the leaders of our society, defenders of our Constitution, and agents of change.

Lawyers have helped to make our lives safer and have helped us live longer. Babies no longer suffocate when their heads get stuck between the rails of their cribs, cars do not explode as often when gas tanks rupture on impact, and women no

longer risk death or sterilization because of unsafe birth control devices. We are all free to live our lives as we see fit -- not as others demand. Thank a lawyer.

The vast majority of lawyers serve their profession, country and clients well. At MSLAW, we encourage our graduates to not simply follow, but lead. Our graduates aspire to the highest levels of professionalism and civility, and to speak forcefully and courageously for those whose voices would not otherwise be heard. We strongly believe it is our

**“***At MSLAW, we encourage our graduates to lead and not simply follow, to aspire to the highest levels of professionalism and civility, and to speak forcefully and courageously for those whose voices would not otherwise be heard.***”**

responsibility to the legal profession to educate law students appropriately so they can play the vital role our society expects of them.

It has been said that to those who have “been given much, much will be demanded; and from the one who has been entrusted with much, much more will be asked.” This is especially true of those entering the legal profession. Presidents, paupers, and people from all walks of life turn to lawyers with their darkest secrets and most troubling problems when those matters are simply too much to bear. A good legal education helps to develop the intellect, skills,

and confidence to boldly address these problems. The courage to defend the indefensible comes from within, but not without great preparation and education.

At MSLAW, we look to develop the lawyer who is a skilled advocate, proficient partner, and trusted expert. A lawyer should be a sage advisor, strategist, and wise counselor. Law schools should develop those skills in its students. Abraham Lincoln said, “As a peacemaker the lawyer has a superior opportunity of being a good man.” At MSLAW, you will learn how to pursue accommodation and compromise while practicing principled professional behavior. You will learn litigation and other adversarial strategies but not at the expense of a fair compromise or justice.

I have had the honor of being a member of the legal profession for over thirty years. Practicing law for over thirty years has provided me opportunities both professional and personal that are beyond compare and expectation. Enter the legal profession for the right reasons, remember that service to others is a lawyer’s first responsibility, never forget the path that led you to this profession and you--

like those whose footsteps you follow-- will be a great lawyer. Enjoy the journey.

Our community of academics, judges, practicing professionals, and experts welcomes you to this honorable profession. We encourage you to claim your place in the next generation of great lawyers and leaders.

MICHAEL L. COYNE  
Dean

# ACCREDITATION AND BAR ELIGIBILITY

After it began operation in August 1988, Massachusetts School of Law at Andover sought approval from the Massachusetts Board of Regents. The Regents authorized Massachusetts School of Law to grant the degree of Juris Doctor in May 1990, only twenty-one months after the school opened its doors. Because of the Regents' approval, MSLAW graduates are eligible to take the state bar examination and, upon passage, to be admitted to the bar in Massachusetts. In December, 1997, the New England Association of Schools & Colleges (now the New England Commission of Higher Education) awarded accreditation to the Massachusetts School of Law.

MSLAW students are eligible to take the bar immediately upon graduation in Massachusetts and in Connecticut. After passing the primary jurisdiction, they are immediately eligible to take the bar exam in New Hampshire, Maine, Wisconsin, and California. In addition, there are a number of jurisdictions where MSLAW graduates are eligible to take the bar after practicing for the period of time listed below.

## Jurisdictions where MSLAW graduates may be admitted to the bar:

Alaska	5 years
Arizona	3 years
California	Immediately after passing the Massachusetts Bar Exam
Colorado	3 Years
Connecticut	Immediately
District of Columbia	5 Years
Florida	10 Years
Hawaii	5 Years
Kentucky	3 Years
Maine	Immediately after passing the Massachusetts Bar Exam
Maryland	MSLAW students have received individual permission after admission in Massachusetts.
Massachusetts	Immediately
Minnesota	5 Years
Missouri	3 Years
Nevada	10 Years
New Hampshire	Immediately after passing bar of primary jurisdiction or may be waived in via motion after 5 years
New Mexico	4 Years
New York	5 Years
Oregon	3 Years
Pennsylvania	5 Years
Rhode Island	5 Years
Tennessee	3 Years
Texas	3 Years
Utah	10 Years
Vermont	3 years after practicing law in New Hampshire or Maine or 5 years otherwise
Washington	3 Years + LLM from ABA-approved school
West Virginia	Immediately after passing the Massachusetts Bar Exam
Wisconsin	Immediately after passing the Massachusetts Bar Exam

This list is not exhaustive, and because states sometimes change rules regarding admission requirements to the bar, you should contact the bar authorities in the jurisdiction that is of interest to you in order to receive the most up-to-date rules.

# BOARD OF TRUSTEES



*Massachusetts School of Law at Andover has assembled a knowledgeable and prestigious group of trustees, including:*

## ARTHUR BROADHURST, ESQUIRE

Mr. Broadhurst is a partner in the Andover law firm of Broadhurst Tabit L.L.P. and was formerly the State Representative representing the Fifteenth Essex District in Massachusetts. Mr. Broadhurst is a member of the bar of both the Commonwealth of Massachusetts and the state of New Hampshire. Arthur Broadhurst is the first true graduate of MSLAW, as other members of the early graduating class were all transfer students. As a State Representative, he was the Chair of the House Ethics Committee and a member of the Education Committee. He was previously the Vice-Chair of the Joint Committee on the Judiciary.

Like many of MSLAW's students, Mr. Broadhurst worked while attending college and was graduated from Salem State College in 1988. He was a member of the Massachusetts House of Representatives from 1993 until 2005. Professor Broadhurst has also taught at MSLAW. His course in Getting Elected and Enacting Legislation is always well received by students.

Attorney Broadhurst is an active member of the Massachusetts, New Hampshire, Boston and Greater Lawrence Bar Associations and is active in various charitable organizations in the Merrimack Valley.

## MICHAEL FLYER, ESQUIRE

Mr. Flyer is a partner in the Washington, D.C., law firm of Venable LLP. He is a graduate of the University of Michigan, and the University of Michigan Law School. He has served on the faculty of George Washington University Law School, and as Co-Chair of the Tax, Business & Succession Planning for the Growing Company Section of the ALI/ABA.

## BRITTANY L. FORGUES, ESQUIRE

Ms. Forgues is an honors graduate of both Cornell University, where she received her Bachelor of Science, and the Massachusetts School of Law at Andover, where she received her Juris Doctor in 2012. Attorney Forgues went on to receive her LLM in taxation from Boston University School of Law. She is a lawyer in the Commonwealth of Massachusetts and a Barrister and Solicitor in Ontario, Canada.

Since 2018, Ms. Forgues has been the International Tax Manager at Merck KGaA in the United States where she works on international tax planning, compliance matters, foreign tax credits, and international tax analyses. Prior to that time, Ms. Forgues was a Senior Associate in International Tax at PricewaterhouseCoopers LLP.

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**LAURIE HOGAN, ESQUIRE**

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Ms. Hogan is a partner in the Chelmsford law firm of Qua, Hall, Harvey and Walsh, concentrating in family and real estate law. Attorney Hogan is a member of the bar of both the Commonwealth of Massachusetts and the state of New Hampshire. She served on MSLAW's law review, was MSLAW's Student Trustee, and participated in numerous activities through MSLAW's student bar association. Like many of MSLAW's graduates, practicing law is Ms. Hogan's second career. After graduating from the University of New Hampshire, Ms. Hogan was a registered nurse, working in the Critical Care Unit at various hospitals in the Merrimack Valley.

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**STEVEN F. HYDE, ESQUIRE**

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Mr. Hyde is MSLAW's former Director of Technology who is now the managing partner in the law firm of Coakley and Hyde, with offices in Portsmouth and Wolfeboro, New Hampshire. He was an associate at Shaines and McEachern before founding the law firm of Coakley and Hyde. He previously taught New Hampshire Practice as an adjunct faculty member at the Massachusetts School of Law and is admitted to practice law in Massachusetts, New Hampshire, and Maine.

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**HERBERT M. KOHN, ESQUIRE**

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Mr. Kohn is the former Chairman of Linde, Thomson, Fairchild, Kohn and Van Dyke in Kansas City, MO, and is now a partner in the Kansas City office of Bryan Cave, LLP. He is a graduate of the University of Michigan and the University of Michigan Law School. Bryan Cave LLP is a leading business and litigation firm with more than 1,100 attorneys and 24 offices worldwide. Herbert Kohn practices corporate, business and banking law, concentrating in the areas of acquisitions, financial transactions, banking and public finance. Mr. Kohn was chair of Kansas City, Missouri's Charter Review Commission in 2000. He served as law clerk to the Hon. Harvey M. Johnsen, Chief Judge of the U.S. Court of Appeals for the Eighth Circuit. He has served on the Board of many charitable and civic organizations including as the former Chairman of the Kansas City Art Institute and a Trustee of the Richard and Annette Bloch Cancer Foundation.

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**DOUGLAS MARTIN, ESQUIRE**

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Douglas Martin is a former Middlesex County Assistant District Attorney and Victim Witness Coordinator in the United States Attorney's Office. Mr. Martin is now a litigator heading his law firm in Boston, Massachusetts. Mr. Martin previously served as clerk to the Massachusetts Appeals Court. Mr. Martin is the former President of the Massachusetts Black Lawyers Association.

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**ALAN I. ROTHENBERG, ESQUIRE**

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Mr. Rothenberg is Chairman and Chief Executive Officer of 1st Century Bancshares, Inc., and 1st Century Bank, N.A., headquartered in Los Angeles. Mr. Rothenberg is an honors graduate of the University of Michigan Law School, where he served on the law review. He is a past president of the California State Bar Association, the largest bar association in the country. Mr. Rothenberg was the founder of Major League Soccer, a founder of a major Los Angeles law firm, was head of the World Cup soccer tournament in the United States in 1994, has been on the Committee of Visitors of the University of Michigan Law School and a member of the National Basketball Association's Board of Governors. Mr. Rothenberg has served as the president of the Constitutional Rights Foundation, and as a member of the House of Delegates of the American Bar Association. Mr. Rothenberg formerly owned a professional soccer team in Los Angeles, and was President of the Los Angeles Clippers.

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**A. PAUL VICTOR, ESQUIRE**

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Mr. Victor is Chairman of MSLAW's Board of Trustees. An honors graduate of the University of Michigan Law School, where he served on the law review, Mr. Victor is a litigation partner in Winston & Strawn's New York office. Mr. Victor is an internationally known practitioner in antitrust and international cartel enforcement and international trade law. After spending almost three years with the Justice Department's Antitrust Division, Mr. Victor has spent the past 46 years representing clients in some of the biggest antitrust and international trade cases ever.

Mr. Victor is an adjunct professor at Fordham Law School and has been on the Committee of Visitors of the



# BOARD OF TRUSTEES

University of Michigan Law School. He is a former member of the Council of the Antitrust Section of the American Bar Association and has served as Chairman of the section's International Antitrust Committee. He regularly chairs or appears on panels for practicing lawyers across the nation, and is the author of many law review articles.

## LAWRENCE R. VELVEL

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Lawrence R. Velvel is the Dean Emeritus of Massachusetts School of Law and a professor of law. Mr. Velvel is an honors graduate of the University of Michigan and a 1963 graduate of the University of Michigan Law School, where he served on the law review and was elected to the Order of the Coif. He was a law professor from 1966-1978, first at the University of Kansas and then at Catholic University. He has been a partner in major law firms in Washington, D.C., and was the first chief counsel of an organization established to write United States Supreme Court briefs in support of state and local governments. He has been active in Supreme Court litigation, constitutional law, antitrust law and complex litigation. He is the author of a book dealing with constitutional aspects of the Vietnam war, of eight books written since 2000 and is the co-author of a ninth, and of numerous law review articles and articles for legal and daily newspapers. He has written thirty-three United States Supreme Court briefs, and serves as a moderator and executive producer of an MSLAW television program, the book discussion show *Books of Our Time*. This program is carried by television stations nationwide.

## OFFICE OF FINANCE

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Clifford Abelson is MSLAW's Chief Financial Officer. Mr. Abelson is a graduate of Clark University, with a Masters in Accounting from Northeastern University and a Masters in Taxation, with honors, from Bentley University. Mr. Abelson founded and was managing partner of Abelson & Company. He then worked as a Senior Executive at Ryan & Coscia. He is the treasurer for Cohen Hillel Academy and Temple Sinai. He is also on the Board of a number of community organizations.

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Massachusetts School of Law at Andover's full-time faculty, who average over 25-30 years as practicing attorneys, teach the overwhelming majority of the subjects tested on the Multi-State Bar Exam and the essay portion of the Massachusetts Bar Exam.

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Michael L. Coyne is Massachusetts School of Law's Dean, as well as a professor of law. He teaches Civil Procedure and Conflict Resolution, Evidence, Case Preparation and Strategy, and Remedies. He is a graduate of Boston Latin School, Boston State College, and Suffolk University Law School. He previously practiced law in Boston, representing clients in civil litigation matters in state and federal courts. He has been a trial attorney for many years and specializes in complex litigation. He is the author of the electronic casebook *Modern Procedural Remedies*, has written many articles for publication, has lectured for a national bar review company, is a legal analyst for Comcast SportsNet and New England Cable News, and serves as Associate Producer of MSLAW's television shows. Dean Coyne also serves as a member of the Committee to Examine the Uniform Bar Examination, and serves as a member of the Board of Trustees of Washington Savings Bank.

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Diane Sullivan is a professor of law. She teaches Uniform Commercial Code, Contracts, Issues Impacting Women, and Animal Law. In addition, Ms. Sullivan serves as moderator and producer of MSLAW's *Educational Forum* television series and has won hundreds of awards, including seven Gracie Awards and an Emmy nomination. Ms. Sullivan received her B.A., magna cum laude, from Fitchburg State College and her J.D., magna cum laude, from Massachusetts School of Law. She has been a vice president of, and lawyer for, a large financial institution in Worcester, Massachusetts, and is now an avid animal rights activist.

MSLAW's adjunct faculty consist of exceptionally talented and experienced judges and attorneys, who teach the subjects they are experts in.

MSLAW's Writing and Legal Research faculty are practicing attorneys who are dedicated to teaching students the best writing and legal research skills.

Finally, MSLAW's Writing and Legal Reasoning faculty are skilled writing professionals with significant writing experience.

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Pota Kaldis teaches Writing & Legal Advocacy, Juvenile Law, the Family Law Advocacy Clinic, Collaborative & Alternative Justice, and serves as the Director of MSLAW's Writing & Legal Advocacy program. She is the advisor to the Diversity Alliance (LGBTQ Student Alliance). She holds a B.A. in English and secondary education, magna cum laude, from the University of Lowell, and a J.D. from New England School of Law. She practiced law in Lowell, MA, focusing on Child Welfare and Juvenile Delinquency cases, and joined MSLAW at its inception as a member of the full-time faculty.

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Dean Emeritus Velvel's biography appears in the Board of Trustees section.

# FULL-TIME FACULTY

All Massachusetts School of Law full-time professors have offices in the school library. Students are encouraged to email or call professors in advance in order to schedule personal appointments. We have an open-door policy, and students may come by when the door is open to ask class-related questions. This allows for a personally and intellectually engaging environment that makes Massachusetts School of Law at Andover a place where both students and faculty thrive.

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Professor Colby-Clements is the Co-Director of the Writing & Legal Research program and the Director of Academic Services and Career Development at the Massachusetts School of Law. She received her B.S. from the University of Lowell and her J.D., cum laude, from the Massachusetts School of Law. While at MSLAW, she served as Executive Editor of *The Law Review*. Professor Colby-Clements is licensed to practice in Massachusetts and the U.S. District Court of Massachusetts. She joined the MSLAW staff after working for over 8 years as a business manager for a subsidiary of Mobil Chemical, where she focused on customer and employee relations. Professor Colby-Clements also taught in the MBA program at Suffolk University before joining the faculty at MSLAW.

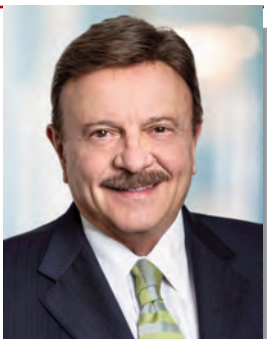
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Anthony A. Copani is a professor of law. He teaches Evidence, Case Preparation and Strategy, Conveyancing, and Land Use. He is a magna cum laude graduate of Boston College, received his J.D. from Suffolk University Law School, has been a trial attorney for many years, and taught at Massachusetts School of Law as an adjunct before joining the full-time faculty.

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Joseph Devlin teaches Wills and Trusts, Contracts, Drafting Wills and Trusts, Drafting Contracts and Business Agreements, and Business Entities and Operations. He is a cum laude graduate of Brandeis University, obtained his J.D. from Boston University School of Law, and practiced law in Boston. He is the author of AudioTextTour's *Contracts* series and *Contracts Made Incredibly Easy*. He has written extensively for local and national publications, lectured for a national bar review company, and served on the board of trustees for the American Association of University Administrators.

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Amy Dimitriadis teaches Bar Essay Writing, Civil Procedure, Contracts, and Uniform Commercial Code. She received her B.A., magna cum laude, from La Salle University in Philadelphia, PA, and her J.D., cum laude, from the Massachusetts School of Law. Amy is licensed to practice law in Massachusetts, Connecticut, and the U.S. District Court of Massachusetts, and specializes in the areas of employment discrimination, personal injury, and consumer fraud.

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Anne Hemingway is an assistant professor of law and is the director of one of the first-year writing programs, Writing & Legal Reasoning. She received her B.A., cum laude, from Salem State University and her J.D., cum laude, from Massachusetts School of Law. Professor Hemingway also manages the Reserve Desk in the MSLAW Information Resource Center.



# FULL-TIME FACULTY

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Peter M. Malaguti is a professor of law. He teaches Property, Constitutional Law, First Amendment, Land Use, and Landlord-Tenant Law. He received his B.A., cum laude, from the University of Massachusetts at Amherst. He is a cum laude graduate of Suffolk University Law School, where he was an editor of the law review. He has practiced extensively in the areas of civil litigation, real estate law, and commercial law. He is the author of electronic casebooks for Conveyancing and Landlord-Tenant Law. He serves on the Executive Committee of the Boston American Inns of Court, has written and contributed to several law review articles and has lectured for a national bar review company.

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Thomas H. Martin is a professor of law. He teaches Admiralty & Maritime Law, Law of Health Care, and Intellectual Property. He is a graduate of Harvard University and Harvard Law School. He has served as assistant corporation counsel of the

City of Boston and General Counsel of the Massachusetts Department of Mental Health. He was a founding partner of a law firm in Boston and has practiced extensively in the areas of administrative law, litigation, environmental law, and health care. Mr. Martin taught at Massachusetts School of Law as an adjunct faculty member before joining the full-time faculty.

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## KURT OLSON

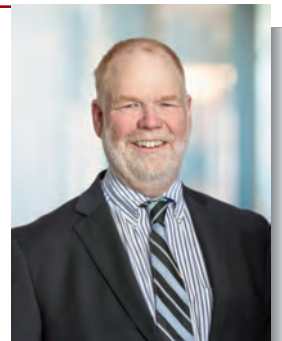
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Kurt Olson is an associate professor of law. He teaches Torts, Legal Ethics, Motions & Litigation Practice, Internet Law, and eCommerce & Cybercrimes. He has also hosted and participated in numerous MSLAW television programs. He received his B.A., magna cum laude, from Colby College and his J.D., magna cum laude, from Massachusetts School of Law. Mr. Olson is a practicing attorney in both Massachusetts and New Hampshire and has completed more than one hundred court investigations and reports for the Juvenile Court Department of the trial court of the Commonwealth.

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Shane Rodriguez is an assistant professor of law. He teaches Criminal Law, Criminal Procedure, Advanced Criminal Procedure, and 25 Cases Every Criminal Attorney Should Know. Professor Rodriguez received his B.S. from Fitchburg State College and his J.D. from Massachusetts School of Law. His private practice, focuses on estate planning and criminal defense. Professor Rodriguez taught at MSLAW as an adjunct professor since 2010 until joining the full-time faculty in 2017.

# EMERITUS FACULTY

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## PHILLIP COPPOLA

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**P**hillip Coppola is a professor emeritus and teaches Consumer Protection and Prosecution and Adjudication. He received his B.S. from Fairleigh Dickinson University and his J.D. from Suffolk University Law School. Mr. Coppola was a public defender for many years before entering private practice. He taught at Massachusetts School of Law as an adjunct faculty member before joining the full-time faculty.

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**C**onnie Rudnick is a professor emeritus. She taught Legal Ethics, Constitutional Law, and First Amendment. She also supervised MSLAW's Judicial Internship program. She graduated cum laude from Williams College and received her J.D. from Case Western Reserve University School of Law, where she was elected to the Order of the Coif and to the Order of Barristers. She was a member of the Boston firm of Gargiulo/Rudnick LLP, where she concentrated her practice in the areas of professional ethics and litigation in both federal and state courts. She also served as a member of the Supreme Judicial Court's Standing Advisory Committee on the Rules of Professional Conduct. Ms. Rudnick is also a former member and former Vice Chair of the Massachusetts Board of Bar Overseers.

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## ANDREJ THOMAS STARKIS

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**A**ndy Starkis is a professor emeritus. He taught Writing for Lawyers, Business Associations and coached Massachusetts School of Law's Appellate Advocacy Team. He received his A.B. from Colby College and his J.D. from Boston College Law School. He practices in Milford, Massachusetts. Mr. Starkis taught at Massachusetts School of Law as an adjunct faculty member before he joined the full-time faculty.





starts here.

## ADJUNCT FACULTY

### JUSTICE PETER AGNES

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### ROBERT D. ARMANO

Professor Armano is a graduate of University of Massachusetts, Lowell, and the Massachusetts School of Law. He has practiced law for 20 years, concentrating in plaintiff's personal injury litigation. Attorney Armano was one of a team of thirty attorneys who brought sexual abuse claims on behalf of over 500 plaintiffs against the Boston Archdiocese.

He has also participated in a number of community services including Student Coach for the Massachusetts Bar Association's State Wide Mock-Trial Program, Executive Committee Member of the Lawrence Bar Association, Member of the Board of Directors for Catholic Charities, and United Way Lawyer's Division's Fund Raising Chairman. Attorney Armano has served as an adjunct professor at MSLAW since 2002, where he teaches Personal Injury Practice and Procedure, Products Liability, Insurance Law, and Motions & Litigation Practice.

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### ALBA BACCARI

Professor Baccari teaches Writing & Legal Advocacy. She received her B.S. from Suffolk University and her J.D. from Suffolk University Law School. She practices in Boston.

Email: [alba@mslaw.edu](mailto:alba@mslaw.edu)

### ARTHUR BROADHURST

Professor Broadhurst taught Getting Elected and Enacting Legislation. He received his B.S. from Salem State College and his J.D. from Massachusetts School of Law. He is a member of MSLAW's Board of Trustees, is a partner in an Andover, Massachusetts law firm, and formerly served as a Representative in the Massachusetts Legislature.

### JEANNE E. CONDURELLI

Professor Condurelli teaches Family Law Advocacy, Family Law and Family Law Rounds. She earned a B.A., magna cum laude, from Assumption College, and a J.D. degree from Suffolk University Law School. She is admitted to practice law before the state and federal courts in Massachusetts. She is a judicial case manager in the Essex County Probate and Family Court. She previously practiced specializing in family law and child welfare law, providing services to children and parents in varying capacities in matters such as divorce, adoption, guardianship, mental health, and child protection and service cases. Professor Condurelli helps direct the Family Law Rounds program, in which students provide clinical and pro-bono service representation to clients through the "Lawyer for the Day" program at the Essex County Probate & Family Court.

Email: [condurelli@mslaw.edu](mailto:condurelli@mslaw.edu)

### CHRISTOPHER N. COOK

Professor Cook teaches Writing & Legal Advocacy. He is a trial attorney employed by the Department of Social Services as an Assistant Regional Counsel. Mr. Cook is a member of the Massachusetts Bar and the Bars of the U.S. District Court of Massachusetts, and the United States Courts of Appeal for both the First and Third Circuits. He is a Massachusetts Bar





Foundation Fellow. Mr. Cook received his B.A. from the University of Massachusetts at Amherst, where he was the student commencement speaker. He received his J.D., cum laude, from Suffolk University Law School.

Email: [Christopher.Cook@state.ma.us](mailto:Christopher.Cook@state.ma.us)

### **JUDGE ROBERT CORNETTA**

Judge Cornetta teaches District Court Practice and Procedure. He received his B.A. from Suffolk University and his J.D. from Suffolk University Law School.

Email: [robert.cornetta@jud.state.ma.us](mailto:robert.cornetta@jud.state.ma.us)

### **CARMEN CORSARO**

Professor Corsaro teaches Real Estate Financing & Conveyancing. He received his B.A. from Boston College and his J.D. from New England School of Law. He currently practices in Methuen, Massachusetts.

Email: [corsarolaw@aol.com](mailto:corsarolaw@aol.com)

### **LINDA CRISTELLO**

Professor Cristello teaches Immigration Law. She is a sole practitioner concentrating in criminal law and immigration law with offices located in Boston, MA, Lawrence, MA, and Warwick, R.I. She is a former employee of the Immigration and Naturalization Service Investigations Unit and Court Clerk with the Executive Office for Immigration Review, Office of the Immigration Court in Boston.

Professor Cristello was the Chairperson for the American Immigration Lawyers Association, New England Chapter. She has served on the AILA National Executive Board as an EOIR/Court Liaison committee member and is presently a Liaison member with American Immigration Law Foundation. She has participated on many panels and CLE programs instructing on criminal law and immigration law to state and judicial associations. She graduated from New England School of Law in 1990.

Email: [LCristello@cs.com](mailto:LCristello@cs.com)

### **ANN O'CONNOR DOWNES**

Professor Downes teaches Mediation, Conciliation, and Negotiation. She received her B.A. from Merrimack College and her J.D. from Suffolk University Law School. Professor Downes also operates a private mediation and conciliation training company.

Email: [aoc28@aol.com](mailto:aoc28@aol.com)

### **J. MICHAEL DULANY**

Professor Dulany teaches Writing & Legal Reasoning and Bail to Jail: Street Level Drug Crimes. He received his J.D. from Massachusetts School of Law, magna cum laude, and is currently an Assistant District Attorney in Essex County assigned to the Superior Court Trial Team where he handles cases involving drug trafficking, violations of the armed career criminal statute, gang violence, domestic violence, sexual assaults, and homicides.

### **NEIL FAIGEL**

Professor Faigel teaches Bail to Jail. He received his B.A. from the University of Massachusetts, and his J.D. from Marshall College of Law, Cleveland. He practices law in Andover, MA.

Email: [attyfaigel@comcast.net](mailto:attyfaigel@comcast.net)

### **KEVIN P. FOLEY**

Professor Foley operates a general law practice, Attorney Kevin P. Foley, P.C. in Newburyport, Massachusetts, where he concentrates in litigation, real estate, administrative law, and estate planning. Mr. Foley served for nine years as an administrative law judge on the Massachusetts Board of Review, where he was responsible for deciding second level appeals of disputed unemployment insurance cases under M.G.L. ch. 151A. Mr. Foley also worked as staff counsel for the Secretary of the Commonwealth in the Corporations Division. Before joining the State Secretary, Mr. Foley worked for two and one-half years as an associate for the Boston-based civil litigation firm of Murphy & Michaels, LLP.

Mr. Foley received his B.A. from Merrimack College and J.D., cum laude, from the Massachusetts School of Law. He is admitted to practice in Massachusetts and the U.S. District Court of Massachusetts. He has served as an adjunct professor of law at MSLAW since 2002, where he has taught Comparison of National and State Law and Administrative Law.

Email: [foley@mslaw.edu](mailto:foley@mslaw.edu)

### **ROBERT FORD**

Professor Ford teaches Aging and the Law, Aging and Healthcare Decision Making, and Wills and Trusts. He received his B.A. from Tufts University and his J.D. from Boston University School of Law. He is currently in private practice in Andover, Massachusetts.

Email: [rpf@fordlaw.net](mailto:rpf@fordlaw.net)

# ADJUNCT FACULTY

## MARIA FOURNIER

Professor Fournier teaches Motions and Litigation Practice. She received her B.A. from Boston University and her J.D. from Massachusetts School of Law. Professor Fournier serves as the Director of Support Services for the Massachusetts Trial Court.

## KIMBERLY GILLESPIE

Professor Kimberly Gillespie is a 2008 graduate of the Massachusetts School of Law and assists with MSLAW's Trial Advocacy Program. She has been employed as an Essex County District Attorney since 2010. In addition to handling cases in the Superior Court, Kimberly is currently a supervising Assistant District Attorney at the Lawrence District Court where she prosecutes primarily firearm and narcotics cases.

## FREDERICK GOLDER

Professor Golder taught courses in Labor and Employment Law and Alternative Dispute Resolution. He received his B.A. from the University of Massachusetts at Amherst, his J.D. from Suffolk University Law School, and an L.L.M. in Labor Law from New York University Law School. Professor Golder is a partner in the law firm of Golder & Golder in Boston, where he specializes in labor relations and employment law. He is also a labor arbitrator and mediator.

Professor Golder has taught at Northeastern University, Emory University School of Law, and Suffolk University Law School.  
*Email: ftgolder@comcast.net*

## DANIEL C. B. HARAYDA

Professor Harayda obtained his Bachelors and Masters of Science degrees summa cum laude from Southern Connecticut State University and his juris doctor degree from the Massachusetts School of Law and a MLIS from Simmons College. Professor Harayda is admitted to the Bar of the state of Connecticut as well as the Oneida Indian Nation Tribal Court.

Professor Harayda is the Director of Technology at the Massachusetts School of Law and teaches Case Preparation and Strategy. He also serves as the advisor and coach for the Massachusetts School of Law Black Law Student Association Trial Advocacy Team.  
*Email: harayda@mslaw.edu*

## ABBE L. HERSHBERG

Professor Hershberg teaches the Family Law Advocacy Clinic. She received her B.A. from Tufts University and her J.D. from Antioch School of Law. She is currently an attorney with Merrimack Valley Legal Services, Inc.  
*Email: Ahershberg@gbis.org*

## STEVEN F. HYDE

Professor Hyde teaches New England Law and Practice. He received his B.A. from the University of New Hampshire and his J.D. from the Massachusetts School of Law. His practice focuses on real estate conveyancing as well as landlord & tenant, small business representation, and civil litigation.

Professor Hyde is admitted to the New Hampshire, Maine, and Massachusetts Bars. He is a member of the New Hampshire Bar Association, the Maine State Bar Association, the York County Bar Association, Strafford and Rockingham County Bar Associations, and he is a member of the American Inns of Court.  
*Email: shyde@shaines.com*

## HAROLD E. JOHNSON

Harold E. Johnson is a member of the adjunct faculty at the Massachusetts School of Law. He received his B.A., summa cum laude, from Worcester State College, is a cum laude graduate of Suffolk University Law School, and is a former longtime assistant district attorney in the Middle District of Massachusetts.  
*Email: johnson@mslaw.edu*

## JEFFREY KITAEFF

Professor Kitaeff teaches Bankruptcy Law and Secured Transactions (UCC Article 9). He received his B.A. from Clark University and his J.D. from New England School of Law. He serves as a trustee in the U.S. Bankruptcy Court and practices in the bankruptcy field in North Andover, Massachusetts.  
*Email: jeffkitaeff@aol.com*

## CAROL LEVASSEUR

Professor Levasseur teaches Drafting Contracts. She received her B.A., cum laude, from Bentley College and her J.D., magna cum laude, from Massachusetts School of Law, where she was executive editor of *The Law Review*. She is currently employed as an attorney for a software company in Cambridge, Massachusetts.  
*Email: clevasseur5@gmail.com*



### **RICHARD PIERCE**

Professor Pierce teaches Writing & Legal Reasoning and Clear Writing. Professor Pierce holds degrees from Cornell, Columbia, and Yale. He completed coursework and exams for a Ph.D. twice. He has taught at Northern Illinois University, the University of California at Berkeley, and Boston University, and is Pastor of the Riverside Church, Lawrence, Massachusetts.

Email: [profpierce1@hotmail.com](mailto:profpierce1@hotmail.com)

### **CASEY J. POWERS**

Professor Powers teaches Writing & Legal Reasoning. He received his B.S. in criminal justice, cum laude, from Roger Williams University, and J.D., magna cum laude, from Massachusetts School of Law, where he was a member of MSLAW's appellate advocacy team.

Email: [caseyj.powers@aol.com](mailto:caseyj.powers@aol.com)

### **JUSTICE TIMOTHY SULLIVAN**

Justice Sullivan is the Chief Justice of the Housing Court and teaches Massachusetts Landlord-Tenant Law. A graduate of Merrimack College and New England School of Law, he operated a general practice prior to his appointment that included estate administrative, real estate, and landlord-tenant law.

Email: [timothysul@verizon.net](mailto:timothysul@verizon.net)

### **JUSTICE JOSEPH A. TRAINOR**

Justice Trainor taught Drafting and Enacting Legislation. He received his B.A. from St. Anselm College, and his J.D. from Suffolk University Law School.

Email: [josephatrainor@gmail.com](mailto:josephatrainor@gmail.com)









## TECHNOLOGY SERVICES



## MEDIA CENTER

Massachusetts School of Law has a media lab located at the center of MSLAW's Information Resource Center, equipped with 30 computers, a print server, and audio review stations. Students may use the media lab for course work as well as to access the internet and the school's electronic research databases. Students may also listen to review materials created by faculty members on the media server in the lab at the audio review stations.

The media lab has two high-speed printers for student use. Copying and printing require the purchase of a copy card which can be purchased from the card machine or from the Reserve Desk in the Information Resource Center. Each copy costs 12 cents. You may also download the wireless print driver to print remotely from your laptop at [mslaw.edu/librarymedia-lab](http://mslaw.edu/librarymedia-lab).

Massachusetts School of Law provides wireless network access throughout the building. Please get the current password from the Reserve Desk.

## INFORMATION TECHNOLOGY & SUPPORT

Massachusetts School of Law provides technology training and support for its students.

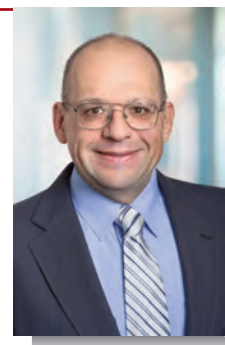
Students may contact the Director of Information Technology to get help with computer, networking, and internet issues, as well as for inquiries regarding the school website.

### DANIEL C.B. HARAYDA

Director of Information Resource Center

Phone: 978.681.0800 ext. 143

Email: [harayda@mslaw.edu](mailto:harayda@mslaw.edu)



Professor Harayda obtained his Bachelor's and Master's of Science degree, summa cum laude, from Southern Connecticut State University. He is also a 2006 graduate of the Massachusetts School of Law. In 2009, he earned his Masters in Library and Information Science from Simmons College, where he was a National Honor Society member.

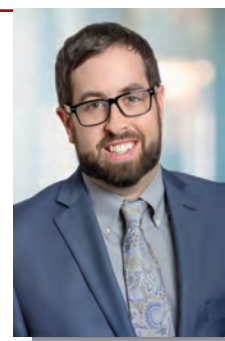
Previously, Professor Harayda was the Director of Technology. He now currently teaches Case Prep and Factual Investigations. He also coaches the Massachusetts School of Law Black Student Association (BSA) and the American Association for Justice (AAJ) Trial Advocacy Teams.

### MICK COYNE

Director of Technology

Phone: 978.681.0800 ext. 163

Email: [mick@mslaw.edu](mailto:mick@mslaw.edu)



Mick Coyne received his B.A. in Economics from Providence College, where he also helped develop the ResNet program in the Providence College technology department. He graduated magna cum laude from Massachusetts School of Law with a concentration in Intellectual Property, Media, and Information Law, and has worked in MSLAW's technology department since 2009.



## INFORMATION RESOURCE CENTER

The Massachusetts School of Law Information Resource Center provides legal research materials and services to the law school community through both electronic and print resources. Dedicated staff provide help and instruction in the location and use of all library resources. Please ask the staff if you have any questions about the library or need help with research.

The library subscribes to online research services such as WestlawNext, LexisNexis, BloombergLaw, and Bloomberg BNA. The library also maintains print access to core research materials in a collection of more than 80,000 volumes. Students receive training in using legal research materials throughout the school's legal writing, research, and advocacy curriculum, and library staff are available for additional training and research help. The library also provides interlibrary loan services.

The library supports student course work through a reserve collection of required course materials, collects study aids for student use, and subscribes to CALI (Computer-Assisted Legal Instruction) so that students can supplement their course materials through online podcasts and tutorials.

The library provides ample areas for both group and individual study. Select areas may be reserved for group study at the reserve desk.

### Information Resource Center Hours

Monday – Friday 8:00 a.m. – 11:00 p.m.

Saturday 8:00 a.m. – 6:30 p.m.

Sunday 11:00 a.m. – 6:30 p.m.

## MISSION

The Information Resource Center's mission is to support and enhance the research and educational endeavors of the Massachusetts School of Law faculty, students, staff, and alumni.

Our collection currently contains over 80,000 volumes, including standard research and reference tools essential to the study of American law. Our goal is to provide the legal materials and services to support both the academic programs of the school and research interests of all members of the law school community. The job of the Information Resource Center's staff is to make these materials and services available to you. If you have any questions about the library, its policies, use or resources, do not hesitate to speak to a staff member.

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### ANNE HEMINGWAY

Professor Hemingway is the Director of Writing & Legal Reasoning, the first-semester writing program. She received her B.A., cum laude, from Salem State University and her J.D., cum laude, from Massachusetts School of Law. Professor Hemingway also manages the Reserve Desk in the MSLAW Information Resource Center and tutors students in the Writing Lab.

*Email: [hemingway@mslaw.edu](mailto:hemingway@mslaw.edu)*



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### SHUKLA BISWAS

Ms. Biswas is a library consultant to Massachusetts School of Law. Previously, Ms. Biswas served as MSLAW's Technical Services Librarian for over twenty years. She received her M.S. in Information Science from Simmons College and her M.A. in Political Science from the University of Delhi. She has more than 25 years of experience in academic, corporate, and public libraries.

*Email: [biswas@mslaw.edu](mailto:biswas@mslaw.edu)*





## FLEXIBLE DAY & EVENING PROGRAMS

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Massachusetts School of Law offers both a three-year, full-time program of study, and a four-year, part-time program. Students may often attend either day or evening classes as they progress through the semester in order to accommodate their often unpredictable schedules.

Full-time students normally take fifteen credit hours per semester, while part-time students take eleven to twelve credit hours. Students may take no more than five courses per semester.

Any student who has completed at least two semesters, and has a grade point average of at least 2.7 in officially released grades, may take up to seventeen credit hours.

In their last semester, students may not take more than twelve credit hours.

## FIRST-YEAR COURSES FULL-TIME STUDENTS

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- Civil Procedure and Conflict Resolution
- Contracts
- Criminal Law
- Criminal Procedure
- Business Entities & Operations
- Torts
- Writing & Legal Reasoning
- Writing & Legal Research

## PART-TIME STUDENTS

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- Civil Procedure and Conflict Resolution
- Contracts
- Business Entities & Operations
- Torts
- Writing & Legal Reasoning
- Writing & Legal Research

## REQUIRED COURSES

*Required courses taken after the first year include:*

- Constitutional Law (must be taken during the second year)
- Criminal Law (Part-Time Program)
- Criminal Procedure (Part-Time Program)
- Evidence (must be taken during the second year)
- Motions and Litigation Practice
- UCC
- Writing & Legal Advocacy
- Comparison of Massachusetts and National Law

*Students who have not successfully completed all required courses (completing the course with a grade that is not an "F") PRIOR to beginning Comparison will not be allowed to register for, or take, Comparison. Students who have not passed the MPRE and submitted a copy of their official pass notification to the Registrar's Office prior to registration for Comparison, will not be allowed to register for, or take, Comparison. Additionally, students will not be allowed to register for Comparison if they have not successfully completed Bar Essay with a grade of C or better.*

- Bar Essay Writing and Analysis

*Beginning Spring 2019, ALL students will be required to take Bar Essay regardless of their GPA. Beginning Spring 2019, students may no longer take Bar Essay for Pass/Fail grades - every student will receive a letter grade. Students need a grade of C or better to pass Bar Essay. Students receiving anything less than a C must retake the course until they achieve a grade of C or better. Students who have not completed Bar Essay with a grade of C or better will not be allowed to register for Comparison.*

*Students who have not successfully completed the eight (8) required courses tested on the MBE - Civil Procedure, Constitutional Law, Contracts, Criminal Law, Criminal Procedure, Evidence, Real Property, and Torts - PRIOR to beginning Bar Essay will not be allowed to register for, or take Bar Essay.*

- Legal Ethics/Professional Responsibility

*Students will not receive a final grade in Legal Ethics until they pass the MPRE and give a copy of the official pass notification to the Registrar's Office. Until such a time, the grade of "I" (incomplete) will show on student transcripts (unless the Legal Ethics professor gives a student an "F" in the course irrespective of not having passed the MPRE, in which event the grade will be put on the transcript immediately). If an "I" is assigned, it will be changed to the grade the Legal Ethics professor gave the student once the student gives the pass notification to the Registrar's Office. An "I" in Legal Ethics is not a satisfactory completion of the course.*

*Once a student completes the actual course in Legal Ethics, s/he will have until the end of the next semester that the course is offered to deliver to the Registrar's Office a copy of a pass notification (currently, the following Spring semester). This allows the student to participate in three (3) MPRE administrations after completing Legal Ethics to achieve a final letter grade in the course. It also means that students who take the MPRE prior to completing Legal Ethics would have more than three (3) attempts at passing the MPRE. For more information on this policy, please visit [www.mslaw.edu/student-guide](http://www.mslaw.edu/student-guide).*

*Although not required, it is recommended that the following courses also be taken:*

- Conveyancing
- Family Law
- Federal Income Tax
- Remedies
- Wills and Trusts

FOR MORE INFORMATION ON COURSE REQUIREMENTS, VISIT [www.mslaw.edu/student-guide](http://www.mslaw.edu/student-guide)



# ACADEMIC PROGRAMS

## CONCENTRATIONS

Massachusetts School of Law affords students the opportunity to concentrate their studies in specific areas. However, students are not required to do so.

A student who is concentrating must take eighteen course hours in the subject, with no more than two required courses counting towards the eighteen-hour requirement, and in addition must either take a clinic in the concentration or write an independent research paper in it.

### *Courses offered for a concentration in Litigation:*

- Alternative Dispute Resolution
- Case Preparation
- Civil Procedure and Conflict Resolution
- Complex Litigation
- Criminal Procedure
- District Court Practice and Procedure
- Evidence
- Factual Investigations
- Medical Malpractice
- Motions and Litigation Practice
- Massachusetts Evidence
- Negotiation in the Legal Context
- Products Liability
- Prosecution and Adjudication
- Mediation, Conciliation and Negotiation Skills Training

### *Courses offered for a concentration in Criminal Law:*

- Bail to Jail
- Case Preparation and Strategy
- Case Preparation: Trial of a Criminal Case, Superior Court
- Criminal Law
- Criminal Procedure
- Evidence
- Interviewing and Counselling
- Juvenile Law
- Massachusetts Evidence
- Motions and Litigation Practice
- Prosecution and Adjudication
- The Law of Search and Seizure
- Electronic Discovery
- Sentencing, Probation, and Parole

### *Courses offered for a concentration in Family Law:*

- Aging and the Law
- Civil Procedure and Conflict Resolution
- Constitutional Law
- Drafting Wills and Trusts
- Family Law
- Family Law Advocacy Clinic
- Family Law Mediation and Negotiation
- Federal Taxation
- Gender, Sexual Orientation & the Law
- Juvenile Law
- Motions and Litigation Practice
- Wills and Trusts

### *Courses offered for a concentration in Real Estate:*

- Property
- Real Estate Financing
- Real Estate Taxation
- Conveyancing
- Contracts
- Drafting Contracts and Agreements I & II
- Environmental Law
- Landlord-Tenant Law
- Land Use Law

### *Courses offered for a concentration in Business and Corporate Law:*

- Bankruptcy Law
- Business Associations
- Contracts
- Corporate Tax
- Creating and Representing New Businesses
- Drafting Contracts and Agreements I & II
- UCC

### *Courses offered for a concentration in Labor Law:*

- Administrative Law
- Alternative Dispute Resolution
- Business Entities and Operation
- Drafting Contracts and Agreements I & II
- Employment Discrimination Law
- Human Resources Law
- Massachusetts Workers' Compensation
- Torts

### *Courses offered for a concentration in Finance and Asset Management Law:*

- Asset Protection and Planning
- Individual Taxation
- Estate Taxation
- Bankruptcy Law
- Creating and Representing New Businesses
- Drafting Wills and Trusts
- Insurance Law
- Aging and the Law
- Wills and Trusts
- Business Litigation
- Contracts
- Property



# ACADEMIC PROGRAMS



## *Courses offered for a concentration in Intellectual Property, Media and Information Law:*

- Intellectual Property
- Internet Law
- E-commerce
- First Amendment Issues
- Contracts
- Property
- Drafting Contracts and Agreements I & II
- Administrative Law
- Business Negotiations and Agreements
- Law Office Technology
- Patent and Trademark Technology
- International Business Transactions
- Remedies

## *Courses offered for a concentration in Juvenile Law:*

- Family Law
- Family Law Advocacy Clinic
- Criminal Law
- Education Law
- Collaborative & Alternative Justice
- Criminal Procedure
- Constitutional Law
- Negotiations in the Legal Context
- Remedies

## *Courses offered for a concentration in Land Use and Planning:*

- Land Use Law
- Local Government Law
- Environmental Law
- Property
- Administrative Law
- Real Estate Financing
- Conveyancing
- Drafting Contracts and Agreements I and II
- Constitutional Law
- Landlord-Tenant Law

## *Courses offered for a concentration in Civil Litigation:*

- Civil Procedure and Conflict Resolution
- Advanced Litigation Skills
- Case Preparation and Strategy
- Medical Malpractice
- Products Liability
- Alternative Dispute Resolution
- Motions and Litigation Practice
- Massachusetts Evidence
- Negotiations in the Legal Context
- Law and Psychiatry: Civil and Criminal Aspects

## *Courses offered for a concentration in Communication:*

- Sports and Entertainment Law
- Intellectual Property
- First Amendment Issues
- Contracts
- Introduction to the Internet
- Constitutional Law
- Alternative Dispute Resolution
- Asset Protection and Planning
- Business Negotiations and Agreements
- Computer Law
- International Business Transactions

## *Courses offered for a concentration in Environmental Law:*

- Environmental Law
- Land Use Regulation
- Conveyancing
- Property
- Local Government Law
- Administrative Law
- Contracts
- Drafting Contracts and Agreements I & II
- Constitutional Law

## CLINICAL LAW PROGRAM (3-6 credits)

The Clinical Law Program permits students who have completed at least 45 credit hours (and who have not been on academic probation for at least two semesters) to assist in the practice of law in a law firm or the district attorney's office under the supervision of a member of the bar.

The Clinical Law Program affords students the opportunity to begin the transition from law school to law practice, from learning to be a lawyer to being a lawyer. Students practice law under the close and supportive supervision of a member of the adjunct faculty, legal service office, or bar association. The practice in the clinic includes civil, criminal, domestic, administrative, or real property matters and may include supervised appearances before courts, administrative agencies, legislatures, and other boards. Students will be counselors, negotiators, advocates, and problem solvers for their clients. Students are required to meet regularly with the supervising attorneys to review the work that has been done and to plan the strategy to accomplish the client's purposes. In the classroom component, the clinical course students learn

the substantive and procedural law they must know to practice in the area of their special concentration, and they study the tasks of lawyering. In this setting, students explore the theory, practice, and ethics of interviewing, counseling, advocating, and the full range of lawyer tasks in which they are engaged. Through this personal experience, supervision and coursework, students have the opportunity to think reflectively about the legal profession, about their work as lawyers and about the role of lawyers in a just society.

## JUDICIAL INTERNSHIP PROGRAM (3 or 6 credits)

Selected students work with Superior, District, and Probate Court judges in Massachusetts, researching and writing memoranda and decisions, and assisting judges during hearings and trials.

Prerequisites: 45 credits, Evidence, not on academic probation during the prior 2 semesters, a grade point average of at least 2.5, and certification under Rule 3.03.

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## JOINT DEGREE PROGRAMS

### MSLAW/NICHOLS COLLEGE JOINT DEGREE PROGRAMS

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Nichols College and MSLAW have entered into an agreement which permits their students to work toward Graduate degrees and JD degrees simultaneously.

MSLAW and Nichols College Graduate students will be able to credit nine hours of courses given by MSLAW toward both degrees, as well as an additional 9 hours of courses given by Nichols through their online graduate program.

MSLAW students and graduates now have the opportunity to pursue three distinct Masters programs: A Masters in Business (MBA), a Masters in Organizational Leadership (MSOL), and a Masters in Accounting (MSA).

Students may contact Professor Paula Colby-Clements (pcolby@mslaw.edu) with questions, and can contact Marie Leonard (marie.leonard@nichols.edu) at Nichols College as well.

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### MSLAW/FITCHBURG STATE UNIVERSITY JOINT J.D./M.B.A. DEGREE PROGRAM

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The Fitchburg State University Graduate M.B.A. Program and MSLAW have entered into an agreement which permits their students to work toward M.B.A. and J.D. degrees simultaneously. MSLAW and Fitchburg State College graduate students will be able to credit six hours of courses given by MSLAW toward both degrees, as well as an additional six hours of courses given either by Fitchburg State, by MSLAW at Fitchburg State, or team taught at either institution by faculty members of both institutions.

### MSLAW/FITCHBURG STATE UNIVERSITY SIX-YEAR JOINT DEGREE PROGRAM

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Fitchburg State University and Massachusetts School of Law have entered into a joint degree agreement, which allows qualified students interested in pursuing a legal career to earn their BA or BS and their JD in six years, instead of the usual seven years. Students enrolled in the program complete a 90 credit



# ACADEMIC PROGRAMS

course of study at Fitchburg State before matriculating to MSLAW. This accelerated program allows students to pursue a legal career a year earlier than would otherwise be possible, while at the same time saving the student significant tuition costs. Students may contact Professor Paula Colby-Clements at [pcolby@mslaw.edu](mailto:pcolby@mslaw.edu) for more information.

## **MSLAW/FISHER COLLEGE SIX-YEAR JOINT DEGREE PROGRAM**

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The purpose of this agreement is to allow students from MSLAW and Fisher College to attend classes at either institution and use credits from those classes towards either Masters of Business Administrations (MBA), Juris Doctor (JD) or a combined MBA/JD degree. This agreement by Fisher and MSLAW recognizes the common objectives, content, and student competencies that exist in programs in specific disciplines common to both institutions. Based on the identification of

common course content and competencies, appropriate arrangements can be made for students to pursue course work at Fisher and MSLAW and to be awarded a Masters in Business Administration degree from Fisher and/or a Juris Doctor degree from MSLAW upon completion of their studies at these institutions.



# COURSE DESCRIPTIONS

## **ADMINISTRATIVE LAW (3 credits)**

Analyzes the regulatory, adjudicatory, and policymaking powers of federal, state, and local government agencies and their effects on private interests.

## **ADMIRALTY AND MARITIME LAW (3 credits)**

Analyzes the many issues faced in maritime law, including torts, contracts, state and local environmental laws, and international treaties.

## **AGING AND THE LAW (3 credits)**

Explores the wide range of legal issues facing the elderly, including health insurance, Medicaid planning, durable powers of attorney, and social security regulations.

## **ALTERNATIVE DISPUTE RESOLUTION (2 credits)**

Deals with mediation, arbitration, and other alternative methods of resolving disputes.

## **ANIMAL LAW (3 credits)**

Animal law is a broad and rapidly expanding field and is an integral part of social policy and the law. The course provides diverse examples of cases and circumstances in which the unique aspects of animals and law converge and should stimulate thought about recurrent animal law themes.



## **AVOIDING TRAPS FOR NEW LAWYERS (3 credits)**

Provides a practical discourse on the types of problems newly-minted attorneys face upon joining the workforce, including interfacing with court personnel and filing the proper documents expected within the trial or appellate courts.

## **BAIL TO JAIL (3 credits)**

Examines the criminal procedure process from arrest and arraignment through sentencing.

## **BANKRUPTCY LAW (3 credits)**

Deals with the policies and legal principles of the federal bankruptcy laws. Focus is placed on claims cognizable in bankruptcy, the rejection and assumption of executory contracts, automatic stays, Chapter 11 reorganizations, “fresh start” rules, jurisdiction, and other matters.

## **BAR ESSAY WRITING AND ANALYSIS (3 credits)**

Focuses on honing and improving students’ analytical and writing skills, with a special emphasis on the analytical and writing skills used for successful completion of the essay portion of the bar examination. Students will explore issue spotting techniques and methods of analysis; learn helpful tips for writing essay exams; receive personalized feedback on essays; and review the substantive law necessary to write the essay exam.

*Beginning Spring 2019, ALL students will be required to take Bar Essay regardless of their GPA. Students may no longer take Bar Essay for Pass/Fail grades - every student will receive a letter grade. Students need a grade of C or better to pass Bar Essay. Students receiving anything less than a C must retake the course until they achieve a grade of C or better. Students who have not (1) completed Bar Essay with a grade of C or better, and (2) passed the MPRE will not be allowed to register for Comparison.*

*Students who have not successfully completed the eight (8) required courses tested on the MBE - Civil Procedure, Constitutional Law, Contracts, Criminal Law, Criminal Procedure, Evidence, Real Property, and Torts - PRIOR to beginning Bar Essay will not be allowed to register for, or take Bar Essay.*

## **BUSINESS ENTITIES & OPERATIONS (5 credits)**

This first year course focuses on the laws of agency, which underpin all business relationships, and then focuses on rules and regulations governing partnerships, limited partnerships, LLPs, LLCs, and corporations.

## **BUSINESS OF THE PRACTICE OF LAW (3 credits)**

This course introduces students to the business aspects of the legal profession. The course format will be based around a sample business plan, through which the core business function of strategic planning, financial accounting, operations, information systems, market analysis and organizational structure will be applied to the practice of law.

# COURSE DESCRIPTIONS

## **CASE PREPARATION (3 credits)**

A study of the actions taken and strategies used in a lawsuit from the time a lawyer is first contacted by a client to the end of a trial. Prerequisite: Evidence. MSLAW currently offers multiple Case Preparation courses:

- Top Gun Trial Advocacy
- Bootcamp
- Thurgood Marshall Trial Advocacy
- Advocacy Before Judges, Jurors, and Arbitrators
- DUI/Gun Charges
- Trial of a Criminal Case, Superior Court

## **CIVIL PROCEDURE AND CONFLICT RESOLUTION (4 credits)**

A study of the procedural rules governing civil litigation and the methods used to resolve legal disputes.

## **CLINIC (3 or 6 credits)**

In the clinic course, upper level students obtain “hands-on” experience working in various legal settings in the public and private sectors. Prerequisites: 45 credits, Evidence, not on academic probation during the prior 2 semesters, and certification under Rule 3.03.

## **COLLABORATIVE & ALTERNATIVE JUSTICE (3 credits)**

This course will teach the theory, practice, and skills of law as a helping or healing profession. Students will study developments in the legal profession that are alternatives to or different ways of engaging in the adversarial process. Most of these developments are interdisciplinary, non-adversarial, nontraditional, collaborative, and beneficial to clients, lawyers, and others.

## **COMPARISON OF MASSACHUSETTS AND NATIONAL LAW (6 credits)**

Examines the laws of Massachusetts and sister states and helps prepare students for the bar examination.

*This course has additional requirements noted on p. 21 of this publication.*

## **CONSTITUTIONAL LAW (4 credits)**

Explores the reach of federal power, its relation to the powers of the states, and the civil rights of individuals that are protected by and from governmental power.

## **CONSUMER PROTECTION (3 credits)**

Deals with the protection of consumer interests, covering topics like truth in lending, warranties, credit advertising, billing practices, credit cards, debt collection, credit reports, and false, unfair, and deceptive practices.

## **CONTRACTS (5 credits)**

Deals with the elements and requirements of contracts and with questions relating to the enforcement of contracts.

## **CONVEYANCING (3 credits)**

Considers all aspects of real estate transactions, including negotiations, contracts, title requirements, delivery of closing documents, and post-closing remedies.

## **CREATING A SMALL OR SOLO PRACTICE (2 credits)**

Analyzes the small or solo practice as an occupational alternative. The pros and cons of going it alone or associating with other solo practitioners are thoroughly reviewed. The complications and stress which universally attend partnership are explored in depth.

## **CRIMINAL LAW (3 credits)**

Focuses on the elements of crimes and their defenses.

## **CRIMINAL PROCEDURE (3 credits)**

Analyzes procedural questions relating to criminal law, including such constitutional issues as self-incrimination, search and seizure, right to counsel, and admissibility of confessions.

## **CYBERSPACE & INTERNET LAW (3 credits)**

This course explores legal challenges presented by the Internet, communications, and information technologies. Addresses the interaction of emerging legal and technological rules for the information society of the 21st century. Topics include governance, jurisdiction, intellectual property, privacy, and electronic commerce.

## **DRAFTING CONTRACTS AND AGREEMENTS I AND II (3 credits each)**

Teaches students to draft contracts, ranging from simple ones to complex ones. Students study requisite techniques and requirements of drafting and will regularly draft sample agreements.



### **DRAFTING AND ENACTING LEGISLATION (3 credits)**

Taught by a Justice of the Massachusetts Court of Appeals, this course examines how the legal profession has come to realize the importance of the legislative function to the practice of law. All large law firms, many medium-sized law firms, and small law firms include a legislative specialty to represent client interests. Students will learn, in detail, how the legislature operates, how an idea becomes a law, what role the governor plays in this process, and what role citizens of the Commonwealth can play in creating law without the legislature.

### **DRAFTING WILLS AND TRUSTS (3 credits)**

Teaches students to draft simple wills, reciprocal wills, pourover wills, revocable trusts, irrevocable trusts, Medicaid trusts, and other estate planning documents. Prerequisite: Wills and Trusts.

### **eCOMMERCE & CYBERCRIMES (3 credits)**

This course examines how technological advancements have changed the way we buy things, interact with each other, and create. The class will debate which technological and legal mechanisms best balance business, free speech, law enforcement, national security and privacy interests.

### **EDUCATION LAW (3 credits)**

Surveys the laws affecting public and private educational institutions at all levels. Issues covered include collective bargaining, tort liability, and student rights.

### **ELECTRONIC DISCOVERY (3 credits)**

This course explores the constantly evolving field of E-Discovery by analyzing the rules and cases that provide the legal framework for electronic discovery and digital evidence. The course provides an in-depth treatment of both the legal and technical aspects of electronic discovery: the preservation, collection, review, production and use of electronically stored information in civil and criminal litigation and investigations. The course also provides an introduction to technologies, tools, and software currently used in this field as part of a learning “laboratory” for the students.

### **ENVIRONMENTAL LAW (3 credits)**

Analyzes the nature and causes of environmental pollution and of emerging legal techniques for its control.

### **EVIDENCE (3 credits)**

Surveys the rules governing the use of evidence in trials.



# COURSE DESCRIPTIONS



## **FAMILY LAW ADVOCACY CLINIC (3 or 6 credits)**

Provides upper-level students with hands-on clinical experience representing clients under attorney supervision in the diverse areas of family law practice in Massachusetts.

## **FAMILY LAW (3 credits)**

Analyzes the legal rules governing marriage, divorce, distribution of marital property, child custody, adoption, and children's rights.

## **FIRST AMENDMENT LAW (3 credits)**

Survey course covering fundamentals of First Amendment jurisprudence relating to freedom of expression, association and religion. Course focus is on contemporary Supreme Court cases, including those addressing hate speech, display of the Ten Commandments in public places, and aid to parochial schools, as well as how the current Court's First Amendment law compares with that of Courts of the past. The course also covers issues such as free speech in times of military conflict, popular opinion of First Amendment freedoms, the Free Exercise and Establishment clauses, and the role of religion in governmental regulations.

Prerequisite: Constitutional Law

## **GIFT AND ESTATE TAXATION (3 credits)**

Examines Massachusetts and federal estate tax provisions and planning issues arising under them.

## **HEALTH CARE LAW (3 credits)**

Examines the American health care system, including the organization and regulation of health care institutions.

## **HUMAN RESOURCES LAW (3 credits)**

This course examines the body of laws that address the legal rights of and restrictions on employees and employers in the workplace. The course will focus on how that body of laws impact the biggest concerns facing human resource managers in the workforce today, balancing analysis of traditional case law and statutes with professional training and conduct in a business setting.

## **IMMIGRATION LAW (2 credits)**

Focuses on immigration law and policy, the rights of aliens, and administration and enforcement of the immigration laws by executive agencies.

## **INDEPENDENT STUDY (3 credits)**

A student in this course writes a significant research paper on a topic of their choice under the supervision of 3 faculty members. Prerequisites: 45 credits, Evidence, Motions and Litigation Practice, no academic probation during prior 2 semesters.

## **INSURANCE LAW (3 credits)**

Explores legal issues of insurance, such as risk classification, indemnity, insurable interests, subrogation, rights at variance with policy provisions, and claims processes.

## **INTELLECTUAL PROPERTY (2-3 credits)**

Surveys the laws involving patents, trademarks, and copyrights and their interrelation with the legal areas of contracts, torts, and property law.

## **INTERNATIONAL LAW (3 credits)**

Introduces the student to aspects of the legal structure of international relations, exploring issues involving jurisdiction, sovereign immunity, and international conflict resolution.

## **FACTUAL INVESTIGATIONS (3 credits)**

This hands-on course trains students to interview and counsel effectively. Instructional techniques include videotaped role-playing, student observation, and critiques by the instructor.

### **ISSUES IN INTERNET LAW (1 credit)**

This course seeks to provide students with a solid background in a number of different emerging and recurring issues surrounding the Internet and its impact on individual, societal, and governmental policies, including content regulation, privacy and surveillance, unauthorized access, and misappropriation.

### **JUDICIAL INTERNSHIP PROGRAM (3 or 6 credits)**

Selected students work with Superior, District, and Probate Court judges in Massachusetts, researching and writing memoranda and decisions, and assisting judges during hearings and trials. Prerequisites: 45 credits, Evidence, not on academic probation during the prior 2 semesters, a grade point average of at least 2.5, and certification under Rule 3.03.

### **JUVENILE LAW (3 credits)**

Examines the juvenile justice system, its philosophy, purpose and structure. Neglect and abuse cases, status offenses, and juvenile delinquency proceedings are covered, with special attention to children's rights.

### **LAND USE LAW (3 credits)**

The objective of this course is to teach land use legal doctrine, but balance the doctrinal underpinnings with a healthy dose of practical land use lawyering. The course will use practical exercises, including attendance at a public land use hearing, review of surveys, subdivision plans and other land use documents, drafting land use letters and memos, and simulated presentations.

### **LANDLORD-TENANT LAW (3 credits)**

A study of issues arising between owners of property and their lessees, with emphasis on specific Massachusetts statutes and judicial decisions.

### **LAW OFFICE TECHNOLOGY (1 credit)**

This course helps make students aware of the four essential components necessary to make any law office run smoothly and efficiently: (1) case management, (2) document creation & management, (3) on-line research, and (4) speed and security issues.

### **THE LAW OF SEARCH AND SEIZURE (3 credits)**

Focuses on the laws covering search and seizure, the privilege against self-incrimination, and the right to counsel during police custody interrogations.

### **LAWYERS IN CONTEMPORARY SOCIETY (3 credits)**

This course examines current issues in today's society. Students, in pairs, present and discuss the subject matter, the pros and cons of each side, and the legal as well as moral and ethical issues a lawyer may face.

### **LEGAL ETHICS (3 credits)**

Analyzes the ethical rules governing the legal profession and the conduct of lawyers and law firms.

*This course has additional requirements noted on p. 21 of this publication.*

### **MASSACHUSETTS EVIDENCE (2 credits)**

Taught by a Justice of the Massachusetts Court of Appeals, this course focuses on the practical and effective use of Massachusetts rules of evidence.

### **MASSACHUSETTS LANDLORD/TENANT LAW (3 credits)**

Taught by a Justice of the Massachusetts Housing Court, this course focuses on the rights and responsibilities of both landlords and tenants together, with a review of the issues that commonly arise from a landlord-tenant relationship. This course puts particular emphasis on the relevant Massachusetts case law, statutory provisions, and procedural rules.

### **MASSACHUSETTS LANDLORD/TENANT TRIAL PRACTICE (3 credits)**

Taught by a Justice of the Massachusetts Housing Court, this course reviews the rights and responsibilities of both landlords and tenants, putting particular emphasis on prosecuting and defending eviction cases in Massachusetts, with a reliance on the relevant case law and statutes.





# COURSE DESCRIPTIONS



## **MASSACHUSETTS SEARCH & SEIZURE ISSUES (3 credits)**

Taught by a Justice of the Massachusetts Court of Appeals, this course focuses on issues concerning search and seizure as applied to Massachusetts jurisprudence.

## **MASSACHUSETTS NEGLIGENCE LAW DEVELOPMENTS (3 credits)**

Taught by a Massachusetts Appeals Court Justice, this course will analyze the developments in the area of premises liability, distinguish the duty owed to invitees, licensees and trespassers, including tenants and their guests. The course will also analyze the traditional approach to slip-and-fall accidents, the evolving law of liquor liability and medical malpractice in the context of a physician's duty to third parties.

## **MASSACHUSETTS WORKERS' COMPENSATION (2 credits)**

Examines the case law, statutes, and regulations governing workers' compensation in Massachusetts.

## **MEDIATION, CONCILIATION, AND NEGOTIATION SKILLS TRAINING (2 credits)**

Focuses upon training students to mediate and negotiate assorted legal problems.

## **MEDICAL MALPRACTICE (3 credits)**

Examines various issues in medical liability, including causation, damages, claims against multiple defendants, and examination and cross-examination of medical experts.

## **MOTIONS AND LITIGATION PRACTICE (2 credits)**

The last of the 4 writing classes at MSLAW, this course teaches students to apply the lessons learned in the first 3 writing courses while drafting numerous documents that attorneys create in the day-to-day practice of law. This course will hone both writing skills and practical lawyering skills with students representing fictitious clients in a case that begins with the client intake and encompasses all the steps taken to bring a case to trial. Students will draft various court documents including complaints, answers, interrogatories, motions for production of documents, and other motions. Prerequisites: Writing and Legal Research, Writing and Legal Advocacy.

## **NEW HAMPSHIRE PRACTICE AND PROCEDURE (2 credits)**

This course focuses upon the rules governing the practice of law in New Hampshire.

## **PRODUCTS LIABILITY (3 credits)**

Examines the law relating to suits against manufacturers and distributors of defective products.

### **PROPERTY LAW (5 credits)**

Analyzes the legal principles governing personal property and real estate.

### **PROSECUTION AND ADJUDICATION**

#### **(3 credits)**

Focuses upon pre-trial and post-trial strategies in criminal proceedings.

### **PUBLIC SECTOR LABOR LAW (3 credits)**

Examines the regulation of labor and management relations in the public sector, including the right to organize, the scope of the duty to bargain, and the right to strike.

### **REAL ESTATE FINANCING AND CONVEYANCING (3 credits)**

Examines the financing of commercial and large scale residential real estate projects, from the perspective of both the lender and the developer.

### **REAL ESTATE TAXATION (3 credits)**

Examines the federal and Massachusetts tax laws governing real estate transactions.

### **REMEDIES (3 credits)**

A study of contemporary problems both inside and outside the court system, as well as an historical review of the principles applicable to contract and tort actions, unjust enrichment, equitable doctrines, damages and restitution.

### **SENTENCING, PROBATION & PAROLE**

#### **(3 credits)**

Examines the issues lawyers and their clients face in the sentencing, probation, and parole process.

### **SOCIAL AND NEW MEDIA LAW (3 credits)**

This course will examine social and new media issues through the lens of law and policy. From business law to entertainment law, social media continues to touch upon many facets of the legal field. Any savvy new lawyer should have a working knowledge of some of the social media questions that may arise in their practice.

### **SPECIAL EDUCATION LAW (3 credits)**

Examines state and federal laws and regulations concerning the education of special needs students.

### **SPORTS LAW AND PLAYER REPRESENTATION (3 credits)**

Examines the legal issues relating to sports, including eligibility, contracts, criminal and tort liability, antitrust law, labor relations, and health and disability issues.



# COURSE DESCRIPTIONS

## **TORTS (4 credits)**

Focuses on the law governing liability for physical and economic injuries that one person causes another.

## **TRIAL COURT PRACTICE AND PROCEDURE (3 credits)**

Taught by district court judges, this course focuses upon effective advocacy in Massachusetts District Courts.

## **UNIFORM COMMERCIAL CODE (4 credits)**

Focuses on the laws governing commercial transactions.

## **WHITE COLLAR CRIMES (2 credits)**

Reviews white collar criminal issues, including securities fraud, mail fraud, environmental crimes, and illegal campaign contributions.

## **WILLS AND TRUSTS (4 credits)**

Deals with the statutes and common law governing wills and trusts.



## **WOMEN AND THE LAW (3 credits)**

Examines the historical and contemporary treatment of women by and under the Constitution, statutes, and common law.

## **WRITING & LEGAL REASONING (3 credits)**

The first of the successive legal writing classes at MSLAW, this course introduces students to the legal formula called IRAC, outlining, case briefing, and other skills unique to the study of law. Students will learn how to think critically and analytically and to write concisely and persuasively.

## **WRITING & LEGAL RESEARCH (3 credits)**

The second of the successive legal writing classes at MSLAW, this course builds on the writing skills learned in the first semester and teaches students to write legal memoranda in an office setting. Students in this course take the role of advisor to a hypothetical client. Students will continue to formulate written rules, synthesize multiple authorities, place a rule in a rule structure (IRAC), analyze facts carefully, apply a rule to a set of facts and organize a written discussion. Students will cite legal authorities using proper legal citation format and will learn legal research strategies and the multitude of legal authorities through hands-on library and computer training.

## **WRITING & LEGAL ADVOCACY (3 credits)**

The third of the successive legal writing classes at MSLAW, this course teaches the students how to take the skills learned in the first two semesters and use those skills while acting as an advocate for a client. Students in this course take the role of advocate and officer of the court. The students' research and writing skills will be honed so they can apply good writing in a persuasive court document. In this class, students will become Westlaw certified, draft a legal memorandum of law to a trial judge, write an appellate brief and argue to a mock appeals court.



## REGISTRAR

### ROSA FIGUEIREDO

978.681.0800 ext. 162

Email: [rosa@mslaw.edu](mailto:rosa@mslaw.edu)

Rosa Figueiredo is MSLAW's Registrar and is charged with maintaining the files of all students. Ms. Figueiredo is responsible for issues covering course registration, student petitions, transcript requests, adding and dropping courses, and graduation certificates for students applying to take the bar examination.



## REGISTRATION POLICIES

### REGISTRATION REQUIREMENTS

Students are required to register in person each semester on one of the two registration dates. Dates are scheduled on the online Academic Calendar and are also posted in the school cafe prior to registration each semester.

#### Electronic Registration

Starting the week before the regularly scheduled registration days, students who wish to reserve a spot for a class with limited enrollment may, beginning at 8 a.m., email the school ([classregistration@mslaw.edu](mailto:classregistration@mslaw.edu)) the class they wish to register for with one email per each class with limited enrollment. Students with 60-90 credits at the end of the previous semester may reserve a spot through email for their course with limited enrollment on the first two days, and students with 24-59 credits at the end of the previous semester may submit their email on the second set of days.

#### Late Registration Policy

A \$50.00 late registration fee is charged to students who register after the scheduled registration dates. A \$100.00 late registration fee is charged to students who register on or after the first scheduled class.

#### Proof of Health Insurance Coverage

Under Massachusetts law, health insurance coverage is required for all students taking at least 9 credits. A student must provide proof of coverage once a year.

#### Proof of Immunizations

Under Massachusetts law, immunization requirements apply to all undergraduate and graduate students, regardless of year of birth. In order to attend MSLAW, all undergraduate and graduate students are required to have:

- 1 TD booster within the last 10 years
- 2 doses of MMR vaccine (or 2 doses of a measles- containing vaccine and 1 dose each of mumps and rubella vaccine)
- 3 doses of hepatitis B vaccine are required for all full-time and part-time students.
- 2 doses of chicken pox (varicella) or proof you had the disease.

## ADMINISTRATIVE POLICIES

### Add/Drop Policy

Courses may be dropped without academic penalty during the first five weeks of a regular semester and during the first week of a summer semester. After that, a student who fails to complete a course will receive a failing grade or, with the prior permission of the Dean, an incomplete.

Courses may be added during the first week of classes (except summer classes). After the first week, a student must receive the permission of the Dean to add any course.

A course in which an incomplete is obtained during a regular or summer semester must be completed by the end of the next regular semester in which it is given or the student will receive a failing grade.

### Leaves of Absence/Withdrawals

If a student withdraws from the law school and wishes to return in a future semester, the student must petition the Admissions Committee for readmission. Petitions for readmission are not guaranteed approval and all petitions for readmission are considered on an individual basis. Further, if a petition for readmission is granted, there is no guarantee that the school will allow the returning student to retain credits that were earned prior to the withdrawal, and the school may require students to retake certain courses. When considering a request for readmission, the Committee will seriously consider, inter alia, the amount of time that has elapsed since the student was matriculated and the grades the student received while attending MSLAW.

### Summer Programs

The usual penalties and interest charges will apply to late payments, with a late registration fee of \$50 for those who register after the registration date for the first session and after the registration date for the second session. If you do not register prior to the start of the course that you wish to attend, you will not be permitted to enroll for that session.

You will receive a refund of 80% of your tuition if you withdraw from a class before the start of that class. No refunds will be given, however, to a student who registers for, but withdraws from, a course once the class has met. Courses may be dropped without academic penalty, however, during the first week of a summer semester.

### Deferrals

Deferral forms for undergraduate loans are filled out by the Registrar. The Registrar will mail them directly to the loan service provider once completed.

### Transcript Request Policy

Transcript requests must be written and submitted to the Registrar along with a \$5.00 check for each official transcript. No transcript will be released to or for any student or alumnus

# MASSACHUSETTS SCHOOL OF LAW

with an outstanding obligation to MSLAW. Please allow up to 15 business days for processing the transcript request. Letters of Good Standing follow the same policy as transcript requests, but there is no fee.

## ACADEMIC STANDING

Massachusetts School of Law at Andover utilizes a typical four-point system of grading. Therefore, an A counts four points, a B three points, a C two points, a D one point, and an F (or a failing grade) no points.

A student's grade is increased 3 tenths of a point for a plus (e.g., a B+ represents 3.30 points) and will be diminished 3 tenths of a point for a minus (e.g., a B- represents 2.70 points).

Students may make appointments with professors to review their exams. No grades are changed unless a mathematical error has been made. To ensure academic rigor, MSLAW, when necessary, requires professors to comply with a grading curve designed to make certain that high grades at MSLAW represent significant academic accomplishment.

### Academic Probation

A student whose overall grade-point average falls below a two-point average is placed on academic probation for the next semester. Once on academic probation, a student is not eligible to take summer session classes. If the student was enrolled in such classes prior to the determination that he or she is on probation, the grades received in the class cannot be used to determine whether the student shall be removed from the probationary list.

### Academic Suspension

If the student does not attain a two-point or better overall average at the end of that probationary semester, the student is not able to return to school thereafter.

### Two F Rule

In addition, any student who receives a total of two or more F grades during their career at MSLAW is automatically dismissed from the program.

### Readmission

Any student seeking readmission to MSLAW must submit a written petition to the school's Registrar. Such petitions are rarely granted.

### Financial Aid & GPA

Students are required to have an overall grade point average of a 2.0 to maintain satisfactory academic progress. Students whose overall grade point average falls below 2.0 are placed on academic probation for the next semester and these students are ineligible to receive Federal Stafford Loans for that semester or any semester until the student is no longer on probation. A student may petition in writing to the Director of Financial Aid, Lynn Bowab, for an exception to this policy. Exceptions to this policy are granted on a case-by-case basis and only in extraordinary situations.



## FACULTY ADVISORS

All students should meet with their faculty advisors for guidance in planning their curriculum. Students are given advisors based on their last name.

## GRADUATION REQUIREMENTS

An overall 2.0 (C) average is required for graduation. A student must satisfactorily complete 90 credit hours to graduate. 58 credit hours must be in required courses. A student must pass both the MPRE (prior to registering for Comparison) and, the Comparison course (which is taken during their last semester). No credits are given for a failing grade. Graduation occurs only in January and June. A student will not be eligible to graduate unless the student's tuition is paid in full. No more than 12 credits may be taken in a student's last semester.

### Required Courses & Credits

- Bar Essay Writing & Analysis (3)\*
- Business Entities & Operations (5)
- Civil Procedure (4)
- Comparison of Massachusetts & National Law (6)\*
- Constitutional Law (4)
- Contracts (5)
- Criminal Law (3)
- Criminal Procedure (3)
- Evidence (3)
- Legal Ethics (3)\*
- Motions and Litigation Practice (2)
- Property (5)
- Torts (4)
- UCC 2,3,4 & 9 (4)
- Writing & Legal Advocacy (3)
- Writing & Legal Reasoning (3)
- Writing & Legal Research (3)

*\*These courses have additional requirements noted on p. 21 of this publication.*

## MASSACHUSETTS BAR PASS HISTORY

For MSL graduates who have taken the Massachusetts Bar Exam since the school's inception and through the July 2021 administration, the pass rates are as follows:

- First-time taker passage: 60.3%
- Passing 1st or 2nd Time: 72.6%
- All-time pass rate regardless of times taken: 84.5%

FOR ADDITIONAL INFORMATION ON REGISTRATION OR FINANCIAL AID POLICIES, PLEASE VISIT  
[www.mslaw.edu/student-guide](http://www.mslaw.edu/student-guide)



## OVERVIEW

Massachusetts School of Law at Andover is unique because it does not use or place value on the traditional LSAT test used by other law schools to determine a potential law student's aptitude to succeed in law school. Instead, MSLAW uses its own personal interview and essay test to make this determination.

Specifically, MSLAW utilizes several factors to determine a potential student's aptitude:

- (1) undergraduate and/or graduate grades
- (2) employment and life experience
- (3) three letters of recommendation
- (4) a personal interview
- (5) an essay exam that is similar to most law school exams (MSLAT).

The Admissions Committee, on a case-by-case basis, examines all of these factors before any decisions are made.

## ADMISSIONS OFFICE

### ROHIT BHASIN

Phone: 978.681.0800 ext. 148

Email: [Ro@mslaw.edu](mailto:Ro@mslaw.edu)

Rohit Bhasin is the Director of Admissions and Director of International Programs. He received his B.S. in paralegal studies from Stevenson University and his J.D. from the Massachusetts School of Law.



## ADMISSIONS PROCESS

In order to facilitate the application process, please make certain that you have completed every item on the application before submitting it to the Admissions Department so that review of your application is not delayed.

### 1. Application for Admission

The application for admission should be completed, signed, and submitted to the Admissions Department as soon as possible. You may make a request for application materials by email, phone, or you can download the application by visiting [www.mslaw.edu](http://www.mslaw.edu) and clicking on Admissions.

### 2. Personal Statement

Each applicant must submit a personal statement along with the application. The statement should contain information regarding any relevant factors that may not have been fully explained in the application form and that may assist the members of the Admissions Committee in their review of your application.

### 3. Application Fee

The \$40 application fee (check or money order payable to Massachusetts School of Law) must accompany the application form. The application fee is non-refundable and is not applied to tuition if you are accepted.

### 4. Three Letters of Recommendation

Recommendations should be sent directly to the Admissions Department. Federal law gives students in attendance at MSLAW the right to review letters of recommendation submitted on their behalf unless that right is waived. While applicants are not required to make such a waiver, they are advised that some people may not be willing to provide a recommendation in its absence. The letters of recommendation forms have a place to mark your preference. Please mark them before giving them to your recommenders. Any additional letters submitted on your behalf must contain this statement as to waiver.

### 5. Personal Interview

Each applicant must have a personal interview with the Admissions Department. The interview will be scheduled once you have submitted your application and transcripts. It will include questions regarding any relevant factors that may not have been fully explained in the application form and that may assist the members of the Admissions Committee in their review of your application.

### 6. MSLAT

All applicants must take the Massachusetts School of Law Aptitude Test (MSLAT). Applicants usually take the test on the same day they have their personal interview. MSLAW faculty members review the test and assess both technical and analytical skills. MSLAW also uses this test to determine if students meet the required English proficiency needed to begin their legal studies.

### 7. Official Transcripts

In order to be considered for admission to MSLAW an applicant must hold a U.S. Bachelor's degree or its equivalent. Transcripts from all undergraduate and graduate schools that the applicant has attended must be submitted to the Admissions Department. An applicant who received a degree from a college or university outside the United States must have their transcript evaluated by World Education Services (WES) or LSAC's Foreign Credential Services.

Because each law school's application is different, please be



# ADMISSIONS

certain to read every item carefully. It is your responsibility to make sure that all statements made on the application are accurate and complete.

You are required to update us in writing about any changes that take place after you submit the application. Any failure to supply accurate, complete, or updated information may result in a withdrawal of any offer of admission or cancellation of registration, and may be a violation of Massachusetts School of Law Regulations Governing Students.

All materials submitted with or in support of an application become the property of MSLAW and are not returnable. An application is considered complete only when all of the materials have been received.

## NO LSAT REQUIRED

Massachusetts School of Law interviews every applicant who wishes to attend the school. We believe the true measure of a person's capabilities to be a good lawyer cannot be measured solely by sterile statistical data, which can never measure drive, dedication, obstacles overcome, perseverance, and a good heart.

In some circumstances, there is a second interview with the entire Admissions Committee. The Committee also reviews an applicant's entire pertinent background, including all college grade-point averages, the specific courses in which an applicant did well or poorly in college, improvement over time in college, the possession of a graduate degree and the grades obtained in graduate school, and the nature of any experience and accomplishments in the work force.

Also, because of the considerable criticisms of the LSAT, Massachusetts School of Law does not consider the LSAT when making admissions decisions. Instead, it considers an essay test that the school itself has developed. The test is given at the time of the interview, and, most importantly, it is read and graded by a full-time MSLAW professor who, based upon years of practical and academic experience, is well qualified to assess an applicant's ability to think and write well. The requirement of a mandatory interview, the review of an applicant's entire record in school and the work force, and the essay aptitude test enable the Admissions Committee to identify worthy students who would be denied admission to traditional law schools simply because of their LSAT scores.

Once admitted to MSLAW, a student is required to pay a \$300 non-refundable seat deposit, which is applied to first year tuition.

## TUITION & FEES

Tuition is \$795.00 per credit hour.

- Full-time students carry 15 credits per semester, for a total tuition of \$11,925 per semester (\$23,850 per year); part-time students carry either 11 or 12 credits per semester, for a total tuition of \$8,745 or \$9,540 per semester (for 12 credits, \$19,080 per year).
- When registering for the first semester at MSLAW, students are assessed a one-time non-refundable building fund charge of \$750.00.
- There are no fees other than tuition itself and the one-time charge for the building fund.

## TRANSFER STUDENTS

A limited number of transfer students may be admitted each year depending on available space. The Admissions Committee decides on a case-by-case basis whether to accept a student and what, if any, transfer credits can be accepted. No grade less than a C is eligible for consideration for transfer credit. To graduate from Massachusetts School of Law, a transfer student must complete at least 60 credit hours at Massachusetts School of Law. For more information, visit: [www.mslaw.edu/transfer-students](http://www.mslaw.edu/transfer-students)

## FOREIGN STUDENTS – SEVIS FEE

For F, M, & J Non-immigrant Students & Exchange Visitors

Foreign students wishing to attend MSLAW must obtain an I-20 Form from Paula Colby-Clements, the Designated School Official for immigration affairs. Before entering the United States, students must obtain a passport issued by their government and visit a U.S. embassy or consulate with the I-20 issued by MSLAW in order to obtain an entry visa to enter the United States. The visa application requires that students submit proof of funds/financial support while attending MSLAW. For more information, visit: [www.mslaw.edu/foreign-students](http://www.mslaw.edu/foreign-students).

Beginning September 1, 2004, the Department of Homeland Security began collecting a congressionally mandated fee to cover the costs of SEVIS, the Student and Exchange Visitor Information System. For additional information about this program, please see SEVIS on the web at: [www.ice.gov/sevis/1901](http://www.ice.gov/sevis/1901).

For visa related issues, please see the Department of State website at [www.state.gov](http://www.state.gov).







# FINANCIAL AID OFFICE

## LYNN BOWAB

*Director of Financial Aid*

Phone: 978.681.0800 ext. 136

Fax: 978.688.3956

Email: [bowab@mslaw.edu](mailto:bowab@mslaw.edu)



Ms. Bowab is MSLAW's Director of Financial Aid and bursar and is responsible for all aspects of MSLAW's accounting practices, as well as financial aid tuition related matters, and veterans' benefits.

Our goal is to help students finance their education through payment plans, subsidized federal loans, and unsubsidized federal loans. All subsidized loans at MSLAW are awarded on the basis of need, which is determined through the financial aid application materials.

To receive financial aid, a student must be registered for at least half time (6 credits) per semester. All financial aid is to be used to help defray the costs of tuition and fees and other education-related expenses incurred during the academic year.

Massachusetts School of Law's Financial Aid Office is available to all students. Please contact Lynn Bowab or Kathy Perry to obtain application materials and instructions.

## KATHY PERRY

*Associate Director of Financial Aid/  
Alumni Liaison*

Phone: 978.681.0800 ext. 140

Email: [perry@mslaw.edu](mailto:perry@mslaw.edu)



Ms. Perry works as the Associate Director of Financial Aid. Her responsibilities are to assist new students in navigating through the financial aid process, and she also handles other student services-related matters.

## TUITION PAYMENT PLAN

### Payment Plans

There are various methods of paying tuition at MSLAW. A student can pay the entire tuition for the semester when registering for that semester. Alternatively, the student can pay fifty percent of the semester's tuition when registering, and the remaining fifty percent, plus a twenty dollar carrying charge, no later than thirty days thereafter.

Finally, a student may pay in four installments. Under this installment plan, twenty-five percent of a student's tuition for the semester must be paid at registration and additional payments of twenty-five percent must be paid at the end of each succeeding monthly period until the full amount of tuition has been paid. Interest on unpaid balances is charged at .88% per month. Students who receive loans processed through MSLAW are ineligible for installment payment plans.

### Due Date for Payments

Payments are due on the 15th of each month. Bills are mailed to the students as a courtesy—failure to receive a bill does not mean payment is not due. All payments should be made by check given to the front office, or mailed to MSLAW at 500 Federal Street, Andover MA 01810 Attention: Accounting.

### Third Party Authorization by Employer, VA Benefits, or a Prepaid Tuition Program

*The Student is ultimately responsible for complete payment of their student tuition account, if any of the third party billing authorizations default. It is the student's responsibility to return unused monies - credit tuition balances are given directly to the student.*

As these policies are updated regularly, please visit [www.mslaw.edu/student-guide](http://www.mslaw.edu/student-guide) for the most up-to-date changes. Physical copies of MSLAW's Student Guide are also available in the Financial Aid Office. Please contact Lynn Bowab or Kathy Perry to obtain a hard copy.

**Employer:** All authorizations and completed paperwork should be received prior to payment due date. All company authorizations must be on company letterhead and by the appropriate company representative.

**Veterans Administration Benefits:** The Massachusetts School of Law is approved to certify U.S. Veterans for educational benefits through Chapter 30 Active Duty, Chapter 31 Vocational Rehabilitation, Chapter 32 Veterans Educational Assistance, Chapter 33 Post 9/11, Chapter 35 Survivor and Dependents, Chapter 1606 Selected Reserve and Chapter 1607 Reserve Educational Assistance. Students looking to use their VA benefits should first contact their local office to obtain their personal eligibility and a certificate of eligibility. MSLAW requires VA students looking to use their VA benefits to complete and submit, at each registration, an MSLAW Veteran's Verification Form to the Financial Aid Office for processing (these forms can be found outside the Financial Aid office or by contacting Lynn Bowab - [Bowab@mslaw.edu](mailto:bowab@mslaw.edu)), and a certificate of eligibility from the VA. A covered individual is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill® benefits.

MSL permits any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a "certificate of eligibility" can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs' (VA) website - eBenefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates: The date on which payment from VA is made to the institution; 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility. MSL does not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or



the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet their financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33. MSL billing adheres to the requirements of and comply with S2248 PL115-407 Section 103 (Please note: Students taking 15-12 credits is considered full-time, 11 credits to 7 credits is considered part time, 6 credits is considered half-time and students taking less than 6 credits is considered less than half time).

## **Finance Charges**

Interest on unpaid balances is charged at .88% per month.

## **Late Fees**

After a short grace period, failure to make payments on time, unless previously authorized for sufficient cause by the Dean, results in a late payment penalty of \$50.00 for each week (or part thereof) that the installment is late.

## **Late Registration Policy**

A \$50.00 late registration fee is charged to students who do not register on the assigned dates. A \$100.00 late registration fee is charged to students who register on or after the first scheduled class.

## **Suspension for Non-Payment**

If a failure to pay tuition continues for two weeks, the student will be barred from classes and examinations until the payments are made. The school reserves the right to terminate the student's enrollment if the failure continues for two months.

Unless the Dean has authorized late payments upon a sufficient showing of cause, a student is not permitted to take final examinations if any of their installment payments are still unpaid at the time of the examinations. A student barred from examinations because of a failure to pay tuition will be treated as if he or she were deliberately absent from the examinations. No transcripts will be released for any student or MSLAW graduate who is in arrears on any amount owed to MSLAW.

## **Tuition Refunds**

After registering, a student may withdraw from a course or from the program up until two weeks after the beginning of classes and will receive a refund of (or is not charged for) eighty percent of the tuition for that course. Students who withdraw subsequent to the two-week period cannot receive refunds (or remission of charges) except for sufficient cause as determined by the Dean.

## **Summer School Refunds**

No refunds are given to a student who withdraws after summer session classes have begun.

## **Refunds for Academic Issues**

Any student who has completed fifteen credits or fewer at the conclusion of the Fall semester shall be entitled to withdraw from MSLAW and receive full reimbursement (or credit) for the Spring semester's tuition if such student's grade point average as a result of Fall grades is below 1.70. Such student shall not be

required to withdraw from MSLAW. Any student eligible for this reimbursement and opting for withdrawal must notify the Registrar in writing no later than ten (10) days from the date Fall grades are mailed to students.

Any student who has completed fifteen credits or fewer at the conclusion of the Fall semester shall be entitled, if he or she wishes, to withdraw from MSLAW and receive reimbursement (or credit) equal to 80% of the Spring's semester tuition if such student's grade point average as a result of Fall grades is between a 1.70 and 1.99, inclusive. Such student shall not be required to withdraw from MSLAW. Any student eligible for this reimbursement must notify the Registrar in writing no later than ten (10) days from the date Fall grades are mailed to the students.

Any student who has completed sixteen to thirty credits at the conclusion of the Fall semester shall be entitled to withdraw from MSLAW and receive full reimbursement (or credit) for the Spring's semester tuition if such student's grade point average as a result of Fall grades is below 1.80. Such student shall not be required to withdraw from MSLAW unless he or she was on probation during the Fall semester. Any student eligible for this reimbursement must notify the registrar in writing no later than ten (10) days from the date Fall grades are mailed to the students.

## **LOANS**

### **Basic Student Eligibility**

To receive aid from the Federal Stafford Loan program, you must:

1. Be enrolled as a regular student working toward a Juris Doctor degree;
2. Be a U.S. citizen or eligible non-citizen;
3. Not be in default on any loans;
4. Have a valid social security number or valid alien registration number; and
5. Maintain satisfactory academic progress (2.0 cumulative GPA).

*Please note: the lifetime limit for these loans is \$138,500.*

### **Unsubsidized Loans & Fees**

- Unsubsidized Loans are not awarded on the basis of financial need. You will be charged interest from the time the loan is disbursed.
- The maximum amount you may borrow is \$20,500 per academic year (August to May) if you qualify for the full amount.
- Fees of approximately 3% of the principal amount borrowed will be taken from the loan prior to disbursement.

### **Satisfactory Academic Progress Policy**

In order for MSLAW students to receive Federal Student Financial Aid, they must be making satisfactory academic progress (SAP) in accordance with federal rules. Federal SAP rules are required to be the same as, or stricter than, the institution's academic progress rules.

# FINANCIAL AID

Satisfactory academic progress must be maintained. Students are required to have a cumulative grade point average (CGPA) of 2.0 or better every semester to maintain satisfactory academic progress. Students whose CGPA falls below an overall average of 2.0 are placed on Academic Probation (AP) for the next full semester (Fall/Spring). Students on AP are ineligible to take summer classes, or receive Federal Stafford Loans.

When the official final grades are released from the semester that the student was on AP, and if the student brings his/her CGPA above 2.0, he/she will regain eligibility for that semester and can be retroactively funded. If a student becomes eligible again for Federal Direct Stafford Loans, in order to have his/her Federal Direct Stafford Loans disbursed, the student must have had a prior completed and approved Financial Aid Packet on record and meet all of MSLAW's other policies.

For more details on the appeals process, extenuating circumstances and termination of aid, visit [www.mslaw.edu/loans](http://www.mslaw.edu/loans).

## FEDERAL PLUS LOANS FOR GRADUATE STUDENTS

Federal GRADPLUS loans, along with Stafford Loans, are part of a group of loan programs referred to as the Direct Lending Program.

MSLAW Students who will be attending school the entire academic year (Fall and Spring semesters) can borrow additional funds through the Federal GRADPLUS loan, if eligible. Students who will be enrolled during the Fall semester only are not eligible to receive a Federal GRADPLUS loan.

### *Interest Rates and Fees:*

GRADPLUS interest rates are fixed at 7.6%/Stafford at 6.6%  
Up to 3 percent origination fee  
Up to 1 percent default fee

**Borrower Eligibility:** A student must be a graduate student enrolled at least half time in a degree-granting program. Graduate student or endorser must be a creditworthy U.S. citizen or eligible permanent resident; both must have a valid Social Security number.

GRADPLUS loan applications are completed once a year, usually by May for the next academic year. All financial aid requirements for the Stafford and Plus loans should be completed and handed in together.

## HOW TO APPLY FOR FINANCIAL AID

The following materials are required to determine your eligibility and process your application:

### *1. Free Application for Federal Student Aid (FAFSA)*

This form, after it has been processed, will generate a Student Aid Report. Your Student Aid Report holds all your financial aid history. This report is vital to the processing of your aid. Filing options: You may choose ONE of these three options:

A. Apply online at [www.FAFSA.gov](http://www.FAFSA.gov) (Recommended).

B. Complete a PDF FAFSA and send by mail to the Department of Education for processing.

C. Request a paper FAFSA by calling the Federal Student Aid Information Center at 1-800-433-3243.

The FAFSA form must be completed in its entirety. MSLAW's Title IV code is 032353. You will receive a Student Aid Report (SAR) which is the result of the FAFSA being filed. Please review your SAR and make any corrections that are warranted.

### *2. Master Promissory Note*

A Master Promissory Note is required. If any information is missing, your financial aid packet can't be processed. Please visit the Department of Education's website to complete a Direct Lending Electronic MPN at [www.studentloans.gov](http://www.studentloans.gov).

### *3. Entrance Counseling*

Entrance counseling is extremely important. MSLAW is participating in entrance counseling via the Internet at the Department of Education's website at [www.studentloans.gov](http://www.studentloans.gov). You must complete this requirement yearly. MSLAW wants to make available all the information you will need to make an informed decision regarding financial aid. MSLAW also offers one-on-one meetings with financial aid counselors when necessary.

### *4. Other Forms*

MSLAW requires that first-year students submit several other forms, which we will provide: Budget Worksheet, MPN-2, Form # 3, and Master Promissory Note. MSLAW requires you to provide: a copy of driver's license, a copy of your social security card or a valid passport, and a copy of your alien registration card, if applicable.

### *5. Graduate Plus Loans*

Graduate Plus Loans are available in the recommended amount of \$6,500.00 per year. NOTE: An additional Master Promissory Note and entrance session and creditworthiness is required to apply for this loan. To request funds over MSLAW's recommended GRADPLUS amount, a student may make an appeal to MSLAW indicating the amount on MSLAW's MPN2 form. See [www.studentloans.gov](http://www.studentloans.gov); [www.dlenote.ed.gov/empr/index.jsp](http://www.dlenote.ed.gov/empr/index.jsp).

### *6. Veterans*

U.S. Veterans must submit MSLAW's Verification Form every semester in order to be eligible for V.A. Benefits.

## DEFERMENT PROGRAM

For a small number of students who have demonstrated academic progress, and who have exhausted all other means of obtaining funding, (i.e., students must both have applied for and have established ineligibility for the Stafford Loan Programs and private educational funding). and can show a dearth of income and liquid assets, MSLAW may, in its discretion, defer tuition in whole or in part.

Students seeking such a deferral must complete MSLAW's deferral packet and provide tax returns, statement of net worth, and a monthly budget to the Director of Financial Aid, Lynn Bowab.

Any balance of deferred tuition must be paid after the student graduates. Upon the student's graduation, a schedule of payments and rate of interest are set by the school, and interest begins to be charged on the outstanding balance.

The schedule of payments will usually run for a period of five to ten years, depending on how much is owed. The rate of interest will be no greater than two percent over the prime rate at the time of the student's graduation.

## FEDERAL REFUND POLICY

- If you withdraw from MSLAW, and your Stafford funds have not been received or applied to your tuition fee, MSLAW will cancel your disbursement in full.
- If you were eligible for earned monies for living expenses and tuition, by canceling your loan you will no longer be eligible for those funds.
- If you withdraw from MSLAW after your Stafford funds have been processed, MSLAW will use the Department of Education's pro-rata refund calculation program to determine the amount of funds to return.
- If an extraordinary circumstance exists (extreme medical condition with documentation), with authorization from the student, MSLAW may in its discretion return your loan minus any refunds received by the student.

Please contact Kathy Perry in the Financial Aid Office to obtain the application materials or to inquire about any of MSLAW's policies. You may fax your request to (978) 681-6330, call (978) 681-0800 ext. 140, or e-mail Ms. Perry at [Perry@mslaw.edu](mailto:Perry@mslaw.edu).

## NON-DISCRIMINATION POLICY

Massachusetts School of Law provides equality of opportunity in legal education for all persons including applicants for admission, enrolled students, and graduates, without discrimination or segregation on the grounds of race, color, religion, national origin, sex, age, handicap, disability, or sexual orientation.

## ADD/DROP POLICY AND PROCEDURE

Courses may be dropped without academic penalty during the first five weeks of a regular semester and during the first week of a summer semester. After that, a student who fails to complete a course will receive a failing grade or, with the prior permission of the Dean, an incomplete. Courses may be added during the first week of classes during a regular semester, but cannot be added after a summer session begins. After the first week, a student must receive the permission of the Dean to add any course. A course in which an incomplete is obtained during a regular or summer semester must be completed by the end of the next regular semester in which it is given, or the student will receive a failing grade.

## STUDENT GRIEVANCES

The overwhelming majority of student grievances received by MSLAW's administration fall into three general categories: requests for tuition refunds after the time for a refund has elapsed, requests for changes in grades, and disciplinary complaints. With respect to tuition refunds and changes in grades, MSLAW's policies and procedures are stated in the catalog. With respect to disciplinary matters arising under the rules and regulations printed at the end of this catalog, MSLAW follows procedures that are available to all students in published form. MSLAW occasionally receives grievances from students concerning other school-related matters, such as parking, school cancellations due to inclement weather, or noise in the portion of the library where students are allowed to talk quietly. MSLAW prefers to address and resolve these issues informally. It therefore encourages its students to speak informally to MSLAW's Dean, Associate Dean, or Assistant Deans about such matters, and the official spoken to will informally take steps he or she deems necessary, if any. If a student wishes to state a grievance formally, then the student shall submit a signed statement to the Dean, detailing the student's concerns. The Dean may then take whatever action, if any, he deems necessary to address the grievance.

For more information or to file a complaint, visit [www.mslaw.edu/student-complaints](http://www.mslaw.edu/student-complaints).

## DRUG AND ALCOHOL POLICY

The Drug and Alcohol Abuse Prevention Program applies to all students and all employees. The unlawful possession, use, or distribution of illicit drugs or alcohol is strictly prohibited at Massachusetts School of Law. Students and employees not complying with this standard will be subject to institutional sanctions. For a complete list of institutional sanctions and health risks associated with the use and abuse of drugs and alcohol, please ask the Office of Financial Aid.

Drug and Alcohol Counseling:

- Alcoholics Anonymous (AA) - 1 (800) 234- 0420
- Center for Addictive Behaviors - 1 (800) 334- 5512

## CAMPUS LAW ENFORCEMENT

MSLAW campus is open to the public. Our hours are M-F 8 AM to 11 PM, SAT. 8 AM to 6:30 PM, SUN. 11 AM to 6:30 PM. Because the building is open to the public, it is very important to keep all valuables within sight. MSLAW is not responsible for any items lost or stolen.

In the event of a criminal action or other emergency, call 911 immediately. All criminal actions should be reported to Dean Michael L. Coyne or any security officer on the premises. For more information regarding campus crime rates, please make all inquiries to the Office of Financial Aid.



## POLICY AGAINST SEXUAL HARASSMENT

The Massachusetts School of Law takes the firmest possible stand against sexual harassment of its students and staff. Sexual harassment is a form of gender discrimination and violates both Title VII of the Civil Rights Act of 1964, as well as many state laws, including, in Massachusetts, General Laws ch. 151B. The school's written policy is available for inspection. For more details, please inquire in the Office of Financial Aid. The term "sexual assault" refers to rape or sexual intercourse against one's will, or any unwanted physical contact of a sexual nature. An assault can happen anywhere:

- You may know your assailant well, or your assailant may be someone you have never met or seen before.
- If you are sexually assaulted, get to a safe place immediately. If an assault occurs at MSLAW, notify any staff member or professor and immediately telephone the Andover Police at 978-470-3766; they are trained to preserve evidence for the proof of a criminal offense. Do this even if you do not know if you will press charges.
- A sexual assault is a criminal offense. The investigation of all assaults will be conducted by the Andover Police Department. If the assault occurred outside of Andover, notify the police department of the jurisdiction in which the assault took place. The assault need not take place at MSLAW or in Andover to receive counseling referrals or other support from MSLAW.
- If the assailant is an MSLAW student, staff, or faculty member who sexually assaults another MSLAW student, staff, or faculty member and is found guilty of charges associated with this sexual assault, he or she will be expelled or terminated. Because of the nature of this crime, if the victim requests, in writing, a leave of absence or change in their academic schedule while the investigation or trial or both are on-going, MSLAW will accommodate these requests as long as they do not violate the accused assailant's rights.
- The victim must formally request in writing that MSLAW should proceed under rule number nine of its code of conduct.
- A few of the nearby counseling centers are the following: Family Services Inc.: 978.683.9505, Victim/Witness Assistance: 978.683.4300, Merrimack Valley Legal Service: 978.687.1177. If you need help notifying the local police departments, hospitals, or other family members, MSLAW's staff is available.

*"Perhaps most important, we need to keep saying to anyone out there who has ever been assaulted: you are not alone. We have your back. I've got your back."* - President Barack Obama, 1/22/2014  
-- Visit [www.NotAlone.org](http://www.NotAlone.org) - Together Against Sexual Assault --

## REGULATIONS GOVERNING STUDENTS

*The Massachusetts School of Law requires each student to comply with the following regulations:*

1. Special programs of study not prescribed by the faculty must be approved in advance of registration by the Dean or a faculty committee designated for this purpose.
2. Students are expected to perform all work assigned.
3. Unless he or she has received prior permission from the Dean, no student may omit an examination scheduled for their program of study.
4. Unless the instructor grants an extension of time for good cause, any paper or other project required for a final grade in a course must be submitted no later than the end of the examination period for the semester in which such course is taken.
5. A student whose overall grade-point average falls below a two-point average will be placed on academic probation for the next semester. If the student does not attain a two-point or better overall average at the end of that probationary semester, the student will not be able to return to school thereafter. In addition, any student who receives a total of two or more "F" grades during their career at MSLAW is automatically expelled from school.
6. A student who attends school upon special conditions must fulfill those conditions in order to remain in school.
7. A student expelled from school for academic reasons or for failing to meet special conditions of admission can petition for reconsideration. Reconsideration will not be granted, however, in the absence of extraordinary mitigating circumstances.
8. A student may be dismissed for defacing, concealing, or absconding with any library book.
9. Students must not lie, cheat, or steal, or tolerate among them those who do. Nor shall any student engage in conduct inconsistent with being a student of law. Conduct inconsistent with being a student of law includes violation of rules and regulations of the Law School, illegal activity involving moral turpitude, activity involving dishonesty, fraud, deceit, or misrepresentation, or any other conduct which reflects adversely on the student's fitness to practice law.
  - a) Any student aware of conduct violating any provision of these regulations is obligated to report such conduct to the Dean.
  - b) A student accused of a violation of these regulations has a right to notice and a hearing before a disciplinary committee, where he or she can present evidence and argument, can confront their accusers, and can be questioned.
  - c) Penalties for a violation of these regulations can range from censure to expulsion from school.
10. The Law School reserves the right to change the schedule of classes, the program of instruction, the courses required for graduation, and any rule or regulation established for the governance of the school or its student body. Any such change may be made applicable to students who are already enrolled.

# STUDENT ACTIVITIES

## ADVOCACY PROGRAM

Contact: Dean Coyne

Phone: 978.681.0800 ext. 115

Email: [coyne@mslaw.edu](mailto:coyne@mslaw.edu)

Massachusetts School of Law's Advocacy Program provides students an opportunity to develop their skills and abilities as lawyers while competing against law students from some of the other top advocacy programs in the United States. MSLAW students compete in the National Criminal Defense Competition in California, The Thurgood Marshall Mock Trial Competition, The American Association for Justice Trial Advocacy Competition and the American Constitution Society National Moot Court Competition. Teams of MSLAW students travel around the country to compete in both regional and national advocacy competitions.

MSL's Advocacy Program is nationally recognized for its effectiveness at training new lawyers and in its success in winning various regional and national awards. In the last five years MSLAW, teams have been national finalists in various advocacy competitions and won numerous awards including New England Trial Advocacy Champions, Northeast Region Trial Advocacy Champions, Northeast Trial Advocacy 1st Runner Up, and Best Brief in the East. On multiple occasions, MSLAW student advocates have won the Best Oral Advocate Award of the competition they competed in, including Nicole Dion in 2007 and 2008, Allen Woodward in 2009, Paul Stewart in 2010, Allison Britton in 2014, and Everald Henry/Charles Lucia in 2015.

## AMERICAN ASSOCIATION FOR JUSTICE

The MSLAW AAJ Student Chapter is an organization for students who have an interest in developing trial skills. It is affiliated with the American Association for Justice. The AAJ Chapter offers workshops on issues such as opening and closing statements, admitting evidence, and trial strategy, and also fields a team to represent Massachusetts School of Law at a national level trial competition. MSLAW students, with Dean Coyne, participate in the American Association for Justice law school mock trial competition against neighboring schools such as Harvard Law School, Boston University Law School, Vermont Law School, and Suffolk University Law School. MSLAW's AAJ trial team competition is open to all students who have completed Case Preparation and Evidence.

## BLSA TRIAL ADVOCACY TEAM

Each year the Massachusetts School of Law's BLSA Trial Advocacy Team competes in the Thurgood Marshall Mock Trial Competition for the Northeast Region of the National Black Law Students Association. In this trial advocacy competition, students hone their communication and advocacy skills while demonstrating poise, professionalism, and knowledge of the law throughout the many trials of the tournament. The Northeast Regional competition of the TMMTC is comprised of the 33 member law schools from New England, New Jersey, and New York that are members of the National Black Law Students Association. All students are eligible to participate in this program with preferred status given to students who have completed their first year.



# STUDENT ACTIVITIES

## NATIONAL MOOT COURT

Contact: Professor Peter Malaguti

Phone: 978.681.0800 ext. 116

Email: malaguti@mslaw.edu

In moot court competitions teams write appellate briefs of approximately thirty pages and make appellate arguments before three-judge panels, which grill the students on their positions and constantly interrupt their presentations with probing questions.

The MSLAW student chapter also competes annually in the National Moot Court Competition. MSLAW students have acquitted themselves quite well, winning Best Oral Advocate in the Western United States (2009), Best Brief in the Eastern United States (2008), and Fifth Best Brief in the Eastern United States (2009).

## STUDENT BAR ASSOCIATION (SBA)

Contact: Professor Dan Harayda

Phone: 978.681.0800 ext. 143

Email: coyne@mslaw.edu

The Student Bar Association, which is headed by seven law students chosen by vote of the entire student body, engages in many activities, including:

- sponsorship of its highly successful speakers series, which has included lectures by numerous judges, lawyers, and government officials;
- sponsorship of the Law Day Dinner Dance, at which Massachusetts School of Law presents its annual Justice Thurgood Marshall Human Rights Award;
- sponsorship of various on and off-campus social functions.

## BLACK LAW STUDENTS ASSOCIATION (BLSA)

Contact: Professor Dan Harayda

Phone: 978.681.0800

Email: harayda@mslaw.edu

The Black Law Students Association, open to all students, is an organization whose function is to address the particular needs of students of color and to provide law-related services to greater Boston minority communities. Membership in BLSA is open to all students.

## DIVERSITY ALLIANCE

Contact: Assistant Dean Pota Kaldis

Phone: 978.681.0800 ext. 117

Email: pota@mslaw.edu

The Diversity Alliance's mission is to promote through outreach and education a positive, safe, and welcoming environment for members of the LGBT community. The Alliance seeks to instill tolerance, to value diversity, and to demonstrate the inherent worth of all people.

Formed in 1997, this group sponsored symposiums on same-sex marriage and domestic partnerships. Members attend functions such as the Annual Lavender Law Conference and get involved in activities of the Massachusetts Gay Lesbian Bar Association and Gay Lesbian Advocates and Defenders.

The association, which consists of "allies" as well as members of the above groups, is dedicated to fostering awareness of and sensitivity to sexual orientation and other human rights issues within the law school and community.

Professor Paula Kaldis is the faculty advisor. Professor Kaldis and a few students usually ride in the Boston/New York AIDS Ride, a 276-mile bicycle journey whose purpose is to raise awareness of and money to combat this dreadful disease.

## MSLAW VETERANS ASSOCIATION

Contact: Professor Paula Colby-Clements

Phone: 978.681.0800 ext. 138

Email: pcolby@mslaw.edu

The Massachusetts School of Law Veterans Association is a chapter of the Student Veterans of America. Our mission is to bring all former and current military students together for academic and moral support, community involvement, and a companionship all military members share.

## INTERNATIONAL LAW STUDENTS ASSOCIATION (ILSA)

Contact: Professor Thomas Martin

Phone: 978.681.0800 ext. 124

The International Law Students Association (ILSA) serves as an umbrella organization for its member chapters at individual law schools. Chapters exist as independent entities as well as members of the larger association. ILSA's structure grants autonomy to its chapters to meet their unique needs locally, while making available to them an international network of pooled academic and organizational resources.

## 3:03 CERTIFICATION

Contact: Dean Coyne

Phone: 978.681.0800 ext. 115

Email: coyne@mslaw.edu

3:03 Certification is judicially authorized certification that allows law students, under the supervision of attorneys, to provide needed legal services to indigent persons. Students receive practical insight into the practice of law while serving as unpaid assistants in District Attorney offices, in state or local government offices, or with the Committee for Public Counsel. Requirements: Completion of all required first year courses, Evidence, and Case Preparation and Strategy.

## BAR EXAM BOOTCAMP

Contact: Professor Amy Dimitriadis

Phone : 978.681.0800 ext. 177

Email: amy@mslaw.edu

Offered free-of-charge, this intensive four day course, taught by MSLAW professors, is designed to strengthen the test-taking skills of graduates preparing to take the Massachusetts Bar Exam.





*Dean Coyne with Patriots ST Captain Matthew Slater*



*Assistant Dean Sullivan with local author Tom Ryan*



Lawrence R. Velvel  
*Dean Emeritus*



Michael L. Coyne  
*Dean*



Diane Sullivan  
*Assistant Dean*

In pursuit of excellence in teaching, Massachusetts School of Law campaigns to elevate public understanding and awareness on legal and non-legal topics through MSLAW TV. The programs are shown on New England Cable News (NECN) the third Saturday of the month at 12:30 p.m. in the New England area.

MSLAW's two television series are:

### **1. Massachusetts School of Law Educational Forum**

Produced and hosted by Professor and Assistant Dean Diane Sullivan and Dean and Professor Michael L. Coyne.

### **2. Books of Our Time**

Produced and hosted by Dean Emeritus Lawrence R. Velvel.

MSLAW's public awareness-based television programs have won over 430 awards. Each program is produced and moderated by MSLAW professors, who also prepare the outlines. Dean Emeritus Lawrence R. Velvel, Dean and Professor Michael L. Coyne, and Assistant Dean and Professor Diane Sullivan have been responsible for hundreds of the programs.

The programs now number over 530 since 1996. On each program, leading experts and authors discuss and answer questions about a major topic in their field or important books they have written. The programs allow members of the public, including students at all levels of the educational process, to

quickly become familiar with the most important ideas and facts relating to hundreds of different topics.

In 2001, The Massachusetts School of Law Educational Forum was recognized for its excellence in broadcast journalism when it received a coveted Gracie Allen Award from American Women in Radio & Television (AWRT). MSLAW won the Gracie Award again in 2008, 2009, 2010, 2011, 2012 and 2013.

Through broadcast and cable outlets, MSLAW TV is bringing renowned authors, pundits, columnists, and scholars to debate current events and areas of interest to millions of American families.

A list of programs, topics and experts is available on-line at [MSLMedia.com](http://MSLMedia.com), as well as many of the programs themselves. DVDs of the programs can be obtained from MSLAW at nominal cost when sought by students, professors, or teachers for educational purposes. To obtain a DVD of a program, call MSLAW at (978) 681-0800, or write to 500 Federal Street, Andover, MA 01810.





*The following Alumni have agreed to speak with prospective applicants.*

## **ARTHUR BROADHURST**

*Broadhurst Tabit LLP*

Arthur Broadhurst is a partner in the Andover law firm of Broadhurst Tabit LLP, and he previously served in the Massachusetts House of Representatives. Attorney Arthur Broadhurst is a member of the bar of both the Commonwealth of Massachusetts and the state of New Hampshire. He is also the first true graduate of MSLAW, as other members of the early graduating class were all transfer students. He was first elected a member of the Massachusetts House of Representatives in 1993, representing the Fifteenth Essex District and retired from that office in 2006. As state representative, Arthur Broadhurst served as the Chair of the House Ethics Committee and a member of the Education Committee. He was previously the Vice-Chair of the Joint Committee on the Judiciary as well as Chairman of Science and Technology and Chairman of Election Laws.

Like many of MSLAW's students, Representative Broadhurst worked while attending Salem State College, from which he graduated in 1988. Attorney Broadhurst also teaches Getting Elected and Enacting Legislation at MSLAW.

Attorney Broadhurst is an active member of the Massachusetts, New Hampshire, Boston, and Greater Lawrence Bar Associations and is active in various charitable organizations in the Merrimack Valley.

**Arthur Broadhurst, Esq.**  
Phone: 978.470.3545  
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## **CARMEL A. GILBERTI**

*Attorney at Law, Gilberti & Pitt, LLP*

Carmel Gilberti received her B.S. at State University of New York at Brockport in 1978. She earned her J.D. at Massachusetts School of Law in 1994. Her areas of practice are zoning law, real estate litigation, trust litigation, probate litigation, contested wills, and guardianship. She is a member of the Barnstable Bar Association, The Association of Trial Lawyers of America and the Real Estate Bar Association.

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## **ROBERT J. GALIBOIS II**

*Criminal Defense Lawyer, Grosser & Mulligan*

Attorney Galibois received his J.D. from the Massachusetts School of Law in 1995. Robert Galibois' criminal practice has its origins with the District Attorney's office where he served as a prosecutor for over five years. While his office is in Barnstable, he often appears throughout the courts in Southeastern Massachusetts.

**Robert J. Galibois II, Esq.**  
Phone: 508.362.1000  
Email: Galibois@gandmlegal.com



# STUDENT SERVICES

## CAREER SERVICES

Contact: Professor Paula Colby-Clements

Director of Academic Services and Career Development

Phone: 978.681.0800 ext. 138

Email: pcolby@mslaw.edu

Massachusetts School of Law has an active career services office. It both helps students gain legal experience while they are in school and assists them in preparing for the job search.

The career services staff are available to review résumés, discuss personal job searches, and set up mock interviews. A student can stop by at any time to set up an appointment.

### Summary of Services:

The Career Services Office is located at the entrance to the law library. Outside the office on the wall is a bulletin board that is kept current with part-time and full-time legal internships. You can also find information about clerkships, CASA (Court Appointed Special Advocate programs), and seminar information on specific practice areas.

All information posted on the boards is also available on the MSLAW web site at [mslaw.edu/career-services](http://mslaw.edu/career-services).

The career service office also stacks volumes of resources available to all students in reference to career services, résumé building, career choices, interview techniques, networking skills and career planning

Most internship opportunities are directed toward second and third year law students. However, there are some law firms that will take first year students as interns to handle duties such as client intake, maintaining client files, and other general office duties. There are also general job postings for the benefit of first year law students who do not yet have the research experience that is generally required for full legal internships.

## WRITING LAB

Contact: Assistant Dean Pota Kaldis

Phone: 978.681.0800 ext. 117

Email: pota@mslaw.edu

Students are encouraged to visit the lab to obtain help with their writing and legal analysis. Students may bring already graded assignments or any other writing samples they wish to have reviewed (such as the personal statement they wrote for law school). Students, however, are not allowed to obtain help on papers that have not yet been graded by their instructors.

Students who are on academic probation are expected to meet with Professor Kaldis and report to the writing lab weekly.

Check the library for a current schedule of lab hours and staffing.

## SPECIAL ACCOMMODATIONS

Contact: Assistant Dean Pota Kaldis

Phone: 978.681.0800

Email: coyne@mslaw.edu

Dean Kaldis assists student with disabilities to obtain reasonable accommodations.

### Disabilities Questionnaire

To receive accommodations for a disability, students must complete the Disabilities Questionnaire concerning their disabilities and submit the required information. This information helps form the basis for receiving appropriate, reasonable accommodations in the classroom. To receive accommodations in a timely way, students must present documentation of their disabilities before the semester begins or soon thereafter.

## BOOKSTORE

Phone: 978.688.0584

Email: bookstore@mslaw.edu

The Massachusetts School of Law bookstore is located inside the main building off the cafeteria. For more information concerning hours, booklists, apparel or diploma frames, visit [mslaw.edu/bookstore](http://mslaw.edu/bookstore).



# OFFICES - Massachusetts School of Law *at Andover*



## **ADMISSIONS**

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Director of Admissions  
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## **BOOKSTORE**

Bookstore Manager  
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## **CAREER SERVICES**

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## **DEAN'S OFFICE**

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## **DEAN EMERITUS**

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## **FINANCIAL AID**

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## **INFORMATION TECHNOLOGY & WEB SERVICES**

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## **LIBRARY AND INFORMATION RESOURCE CENTER**

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Jose Nhancale  
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## **MSLAW TV**

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Kathy Villare  
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## **REGISTRAR**

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## **STUDENT BAR ASSOCIATION**

Student Bar Association Office  
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